

NCCCAEA AND BASIC SKILLS/FAMILY LITERACY

JOINT CONFERENCE

November 16 - 20, 2009



*Enterprising
Change:
Forging New
Frontiers*



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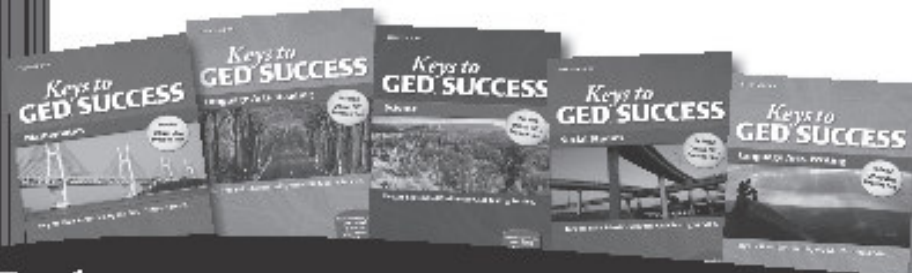
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THE LEADER IN ADULT EDUCATION

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*As Always, Steck-Vaughn,
Thank You for Your Support!*

November 16, 2009

Dear 2009 Conference Participants:

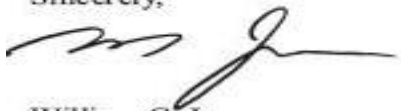
Greetings!

On behalf of the faculty, staff, and students of Durham Technical Community College, I extend a warm welcome to our colleagues in the North Carolina Community College Adult Education Association. The theme of your conference—Enterprising Change: Forging New Frontiers—could not be more appropriate for our state and our community college system.

Extraordinary challenges present extraordinary opportunities. And these are extraordinary times. More than ever, success today requires a rare combination of flexibility, creativity, and responsiveness—and these traits are all part of your job descriptions. As adult educators, you are North Carolina's first economic development responders—providing basic skills to those who need them now more than ever, offering technical training for those trying to re-tool in a challenging economy, assisting entrepreneurs find new clients and expand existing markets, and delivering essential customized training to our state's businesses and industries. We cannot thank you enough for the work you have done in the past and are doing now to help our state's economy stabilize and grow.

While here, I know you will learn new techniques, gain new skills, develop friendships and establish networks that will help you as you face North Carolina's new frontiers. Welcome to Durham, and thank you for your dedication, professionalism, and service to our state and its residents, businesses, and institutions.

Sincerely,



William G. Ingram
President

NCCCAEA

A Message from the President

Margaret Robertson, Wayne Community College

Welcome to the “Enterprising Change: Forging New Frontiers” conference. I am so glad that we have an opportunity to provide a conference venue this fall for all of the individuals connected to continuing education/workforce development and basic skills. The theme of change and new frontiers accurately reflects where we have been this past year and the direction we must move in the future.

The North Carolina Community College Adult Educators Association is excited to have an opportunity to join with Basic Skills / Family Literacy this fall to collaborate on a joint conference. The planning committees from both NCCCAEA and Basic Skills have worked hard to bring you two forums in one conference that will provide many opportunities for growth and development. The goal of the conference is to provide our members and constituents access to relevant information for today, best practices from peers and ideas for future partnerships.

This conference, like so many things this year, is a testament to the creativity and flexibility of our members. When faced with a challenge the NCCCAEA and Basic Skills members created a unique solution that combines the strengths of both programs for the benefit of all members. I want to thank the committee members for their willingness to step outside of the known and investigate the possibilities – to forge ‘new frontiers’!

This same spirit and outcome-driven determination is evident throughout continuing education and basic skills offices across the state. Our fall Innovation Awards are a reflection of our continuing efforts to create new programs and delivery methods even when faced with rising challenges. Please take the time to attend one of the sessions highlighting the innovators among us; you may just come away with your next fresh idea.

You will have many opportunities this week to see how we are meeting the demands in many areas impacting continuing education/workforce development and basic skills. The conference schedule includes sessions dealing with distance learning, JobsNOW and accountability as well as many others. These sessions will provide insight into best practices in alternate delivery methods, updates on JobsNOW programs and benchmarks as well as relevant information to respond to the state and your community in regards to program changes and challenges.

If you see a planning committee member please take a moment to thank them for their hard work in leading the charge for positive change not just with this conference but over the past year. As a committee they have had an interesting year and have risen to the challenge of meeting a basic goal of the NCCCAEA, which is to support its members by providing access to relevant professional development thereby enabling them to better meet the needs of their local communities.

I hope that you enjoy the conference, have an opportunity to network, learn something new, adopt a best practice and take away something that re-invigorates you to meet your ‘New Frontiers’.

Helpful information from the Planning Committee

Please wear your name badge to all conference functions, including social activities. Keep your meal tickets with you as they are your admission to the meal function and will offer you a chance to WIN door prizes. Write your name on the back of all your meal tickets before you use them.

Evaluations are participants' means of influencing conference content. Please take time to complete the daily conference evaluation form and place in the collection boxes at the Registration Desk. There will be daily drawings for prizes from these evaluations and a large prize at lunch on Wednesday and the Brunch on Friday. You will not have to be present to win this prize. Throughout the conference please complete an evaluation form for each workshop you attend. Please be sure to mark all spaces, particularly the workshop name and date you attended so that we may accurately rate the workshop. This will ensure that your comments and suggestions are heard as we develop next year's conference agenda. If you plan to leave early, please drop off your daily conference evaluation and your name badge holder (to recycle) at the Registration Desk.

This year the partnerships expanded to include the North Carolina Community College Adult Educators Association and still includes the North Carolina Department of Public Instruction's Even Start Program, the North Carolina Literacy Association, and UNC-TV. This collaborative effort allows us to offer a more in-depth program which includes, all the programs the community colleges offer, plus community-based and family literacy.

The selection this year is tremendous with ten national presenters participating. With this exciting line-up of informative workshops and valuable presentations are numerous opportunities to gain increased insight into technology as well as creative and successful ways to teach, learn, and motivate both students and those who work with them.

A special thanks to the many conference presenters who are so willing to share their knowledge and expertise and to those individuals who contributed to the development of the agenda and the delivery of conference functions. Thank you, the conference attendee, for your interest and attendance. The success of the conference is to the credit of all of you.

2009 Conference Planning Committee

North Carolina Community College System

Randy Whitfield, Associate Vice President, Basic Skills

Sillar Smith, Director of Compensatory Education & Special Populations

Karen Brown, Director of ABE & ESL

Jan Hastings, Director of NC Community College Literacy Resource Center

Lou Ann Parker, Director of GED & AHS

Katie Waters, Training Specialist

Gloria S. Johnson, Business and Technology Applications Analyst for Basic Skills

Jannai Johnson, Social Research Assistant

Judy Howell, Training Technician

Ingrid Schlotterbeck, Training Assistant

Chavon Casey, Office Assistant

NCCAEA Planning Committee

Chris Allen, Wake Technical Community College

Laura Coffee, Alamance Community College

Matt Connor, Caldwell Community College and Technical Institute

Kelly Kirk, Davidson County Community College

Cindi Hanna, Forsyth Technical Community College

Heather Henson, Wake Technical Community College

NCCCAEA Planning Committee Continued

Kim McGinnis, James Sprunt Community College
Phyllis VanHoy, Wilkes Community College
Margaret Robertson, Wayne Community College
Kristen Sharp, Fayetteville Technical Community College
JW Simmons, Sampson Community College
Lennie Stephenson, Central Carolina Community College
Penny Whisnant, Caldwell Community College & Technical Institute

Basic Skills Advisory Board Representatives

Pamela Earp, Johnston Community College
Sonja Redmon, Wayne Community College
Tony Taylor, Beaufort County Community College
Sherry Byrd, Richmond Community College
Martha Bergman, Sandhills Community College
Jeri Griffin, Martin Community College
Beverly Jaynes, Caldwell Community College and Technical Institute
Renita Dawson James Sprunt Community College
Sandie Loyer, Catawba Valley Community College
Vickie Tate, Robeson Community College
Candice Taylor, Sampson Community College
Candy Putnam, Mitchell Community College
Randi Taylor, Lenoir Community College
Debbie Woodard, Wilkes Community College

Regional Representatives

Michael Harris, Forsyth Technical Community College
Jason Pilkington, Wilkes Community College
Sandie Loyer, Catawba Valley Community College

North Carolina Department of Public Instruction Even Start Family Literacy Program

Donald Carter, State Director, Even Start
Phyllis Fowler, North Carolina Even Start

UNC TV

Pamela Hines, PreK-12 Manager

Community-Based Organizations

Laura Walters, Literacy Council of Wake County
Alice Denson, Orange County Literacy Council
Jennifer Gore, Reading Connections and President of NCLA
Dianne Barber, ASU, ABSPD Project
David Thompson, ASU, ABSPD Project

NCCCAEA Board of Directors

<i>Member</i>	<i>Position Representing</i>	<i>Term of Office</i>
<i>Margaret Roberton Wayne Community College</i>	<i>President</i>	<i>2009</i>
<i>Perry Harker Carteret Community College</i>	<i>President Elect</i>	<i>2009</i>
<i>Sue Marion Forsyth Technical Community College</i>	<i>Past President</i>	<i>2009</i>
<i>Heather Henson Wake Technical Community College</i>	<i>Treasurer</i>	<i>2009</i>
<i>Selva Staub Craven Community College</i>	<i>Secretary</i>	<i>2009</i>
<i>Debbie Woodard Wilkes Community College</i>	<i>Basic Skills Representative</i>	<i>2009-2011</i>
<i>Jessie Tolar Fayetteville Technical Community College</i>	<i>HRD Representative</i>	<i>2009-2011</i>
<i>Stelfanie Williams Central Carolina Community College</i>	<i>Member at Large Representative</i>	<i>2008-2010</i>
<i>Phoebe Emory Lenoir Community College</i>	<i>Community Service Representative</i>	<i>2008-2010</i>
<i>Lou Stout Beaufort County Community College</i>	<i>Support Staff Representative</i>	<i>2009-2011</i>
<i>Ron Valentini Catawba Valley Community College</i>	<i>Senior CE Administrative Representative</i>	<i>2009-2011</i>
<i>David Lusk Pitt Community College</i>	<i>Senior CE Administrator Representative</i>	<i>2008-2010</i>
<i>Rose Johnson (ex-officio, non-voting) Haywood Community College</i>	<i>President's Association Representative</i>	<i>2009</i>
<i>Willa Dickens (ex-officio, non-voting) North Carolina Community College System</i>	<i>Vice President Economic & Workforce Development</i>	<i>On-going ex-officio</i>
<i>Randy Whitfield (ex-officio, non-voting) North Carolina Community College System</i>	<i>Associate Vice President Academic & Student Services, Basic Skills</i>	<i>On-going ex-officio</i>

NCCCAEA Past Presidents

1965—2008

Sue Marion	2008	Forsyth TCC	Rob Everett	2007	Alamance CC
Fred Bayley	2006	Isothermal CC	Darrell Miller	2005	Wilkes CC
Carol Johnson	2003-2004	Mitchell CC	John Smith	2002-2003	Carteret CC
Floyd Horton	2001-2002	College of The Albemarle	Jimmy Lewis	2000-2001	Robeson CC
Jeanie Moore	1999-2000	Rowan-Cabarrus CC	Bill Adams	1998-1999	Davidson CCC
Vonnie Connor	1997-1998	Blue Ridge CC	Hans Aubuchon	1996-1997	NCCCS
Don Buie	1995-1996	Central Carolina CC	Suellyn Dalton	1994-1995	Alamance CC
Lamar Wommack	1993-1994	Western Piedmont CC	Kenneth Boham	1992-1993	Wake TCC
Calvin Dull	1991-1992	Wilkes CC	Hubert Bullard	1990-1991	Fayetteville TCC
Louise Fann	1989-1990	Sampson CC	Jim Chavis	1988-1989	Richmond CC
Larry Kepley	1987-1988	Davidson County CC	Wayne Eller	1986-1987	Randolph CC
Mike Reaves	1985-1986	Sampson CC	Jean Clayton	1984-1985	A-B Tech.
Joe Tolson	1983-1984	Edgecombe CC	Lowell Speight	1982-1983	Guilford TCC
Tom Williams	1981-1982	Forsyth TCC	David Creech	1980-1981	Johnston CC
Grace Hodges	1979-1980	Central Carolina CC	Sam Tate	1978-1979	Catawba Valley CC
Jay Canter	1977-1978	DCC/Asheville/Area Coordinator	Don Cameron	1977-1978	Central Carolina CC
John Willis	1976-1977	Cape Fear CC	Jack Howard	1975-1976	Coastal Carolina CC
Archie Banks	1974-1975	Rockingham CC	Glen Freeman	1974-1974	Forsyth TCC
Ed Cox	1973-1974	College of The Albemarle	Ray Shaw	1972-1973	Richmond CC
D. L. Furches	1971-1972	Sandhills CC	Dan Stallings	1970-1971	Caldwell CC & TI
W. L. Bryant	1969-1970	Alamance CC	Ed Bright	1968-1969	Lenoir CC
Jerome Worsley	1966-1967	Durham TCC	Fodie Hodges	1965-1966	Lenoir CC

Meetings and Special Events

Monday, November 16

- 12:00—1:15Luncheon—Kelly Swanson.....Imperial Ballroom
“Who Hijacked My Fairy Tale?”
- 2:45—3:15.....Vendor and Silent Auction Visits
- 5:00—6:30.....Reception and Live Auction..... Imperial 2,3,4

Tuesday, November 17

- 12:00—1:30.....Awards Luncheon.....Imperial Ballroom
Student and Instructor of the Year
Entertainment by: “The Star Catchers”
- 1:00—6:00.....SBC Directors/Willa Dickens.....Empire E
- 2:00—4:00.....NCCCAEA Board Meeting.....
- 1:30—5:30.....Dollar General & NCL Advocacy Training.....Empire ABC

Wednesday, November 18

- 8:00—12:00.....SBC Directors/Willa Dickens.....Empire E
- 8:00—12:00.....Dollar General & NCL Advocacy Training.....Empire ABC
- 9:00—12:00.....HRD Directors/Robin Coates.....Empire D
- 12:00—1:30.....JOINT Conference Luncheon.....Imperial Ballroom
- 5:30President’s Reception.....

Thursday, November 19

- 12:00—1:30Awards Luncheon.....Imperial Ballroom
Innovation Awards
- 8:00—Midnight.....Evening with Music.....
DJ services provided by DJ Cut

Friday, November 20

- 8:30—10:15.....Breakfast/Business Meeting.....Imperial Ballroom

Program Agenda

Monday, November 16

8:00—5:00.....*Registration*
10:30—11:45.....*Concurrent Workshops*
12:00—1:15.....*Luncheon Session*
1:30—2:45.....*Concurrent Workshops*
3:15—4:30*General Session*

Tuesday, November 17

8:00—5:00.....*Registration*
8:30—9:45*General Session*
10:00—11:15*Concurrent Workshops*
12:00—1:30*Awards Luncheon*
1:45—3:00.....*Concurrent Workshops*

Wednesday, November 18

8:00—5:00.....*Registration*
9:00—10:15.....*Concurrent Workshops*
10:30—11:45.....*Concurrent Workshops*
12:00—1:30.....*Joint Conference Luncheon*
1:45—3:00.....*Concurrent Workshops*
3:15—4:30.....*Concurrent Workshops*
5:30*President's Reception*

Thursday, November 19

8:00—5:00.....*Registration*
9:00—10:15.....*Concurrent Workshops*
10:30—11:45.....*Concurrent Workshops*
12:00—1:30.....***Awards Luncheon***
1:45—3:00.....*Concurrent Workshops*
3:15—4:30.....*Concurrent Workshops*

Friday, November 20

8:30—10:15.....***Breakfast***
10:30—12:00.....*Concurrent Workshops*

Special Thanks to Our Sponsors and Supporters

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Thanks for Sponsoring the Thursday Coffee Break !

F.E. Braswell

and Dexter Stell
For the Thursday Evening Social

Dollar General

for providing the funding for the
Symposium
and
Two \$5,000
grants to participants!



**DOLLAR GENERAL
PRESENTATION SERIES**

Special Thanks to
Dollar General, National Coalition for Literacy,
Pro Literacy America for providing :

The Advocacy Symposium

November 17th-18th Tuesday 1:45 - 5:30 PM Wednesday 8:00 AM – Noon.

Empire ABC

Breakfast will be provided on Wednesday morning.

The National Coalition for Literacy and the North Carolina Basic Skills Program and Community College System are pleased to present a symposium on grassroots advocacy for adult education practitioners.

The session features practical, hands-on strategies for planning and implementing a successful grassroots advocacy program. Participants will discuss strategies and tactics and create action plans that integrate advocacy with community and business partnerships. Speakers and panelists will include national advocacy experts from the adult education field, policy makers from North Carolina, and representatives of successful local partnerships and collaborations.

Through the generous support of the Dollar General Literacy Foundation, the Coalition will offer two competitive \$5,000 grants to participants to help them to build their advocacy programs.

There is no fee to attend this program. Due to high demand, pre-registration is required and participants will be required to attend both half day sessions. You will receive a certificate of participation at the end of the session to add to your professional portfolio.

Symposium participants are also invited to attend the Opening Luncheon of the Community College Conference on Wednesday featuring keynote speaker Cheryl Keenan, Director of Adult Education and Literacy at the US Department of Education Office of Adult and Vocational Education at no additional charge.

Trainers for this exciting event are:

Peter Waite, ProLiteracy America
Jackson Routh, Dollar General
Lynn Selmsler, National Coalition for Literacy
Marsha Tait, National Coalition for Literacy
Jackie Taylor, National Coalition for Literacy

If you would like to attend, please pre-register at the registration desk by Monday 3:00 p.m. Seats are limited!



**DOLLAR GENERAL
PRESENTATION SERIES**

Conference Planning Pages

Monday, November 16th

10:30—11:45

Title	Presenter	Room	Page	√
<i>Organizational Strategies for Success</i>	<i>Diane Bowers Sherry Byrd</i>	<i>Royal A</i>	27	
<i>LACES and National Reporting (NRS) New LEIS Forms Open Forum for Community-Based Organizations</i>	<i>Gloria Johnson Jannai Johnson</i>	<i>Sandhills</i>	27	
<i>Using Learning Communities for Program Improvement</i>	<i>Randy Whitfield Baerbel Schilz Gilda Rubio-Festa</i>	<i>Auditorium</i>	27	
<i>Affordable Classroom Activities</i>	<i>Greg Bland</i>	<i>Empire D</i>	27	
<i>EL/Civics Demonstration Projects and New Grant Information</i>	<i>Karen Brown</i>	<i>Imperial Pre-Function Area</i>	28	
<i>Distance learning as a Vital Part of Basic Skills</i>	<i>Paul Jenkins</i>	<i>Crown B</i>	28	
<i>Best Practices for Adult High School</i>	<i>Belinda Grubbs Becky Sanders Anita Green</i>	<i>Royal B</i>	28	
<i>Auditing for Community Colleges</i>	<i>Elizabeth Self Amanda Tolar</i>	<i>Empire E</i>	28	
<i>Developing AHS Sections—New Ideas</i>	<i>Wayne Madry Unita Knight</i>	<i>Crown A</i>	28	

Monday, November 16th

1:30—2:45

<i>State and Local NRS Reports</i>	<i>Randy Whitfield Gloria Johnson</i>	<i>Auditorium</i>	33	
<i>Maximizing Adult Learning in Family Literacy</i>	<i>Becky Sanders Ellen Spencer Stephanie Light Janet Derrick</i>	<i>Piedmont/ Sandhills</i>	33	

Conference Planning Pages

Monday, November 16th

1:30—2:45

Title	Presenter	Room	Page	√
<i>“Voices Together” From Isolation to Community</i>	<i>Yasmine White Laura MacCallum</i>	<i>Crown A</i>	<i>33</i>	
<i>STAR—Student Achievement in Reading</i>	<i>Dianne Barber Deborah Britton Susie Colbath Susan Ellis</i>	<i>Empire E</i>	<i>33</i>	
<i>Ready for College (GED and AHS)</i>	<i>Pat Phillips Linda Kappauf Forest Lineberry Michael Harris Makenia Steward Clark Dimond</i>	<i>Royal B</i>	<i>34</i>	
<i>Credentialing in North Carolina: The Certificate of the Future</i>	<i>Kathi Polis</i>	<i>Crown B</i>	<i>34</i>	
<i>Beam Me Up Scotty! There is No Intelligent Life Here (Dealing with Hecklers in the Workplace)</i>	<i>Kelly Swanson</i>	<i>Empire ABC</i>	<i>34</i>	
<i>Managing Your Community College Budget</i>	<i>Jennifer Haygood</i>	<i>Royal A</i>	<i>34</i>	

Monday, November 16th

3:15—4:30

<i>General Session “Adult Education: The Next Five Years”</i>	<i>Randy Whitfield</i>	<i>Imperial Ballroom</i>	<i>35</i>	
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Tuesday, November 17th

8:30—9:45

<i>General Session “Enterprising Change and Forging New Frontiers with Technology”</i>	<i>John Fleischman</i>	<i>Empire ABC</i>	36	
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Tuesday, November 17th

10:00—11:45

<i>Understanding Second Language Acquisition</i>	<i>Ellen Graden</i>	<i>Empire D</i>	<i>37</i>	
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Tuesday, November 17th

10:00—11:15

<i>Title</i>	<i>Presenter</i>	<i>Room</i>	<i>Page</i>	<i>√</i>
<i>Colleague and Data Warehouse, National Reporting System (NRS) and LEIS Forms Open Forum for Community College</i>	<i>Gloria Johnson Dennis Smith</i>	<i>Auditorium</i>	<i>40</i>	
<i>Fun, Teamwork,, Competition</i>	<i>Becky Sanders Anita Green</i>	<i>Royal B</i>	<i>40</i>	
<i>Career College</i>	<i>Laura Coffee Floyd Hinshaw Jennifer Mock Monica Isbell</i>	<i>Royal A</i>	<i>40</i>	
<i>Multi-Modality Instruction</i>	<i>Pat Yates</i>	<i>Crown A</i>	<i>40</i>	
<i>Improving GED Essay Writing</i>	<i>Dianne Barber</i>	<i>Empire E</i>	<i>40</i>	
<i>Credentialing in North Carolina: The Certificate of the Future (Repeat)</i>	<i>Kathi Polis</i>	<i>Crown B</i>	<i>41</i>	
<i>Fundamentals of Health Literacy & Coalition Building: An Overview of Health Literacy and Resources</i>	<i>Mandy Benson</i>	<i>Empire ABC</i>	<i>41</i>	

Tuesday, November 17th

AWARDS LUNCHEON 12:00—1:30 IMPERIAL BALLROOM

Tuesday, November 17th

<i>Symposium Part I Dollar General & NCL Advocacy Training</i>	<i>Peter Waite Jackson Routh Jackie Taylor Lynn Selmsen Marsha Tait</i>	<i>Empire ABC</i>	<i>13</i>	
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Conference Planning Pages

Tuesday, November 17th

1:45—3:00

Title	Presenter	Room	Page	√
<i>Using Learning Communities for Program Improvement (Repeat)</i>	<i>Randy Whitfield Baerbel Schilz Gilda Rubio-Festa</i>	<i>Auditorium</i>	<i>49</i>	
<i>Survival Skills for Basic Skills Staff in Correctional Facilities</i>	<i>Lee Moose</i>	<i>Royal A</i>	<i>49</i>	
<i>Technology Never Stops!</i>	<i>Ian Brailsford Lisa Mauney</i>	<i>Crown B</i>	<i>49</i>	
<i>Improving GED Math Skills</i>	<i>Dianne Barber</i>	<i>Empire D</i>	<i>49</i>	
<i>Conversation with GED in the Community Program</i>	<i>Floyd Hinshaw Lynn Ferns Jennifer Mock Laura Coffee</i>	<i>Royal B</i>	<i>50</i>	

Wednesday, November 18th

8:00—12:00

<i>Symposium Part I Dollar General & NCL Advocacy Training</i>	<i>Peter Waite Jackson Routh Jackie Taylor Lynn Selmsner Marsha Tait</i>	<i>Empire ABC</i>	<i>13</i>	
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Wednesday, November 18th

9:00—10:15

<i>Reaching Students at a Distance: Using New Technologies</i>	<i>John Fleischman</i>	<i>Royal B</i>	<i>53</i>	
<i>Learning Real Life Skills</i>	<i>Barbara S. Wiggins</i>	<i>Royal A</i>	<i>53</i>	

Wednesday, November 18th

10:30—11:45

<i>ITTS (Instruction Targeted for TABE Success)</i>	<i>Gary Rubin</i>	<i>Sandhills</i>	<i>55</i>	
<i>Beam Me Up Scotty! There is No Intelligent Life Here</i>	<i>Kelly Swanson</i>	<i>Royal A</i>	<i>55</i>	

November 18th

12:00—1:30

**Joint Conference Luncheon
Imperial Ballroom”**

Wednesday, November 18th

1:45—3:00

<i>Title</i>	<i>Presenter</i>	<i>Room</i>	<i>Page</i>	<i>√</i>
<i>A Talk with Cheryl Keenan, US Department of Education</i>	<i>Cheryl Keenan Randy Whitfield</i>	<i>Empire ABC</i>	<i>62</i>	
<i>Career Readiness Certification</i>	<i>Stephanie Deese Pam Gobel</i>	<i>Bull Durham A</i>	<i>62</i>	
<i>Establishing a Professional Presence in Your Business</i>	<i>Jane Hight McMurry</i>	<i>Empire E</i>	<i>62</i>	
<i>The Intersection of Distance Learning and Continuing Education</i>	<i>Wanda Barker Kathy Davis</i>	<i>Bull Durham B</i>	<i>62</i>	
<i>Public Safety From the Community College Stand Point</i>	<i>Tracey McPherson Barbara Boyce</i>	<i>Empire D</i>	<i>63</i>	
<i>Understanding and Working with Different Ages and Generations</i>	<i>Emily Balance</i>	<i>Royal A</i>	<i>63</i>	
<i>Technology and Transition—Tools and Resources for Students and Professionals</i>	<i>Sarita Broadway Beth Lengel Robin Coates Gene Scott</i>	<i>Royal B</i>	<i>63</i>	
<i>Organizational Strategies for Success (Repeat)</i>	<i>Diane Bowers Sherry Byrd</i>	<i>Sandhills</i>	<i>63</i>	

Wednesday, November 18th

3:15—4:30

<i>Title</i>	<i>Presenter</i>	<i>Room</i>	<i>Page</i>	<i>√</i>
<i>Special Initiatives of the SBC: Project Gate, Kaufman Institute and Other Projects</i>	<i>Don Miller Renee Hode</i>	<i>Royal A</i>	<i>66</i>	

Conference Planning Pages

Wednesday, November 18th

3:15—4:30

<i>Title</i>	<i>Presenter</i>	<i>Room</i>	<i>Page</i>	√
<i>Endeavor: Bringing Reading Research into the Classroom</i>	<i>Greg Stultz</i>	<i>Bull Durham A</i>	66	
<i>Instant Enrollment</i>	<i>Wayne Madry</i>	<i>Bull Durham B</i>	66	
<i>Newcomers Session</i>	<i>Darrell Miller John Smith</i>	<i>Sandhills</i>	66	
<i>Globalization and Educational Needs for Today's Learners</i>	<i>Neil Bolick</i>	<i>Royal B</i>	67	
<i>How to Present the Most Positive You</i>	<i>Corliss Udoema</i>	<i>Empire E</i>	67	
<i>President's Roundtable</i>	<i>Sharon Morrissey Charles Chrestman Deborah Friedman Robert Keys</i>	<i>Empire ABC</i>	67	
<i>Becoming the Totally Responsible Person: Staying Positive—No Matter What</i>	<i>Sanford Danziger</i>	<i>Empire D</i>	67	

Thursday, November 19th

9:00—10:15

<i>Title</i>	<i>Presenter</i>	<i>Room</i>	<i>Page</i>	√
<i>CIS—Datatel Review: CE Reports</i>	<i>Unita Knight Lou Stout</i>	<i>Imperial II</i>	70	
<i>Collaboration and JobsNOW 12 in 6: Making it Work!</i>	<i>Lillian Plummer Brian Haderlie Sue Marion</i>	<i>Imperial I</i>	70	
<i>NC Independent Auto Dealer Required DMV Licensing Course Overview</i>	<i>Dennis Mauk</i>	<i>Empire A</i>	70	
<i>Copyright Issues for Online Teaching</i>	<i>Kevin Smith</i>	<i>Empire B</i>	70	

Conference Planning Pages

Thursday, November 19th

9:00—10:15

Title	Presenter	Room	Page	√
<i>HRD Roundtable</i>	<i>Robin Coates</i>	<i>Empire C</i>	71	
<i>Fee Waivers</i>	<i>Barbara Boyce</i>	<i>Empire D</i>	71	
<i>Growing Your Workforce Programs Through Grant Funding</i>	<i>Angela Webb</i>	<i>Crown B</i>	71	
<i>Teaching the Core Academic Competencies to Nontraditional Learners</i>	<i>Jennifer Coplin</i>	<i>Bull Durham B</i>	71	
<i>The Economy, Power, and Opportunity</i>	<i>Gene Nichol</i>	<i>Empire E</i>	72	
<i>SBA Updates from the SBCN</i>	<i>Ivan Hankins</i>	<i>Crown A</i>	72	

Thursday, November 19th

10:30—11:45

Title	Presenter	Room	Page	√
<i>CIS—Datatel Review: NEW Tricks and OLD Tricks for End of Semester Reporting</i>	<i>Lou Stout Unita Knight</i>	<i>Imperial II</i>	75	
<i>Establishing a Professional Presence and Social Versatility</i>	<i>Jane Hight McMurray</i>	<i>Empire E</i>	75	
<i>Compliance Issues Impacting EMS Educators and Future EMS Personnel</i>	<i>Kim Cole Kyle Jordan</i>	<i>Imperial I</i>	75	
<i>Hybrid Educational Methodology Course: Educating instructors with Technology</i>	<i>Shannon Ornförff Jonathan Malinowski Eddie Bowling</i>	<i>Empire B</i>	75	
<i>CE Update (OE Rates)</i>	<i>Barbara Boyce</i>	<i>Empire D</i>	75	
<i>Employability Skills for Green Jobs</i>	<i>David Waechter</i>	<i>Empire C</i>	76	

Conference Planning Pages

Thursday, November 19th

10:30—11:45

<i>Title</i>	<i>Presenter</i>	<i>Room</i>	<i>Page</i>	√
<i>Program Audit Update</i>	<i>John Pettitt Libby Self</i>	<i>Royal A</i>	<i>76</i>	
<i>The Nurse Aide I Hybrid Approval Process</i>	<i>Joyce Hamilton-Fleming Lennie Stephenson</i>	<i>Sandhills</i>	<i>76</i>	
<i>Education to Go Update</i>	<i>Rebecca Lillig</i>	<i>Royal B</i>	<i>76</i>	
<i>GED Keys to Success: Hot Topics for Transitioning to the Future</i>	<i>Bonnie Goonen Susan Pittman-Shetler</i>	<i>Bull Durham B</i>	<i>77</i>	
<i>Moodle for Continuing Education Distance Learning</i>	<i>Diane Steinbeiser Jonathan Sweetin</i>	<i>Empire A</i>	<i>77</i>	
<i>Effective Communication</i>	<i>Beverly Bradstock</i>	<i>Crown A</i>	<i>77</i>	
<i>Grant Programs Part I: Fundamentals for Grant Writing</i>	<i>Angela Hicks</i>	<i>Crown B</i>	<i>77</i>	

Thursday, November 19th
Innovation Awards Luncheon

12:00—1:30

Thursday, November 19th

1:45—3:00

<i>Title</i>	<i>Presenter</i>	<i>Room</i>	<i>Page</i>	√
<i>Records Management Update</i>	<i>Vicki Strayer</i>	<i>Imperial II</i>	<i>83</i>	
<i>JobsNOW 12 in 6: NCCCS and Pearson Education Partnership</i>	<i>Mary Beth Susman Dan Bartell</i>	<i>Imperial VI</i>	<i>83</i>	
<i>NC Fire and Rescue Update</i>	<i>Kim Williams</i>	<i>Imperial I</i>	<i>83</i>	

Conference Planning Pages

Thursday, November 19th

1:45—3:00

Title	Presenter	Room	Page	√
<i>HRD's First VLC Course overview— HRD 3001</i>	<i>BrandyDunlap</i>	<i>Bull Durham A</i>	83	
<i>Legal Issues Update (Canceled)</i>	<i>Robert Joyce</i>	<i>Royal B</i>	84	
<i>Program Audit Update (Repeat)</i>	<i>John Pettitt</i>	<i>Royal A</i>	84	
<i>Nurse Aide Management for Program Coordinators</i>	<i>Kathy Turner Vicky Fore Teressa Banks</i>	<i>Sandhills</i>	84	
<i>Customized Training Program Update</i>	<i>Maureen Little</i>	<i>Crown A</i>	84	
<i>Grant Programs Part II: Managing Your Grant Award</i>	<i>Bill Carruthers</i>	<i>Crown B</i>	84	
<i>Innovation Awards</i>	<i>Kathy Gardner</i>	<i>Imperial VII</i>	85	
<i>The Good, Bad, & Ugly of Online Learning</i>	<i>Kelly Kirk</i>	<i>Empire A</i>	85	
<i>How SMART™ Adult Education Professionals Beat Stress and Burnout!</i>	<i>Barnsley Brown</i>	<i>Bull Durham B</i>	85	

Thursday, November 19th

3:15—4:30

Title	Presenter	Room	Page	√
<i>JobsNOW Update</i>	<i>Stephanie Deese</i>	<i>Royal A</i>	88	
<i>Coaching and Counseling Tips for Small Business Clients</i>	<i>Phyllis VanHoy</i>	<i>Crown A</i>	88	
<i>Criminal Justice Roundtable</i>	<i>JW Simmons</i>	<i>Imperial I</i>	88	
<i>Academic Survival Skills :Transitioning from GED</i>	<i>Bonnie Goonen Susan Pittman-Shetler</i>	<i>Crown B</i>	88	

Conference Planning Pages

Thursday, November 19th

3:15—4:30

Title	Presenter	Room	Page	√
<i>Nurse Aid I and Medication Aide State Update</i>	<i>Kathy Turner Vicky Fore Teresa Banks</i>	<i>Sandhills</i>	88	
<i>Senior CE Panel—Perspectives on Effective CE Administration</i>	<i>Kim McGinnis Stelfanie Williams Roy White Jamie Glass AJ Tyson</i>	<i>Royal B</i>	89	
<i>Stand Out Works and Now It Works Even Better!</i>	<i>Rita Sacks</i>	<i>Imperial VII</i>	89	
<i>Community Service and Self Supporting Panel</i>	<i>Panel</i>	<i>Bull Durham B</i>	89	
<i>Registrars Roundtable</i>	<i>Wayne Madry</i>	<i>Imperial II</i>	90	
<i>Instructional Codes for Distance Learning</i>	<i>Diane Steinbeiser</i>	<i>Imperial VI</i>	90	
<i>Skill Specific Approach—Changing the Traditional Classroom to a Seminar Concept</i>	<i>Shannon Taylor-Stanley</i>	<i>Bull Durham A</i>	90	

Friday, November 20th

10:30—12:00

Title	Presenter	Room	Page	√
<i>CIS Workflows</i>	<i>Wayne Madry</i>	<i>Auditorium</i>	94	
<i>SBCN Updates and Best Practices</i>	<i>Willa Dickens</i>	<i>Crown A</i>	94	
<i>Senior Continuing Education Forum</i>	<i>Barbara Boyce</i>	<i>Empire ABC</i>	94	
<i>Games Teacher's Play</i>	<i>Rita Sacks</i>	<i>Crown B</i>	94	

**THE
BASIC SKILLS
AND
FAMILY LITERACY
FORUM**



Concurrent Workshops

10:30 a.m.—11:45 a.m.

Location	Title	Presenters
Royal A	Organizational Strategies for Success	Diane Bowers Sherry Byrd
Sandhills	LACES and National Reporting (NRS) New LEIS Forms Open Forum for Community-Based Organizations	Gloria Johnson Jannai Johnson
Auditorium	Using Learning Communities for Program Improvement	Randy Whitfield Baerbel Schilz Gilda Rubio-Festa
Empire D	Affordable Classroom Activities	Greg Bland
Imperial Pre-Function Area	EL/Civics Demonstration Projects and New Grant Information	EL/Civics Project Coordinators
Crown B	Distance Learning as a Vital Part of Basic Skills	Paul Jenkins
Royal B	Best Practices for Adult High School	Belinda Grubbs Becky Sanders Anita Green
Empire E	Auditing for Community Colleges	Elizabeth Self Amanda Tolar
Crown A	Developing AHS Section—New Ideas	Wayne Madry Unita Knight

Organizational Strategies for Success

Two local programs—a community college and a community-based organization—have become very organized by developing communication tools/forms used to share data and other program information with all staff. As a result, both have greatly exceeded federal program outcome measures. Come hear the secrets of their success (and take home sample tools)!

Location: Royal A

Moderator: Margarete Johnson, Fayetteville TCC

Presenters:

Diane Bowers, Blue Ridge Literacy Council

Sherry Byrd, Richmond CC

LACES and National Reporting System (NRS) new LEIS Forms Open Forum for Community-Based Organizations

System Office staff will answer questions about LEIS data in LACES for community-based organizations.

Location: Sandhills

Moderator: Laura Baker Campbell, Motherhead

Presenters:

Gloria Johnson, NCCCS

Jannai Johnson, NCCCS

Using Learning Communities for Program Improvement

One of the fastest growing, most successful trends in implementing change at the state or local level is to establish learning communities of individuals who have common goals. Presenters will give an overall view of how to establish a learning community to implement change, including how to use communication tools such as moodle, ning, youtube, Camtasia, Delicious, google docs, and others.

Location: Auditorium

Moderator: Martha Bergman, Sandhills CC

Presenters:

Randy Whitfield, NCCCS

Baerbel Schilz, Wake TCC

Gilda Rubio-Festa, Central Piedmont CC

Affordable Classroom Activities

The budget is tight and Compensatory Education Classes are growing! It is time to get the most accomplished with the least amount of \$\$\$. This session will provide fun techniques that maximize instructional time for students in an informal way.

Location: Empire D

Moderator: Dave Hale, Sandhills CC

Presenter:

Greg Bland, Brunswick CC

EL/Civics Demonstration Projects and New Grant Information

EL/Civics Coordinators will showcase their 2008-2009 EL/Civics projects! You can network with actual grantees about the twenty EL/Civics projects across North Carolina. You will receive CD's, handouts, and other project material as required by the grant application. You will also receive technical assistance on writing your grant!

Location: Imperial Pre-Function Area

Moderator: Maria Campbell, Sandhills CC

Presenter:

EL/Civics Project Coordinators

Distance Learning as a Vital Part of Basic Skills

As we move further into the 21st century, more and more students are beginning to utilize distance learning venues to obtain their educational goals. The increased use of this educational technology is both opening new doors to the community college system as well as providing additional challenges in effectively serving students. The goal of this workshop will be to discuss benefits of distance learning, especially as it relates to ABE & GED students as well as some obstacles and possible approaches to overcoming them. Benefits discussed will include both those to the student as well as to the college (i.e., ease of use, passing rate, profitability). Some of the obstacles will include methods of communication, balancing face time with online time, and managing growth.

Location: Crown B

Moderator: Sue Westervelt, Martin CC

Presenter:

Paul Jenkins, Wake TCC

Best Practices for Adult High School

Graduation Project Based Workshop using Science and Geography.

Location: Royal B

Moderator: Gina Beaudry, Sandhills CC

Presenters:

Belinda Grubbs, Pitt CC

Becky Sanders, Sandhills CC

Anita Green, Central Carolina CC

Auditing for Community Colleges

Come meet with Audit Services staff to discuss how the audit process applies to Basic Skills, offering Basic Skills courses online, the issues involved with stacking Adult High School courses and issues encountered when auditing Basic Skills courses.

Location: Empire E

Moderator: Marsha Lynn Davis, Robeson CC

Presenters:

Elizabeth Self, NCCCS

Amanda Tolar, NCCCS

Developing AHS Sections—New Ideas

How does Basic Skills reach and maintain the students who may have disabilities, transportation issues, or other personal or private circumstances. Many areas of Basic Skills are going online! As colleges progress to online course offerings, students are given the option of registering online as well. Currently, Web Advisor does not support Basic Skills students to register online. This session will discuss, research, and determine if

Location: Crown A

Moderator: Gwendolyn Roberts, Robeson, CC

Presenters:

Wayne Madry, NCCCS

Unita Knight, NCCCS

Monday, November 16

12:00 p.m. —1:15 p.m.

KELLY SWANSON

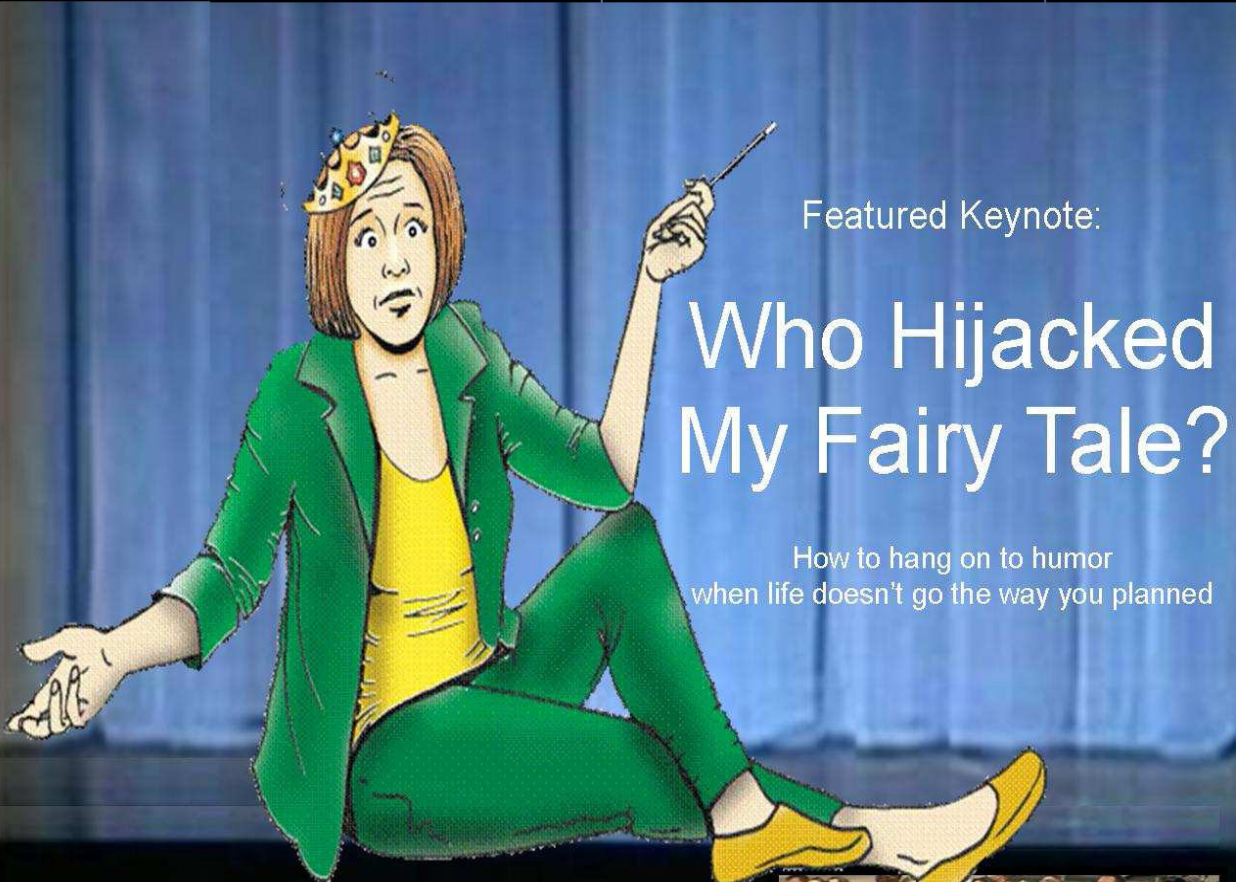
Powerful Message, Outrageously Funny

Author of the book and
hilarious one-woman show:

Who Hijacked My Fairy Tale?

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Featured Keynote:

Who Hijacked My Fairy Tale?

How to hang on to humor
when life doesn't go the way you planned

Award-winning storyteller, comedian, author, and motivational speaker – nationally known for her one-woman shows that make people laugh, remind them of their value, show them how to see beyond the obstacles in life, and teach them how to be unforgettable in business.



Luncheon Agenda
Imperial Ballroom
12:00 p.m.—1:15 p.m.

Welcome	William G. Ingram, President Durham Technical Community College
Greetings	Delores A. Parker, Senior Vice President & Chief Academic Officer NCCCS
Introduction of Keynote	Tony Taylor, Board Chair, Basic Skills State Leadership Advisory Board Director of Basic Skills Beaufort County Community College
Keynote Address	“Who Hijacked My Fairy Tale?” Kelly Swanson Award Winning Storyteller
Closing Remarks	Randy Whitfield, Associate Vice President Academic and Student Services, NCCCS
Announcements and Door Prizes	



**Complete your daily evaluations and drop in the
boxes at the registration desk to be entered into
drawings for \$\$\$!**

Concurrent Workshops

1:30 p.m.—2:45 p.m.

Location	Title	Presenters
Auditorium	State and Local NRS Reports	Randy Whitfield Gloria Johnson
Piedmont/ Sandhills	Maximizing Adult Learning in Family Literacy Classes	Becky Sanders Ellen Spencer Stephanie Light Janet Derrick
Crown A	“Voices Together” From Isolation to Community	Yasmine White Laura MacCallum
Empire E	STAR—STudent Achievement in Reading	Deborah Britton Susie Colbath Dianne Barber Susan Ellis
Royal B	Ready for College (GED and AHS)	Pat Phillips Linda Kappauf Forest Lineberry Michael Harris Makenia Steward Clark Dimond
Crown B	Credentialing in North Carolina: The Certificate of the Future	Kathi Polis
Empire ABC	Beam Me Up Scotty : There is No Intelligent Life Here!	Kelly Swanson
Royal A	Managing Your Community College Budget	Jennifer Haygood

State and Local NRS Reports

Participants will receive the state and their own local federal data reports. Presenters will share trends in state and local data. Quarterly NRS reporting periods will be discussed as well as technical assistance available if programs are not meeting their outcome measures.

Location: Auditorium

Moderator: Unita Knight, NCCCS

Presenters:

Randy Whitfield, NCCCS

Gloria Johnson, NCCCS

Maximizing Adult Learning in Family Literacy Classes

Addressing student learning styles in family literacy is fun and challenging! This session will offer the classroom instructor proven practices to engage students. Cooperative learning strategies, contextualized learning, informal assessment, and other participatory activities will be demonstrated.

Location: Piedmont/Sandhills

Moderator: Rocky Peterkin, Robeson CC

Presenters:

Becky Sanders, Sandhills CC

Ellen Spencer, Sandhills CC

Stephanie Light, Craven CC

Janet Derrick, Wilkes CC

“Voices Together” From Isolation to Community

Voices Together will share with participants the six-week pilot project conducted with two local community colleges’ Compensatory Education programs. The pilot project offered two separate skill-based components: 1) The Voices Together program for individuals with developmental disabilities and; 2) an integrated teacher-training component. Voices Together is a specialized approach that integrates evidenced-based methodology into the structure of a small chorus. The hour-long interactive program supports group process, education techniques, targets speech and language goals and social interaction skills.

Location: Crown A

Moderator: Sillar Smith, NCCCS

Presenters:

Yasmine White, Executive Director, Voices Together

Lara MacCallum, Music Therapist, Voices Together

STAR—STudent Achievement in Reading

What does the reading model look like? This session will provide stories from instructors who have implemented STAR on their campus and the process used to teach reading effectively including a broad overview of diagnostic reading assessments and the four components of reading.

Location: Empire E

Moderator: Floyd Hinshaw, Alamance CC

Presenters:

Deborah Britton, Wilkes CC

Dianne Barber, Appalachian State University

Susie Colbath, South Piedmont CC

Susan Ellis, Davidson County CC

Ready for College (GED and AHS)

This session will focus on transitioning our students to Continuing Education and curriculum programs.

Location: Royal B

Moderator: LaVerne Berrien, Fayetteville TCC

Presenters:

Pat Phillips, Davidson County CC

Linda Kappauf, South Piedmont CC

Forest Lineberry, Forsyth TCC

Michael Harris, Forsyth TCC

Makenia Steward, South Piedmont CC

Clark Dimond, Pamlico CC

Credentialing in North Carolina: The Certificate of the Future

It is important for all instructors to model “lifelong Learning.” That’s why the North Carolina Basic Skills credential is so important. Every Basic Skills instructor and staff person should have completed the online Basic Skills Orientation for Instructors which combines an online course with local follow-up and support. This session will give you an opportunity to see what the future holds and to view the credentialing process.

Location: Crown B

Moderator: Jacqueline Mitchell, Durham TCC

Presenter:

Kathi Polis, Strategic Training and Resources, Inc.

Beam Me Up Scotty! There is No Intelligent Life Here (Dealing with Hecklers in the Workplace)

Ever feel like you’re the only normal person in the room? Feel like you spend more time breaking up fights and wiping away tears than actually getting work done? Well have no fear, help is here. Join us as Kelly Swanson uses her wacky cast of southern characters to show us how to deal with difficult people in our line of work to form stronger teams and create remarkable relationships.

Location: Empire ABC

Moderator: Hazel Gelpi, Fayetteville TCC

Presenter:

Kelly Swanson , Keynote Presenter

Managing Your Community College Budget

What would you like to know about managing a Basic Skills Budget? Do you know how the Level of Effort is calculated? Or the Target Population? Or Target Dollars? Come hear the Vice President for Business and Finance and Chief Financial Officer for the System Office explain the Basic Skills Budget formula and answer

Location: Royal A

Moderator: Vickie Tate, Robeson CC

Presenter:

Jennifer Haygood, NCCCS

General Session



Location: Imperial Ballroom

Moderator: Candace Taylor, Sampson CC

Dr. Randy Whitfield

Dr. Randy Whitfield is the Associate Vice President of Academic and Student Services, Basic Skills Department, for the North Carolina Community College System. She has an educational doctorate from the University of North Carolina at Greensboro and has held the following positions: community college instructor and coordinator, university professor, educational consultant for Levi Strauss & Co.'s national workplace literacy program, and coordinator and director of Basic Skills programs. She is the co-author of two books: *Workplace Job-Specific Skills Programs: the How-to-Do-It Manual* and *Adult Basic Skills Instructor Training Manual*. She is also the past chairperson of the National Adult Education Professional Development Consortium and the National Council of State Directors of Adult Education.

Adult Education: The Next Five Years

*New adult education legislation will shape the way programs will operate for, at least, the next five years. What changes will you need to make? Will your program survive? What do you need in your **Adult Education Survival Toolkit** for the future?*

General Session



Location: Empire ABC

Moderator: Nancye Gaj, Motherhead

Enterprising Change And Forging New Frontiers with Technology

John Fleischman,

Assistant Superintendent
Sacramento County Office of
Education

During June, 2008 the National Commission on Adult Literacy, through a report entitled *Reach Higher - America*, called on Congress to create an adult education and workforce skills system with the capability to effectively serve at least 20 million adults annually by 2020. The Commission recognized that this goal could not be accomplished without heavy use of technology – to expand services to adults through distance learning, and to provide cost efficient approaches to program and data management. Thus, one of the Commission’s nine key recommendations was to deploy technology on an unprecedented scale.

At the same time that *Reach Higher - America* was being written, Sacramento County Office of Education, using U.S. Department of Education funding, was developing a prototype for a national adult learner (ESL) portal. That prototype, known as *U.S.A. Learns*, was launched just over one year ago. Since the launch last November, the site has been visited nearly 3 million times with the average visit lasting close to 28 minutes. Clearly, this represents demonstrable proof that the demand exists and that adult learners with limited language and literacy skills can and will access the Web for instruction.

What role might an expanded Web portal have in reaching significant numbers of learners? How would our existing delivery system be used in conjunction with a readily available and comprehensive Web portal? And what other promising technologies might be used to enhance and extend learning within and beyond our classrooms?

This presentation will offer a glimpse into the future of technology and basic skills instruction, one that is backed by emerging federal policy, and one that we cannot afford to ignore. Information will be offered about what you need to know and what you need to do in order to connect this technological change to the classes and instruction you offer.

General Session

Location: Empire D

Moderator: Terri Stralow, South Piedmont CC

Understanding Second Language Acquisition

Dr. Ellen Graden,
Director of Graduate
Programs in Education
Meredith College



Dr. Ellen Graden's expertise is in working with English language learners. Dr. Graden has presented sessions for teachers on strategies for helping English language learners succeed in mathematical problem solving and how teachers can promote mathematical problem solving among English language learners. She has presented at national, state and regional conferences on "Second Language Acquisition" and how teaching strategies must be aligned with what we know about second language learning. In today's session she will provide an overview of second language acquisition, its current theories, and the application of those theories to second language teachings .

Dr. Graden is Director of Graduate Programs in Education at Meredith College in Raleigh North Carolina.

Concurrent Workshops

10:00 a.m.—11:15 a.m.

Location	Title	Presenters
Auditorium	Colleague and Data Warehouse, National Reporting System (NRS) and LEIS Forms Open Forum	Gloria Johnson Dennis Smith
Royal B	Fun, Teamwork, Competition	Becky Sanders Anita Green
Royal A	Career College	Laura Coffee Floyd Hinshaw Jennifer Mock Monica Isbell
Crown A	Multi-Modality Instruction: Integrating Multimedia and Technology into Teaching	Pat Yates
Empire E	Improving GED Essay Writing	Dianne Barber
Crown B	Credentialing in North Carolina: The Certificate of the Future (<i>Repeat</i>)	Kathi Polis
Empire ABC	Fundamentals of Health Literacy & Coalition Building: An Overview of Health Literacy and Resources	Mandy Benson

Colleague and Data Warehouse, National Reporting System (NRS) and LEIS Forms Open Forum

System Office staff will answer questions about LEIS data in Colleague/Data Warehouse.

Location: Auditorium

Moderator: Twana McKnight, Sandhills CC

Presenters:

Gloria Johnson, NCCCS

Dennis Smith, NCCCS

Fun, Teamwork, Competition : Project Based Instruction

Each spring the Southern Region holds a Geography Expo and in the fall we come together for a competition in our regional Science Fair. Come discover how this competition is conducted and take home lesson plans on project-based instruction. Examples of presentations and requirements for competition will be provided.

Location:

Moderator:

Presenters:

Becky Sanders, Sandhills CC

Anita Green, Central Carolina CC

Career College

Come and learn about a new program at Alamance Community called Career College. Career College was designed to provide a college experience to OCS high school graduates and/or students with low academic skills who are employable. Career college combines Basic skills, HRD, and Occupational Extension programs in two career tracks—health assistant and automotive.

Location: Royal A

Moderator: Judy Herndon, Central Carolina CC

Presenters:

Laura Coffee, Alamance CC

Floyd Hinshaw, Alamance CC

Jennifer Mock, Alamance CC

Monica Isbell, Alamance CC

Multi-Modality Instruction: Integrating Multimedia and Technology Into Teaching

As the economic crisis worsens, our student demographics are shifting toward an increasing number of marginalized adult students with the lowest literacy level, and who possess significant learning and/or physical disabilities. These adult students often have learning difficulties, vision, hearing, speech, manual dexterity or other cognitive as well as physical impairments which impact on their achievement. The focus of this presentation is to share learning modality diagnostic instruments and to familiarize Basic Skills staff and instructors with traditional and emerging technologies to assist them in motivating and empowering adult students.

Location: Crown A

Moderator: James Anderson, South Piedmont CC

Presenter:

Pat Yates, Wayne CC

Improving GED Essay Writing

Some students are having a hard time passing the 2002 GED essay writing. Come learn about writing strategies that should help your students improve their writing skills and thus improve their GED essay writing scores.

Location: Empire E

Moderator: Erica Powell, Robeson CC

Presenter:

Dianne Barber, Appalachian State University

Credentialing in North Carolina: The Certificate of the Future (Repeat)

It is important for all instructors to model “lifelong Learning.” That’s why the North Carolina Basic Skills Credential is so important. Every Basic Skills instructor and staff person should have completed the online Basic Skills Orientation for Instructors which combines an online course with local follow-up and support. This session will give you the opportunity to see what the future holds and to view the credentialing process.

Location: Crown B

Presenter:

Moderator: Michele Meiseid, Roanoke-Chowan CC

Kathi Polis, Strategic Training and Resources, Inc.

Fundamentals of Health Literacy & Coalition Building: An Overview of Health Literacy and Resources

An overview of health literacy and resources available to begin addressing this issue in your local area, including starting a local health literacy coalition and the technical support available to be successful.

Location: Empire ABC

Presenter:

Moderator: Jennifer Gore, Reading Connections

Mandy Benson, UNC-Greensboro



Notes: _____



The Star Catchers

Angela Moore Trogdon Awards Luncheon

12:00 p.m. — 1:30 p.m.

Agenda

Welcome	Delores A. Parker, Senior Vice President & Chief Academic Officer NCCCS
Greetings	Jennifer Gore, President North Carolina Literacy Association Executive Director of Reading Connections
Introduction of Entertainment Entertainment	Michael Harris, Forsyth Technical CC “We’ve Got Talent” The Star Catchers
Angela Moore Trogdon Awards Explanation of Awards and Recognition of Judges	Randy Whitfield, Associate Vice President of Basic Skills
Presentation and Introductions	Tony Taylor, Chair Basic Skills State Leadership Advisory Board Director of Basic Skills Beaufort County Community College
Closing Remarks Announcements and Door Prizes	



Complete your daily evaluations and drop in the boxes at the registration desk to be entered into drawings for \$\$\$!

Tuesday, November 17

12:00 p.m. —1:30 p.m.

Angela Moore Trogdon Endowment Fund



Awards are being given at the 2009 NCCCAEA and Basic Skill/Family Literacy Joint Conference. The awards include a trophy and cash bonus and will be given in honor of Angela Moore Trogdon, former Basic Skills/HRD Director at Randolph Community College and Guilford Technical Community College. As many of you know, Angela lost her fight with breast cancer in November 1999. She would be thrilled to know that awards honoring students and instructors/tutors will be given in her name!

This year the awards will be given through a donation made to the North Carolina Literacy Association. We want to build a permanent fund for these awards by establishing an endowment fund in Angela's name through the North Carolina Community College Foundation. In the meantime, you may send your tax-deductible contributions to the North Carolina Literacy Association (NCLA). Their federal tax identification number is 56-0691844.

NCLA has asked that when making your contribution, please write Angela Moore Trogdon Foundation on the "for" line at the bottom of your check. Please send your contributions to the following address:

***North Carolina Literacy Association
Alice Denson, Treasurer
c/o Orange County Literacy Council
200 N. Greensboro Street, Suite C - 2
Carrboro, NC 27510
919-636-4457***

Thank you in advance for your support!

Angela Moore Trogdon Awards Luncheon

Finalists

College/Family Literacy/CBO

Student of the Year

Carolyn B. James

Peggy McGohan

Daniel Rattler

Curtis Wesley

Cape Fear Literacy Council

Vance-Granville Community College

Tri-County Community College

Piedmont Community College

Instructor of the Year

Jennifer Brady

Melinda Isner

Lisa Jones

Becky Sanders

Davidson County Community College

Wilkes Community College

Piedmont Community College

Sandhills Community College



We salute NC's Leadership Excellence Academy Participants

We salute North Carolina's Leadership Excellence Academy participants who are currently completing their second year in a two-year national certification process in program improvement. This national certification, sponsored by the National Adult Education Professional Development Consortium and ProLiteracy Worldwide, is the first of its kind in the adult education and literacy field and signifies the participants as a member of an elite group of professional adult educators.

By May of 2010, successful participants will have completed an intensive series of workshops, online courses, webcasts, interim activities, and learning projects to earn the prestigious distinction of *Certified Manager in Program Improvement*.

<p><i>Dianne Barber</i></p> <p><i>Martha Beasley</i></p> <p><i>Martha Bergman</i></p> <p><i>Shelley Bleyl</i></p> <p><i>Shari Brown</i></p> <p><i>Susan Ellis</i></p> <p><i>Claudia Farnandez</i></p> <p><i>Deborah Gaddy</i></p> <p><i>Monica Gemperlein</i></p> <p><i>Steve Gunter</i></p> <p><i>Michael Harris</i></p> <p><i>Kim Hinton</i></p> <p><i>Debra Hissom</i></p> <p><i>Janis Holden-Toruno</i></p> <p><i>Constance Hollingsworth</i></p> <p><i>Beverly Janes</i></p>	<p><i>Margarete Johnson</i></p> <p><i>Sheila Kirby</i></p> <p><i>Sara Lambert</i></p> <p><i>Leah Mackey</i></p> <p><i>Twana McKnight</i></p> <p><i>Michele Meischeid</i></p> <p><i>Chris Nanney</i></p> <p><i>Ellen Overington</i></p> <p><i>Pat Phillips</i></p> <p><i>Jason Pilkington</i></p> <p><i>Becky Sanders</i></p> <p><i>Yaneta Sanchez-Brown</i></p> <p><i>Virginia Stammetti</i></p> <p><i>Charles Tucker</i></p> <p><i>Denise Wilson</i></p> <p><i>Lisa Woodall</i></p>
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The Leadership Excellence Academy is designed for program directors, coordinators, and other staff interested in expanding their leadership and program improvement skills.

A new cohort will begin in 2010 – 2011. More details will be made available in the spring.

For additional information on the Leadership Excellence Academies, visit the LEA website at <http://leadershipliteracy.net>.

We Salute NC's First Level I and Level II Credentialed Basic Skills Instructors and Applicants



The Basic Skills Advisory Board and the State Basic Skills Office, in conjunction with the North Carolina Instructor Credentialing Committee, is pleased to announce the first candidates completing Level 1 and Level 2 Basic Skills instructor credentials. Many of the candidates are near completion and are acknowledged also. The committee has been working diligently for two years in developing the framework for the credentialing process. We appreciate and acknowledge the participation of the candidates, coaches and reviewers in helping this come to fruition. We field tested Level 1 and Level 2 credentials by requesting each region to select instructors for the field test. The Committee is working on a full state roll-out and pilot –testing Levels 3 and 4 in 2010.

Level I Credentialed

Mary Cole, Bladen CC
Nicole Hinnant, Wilson CC

Level II Credentialed

Margo Elder, Caldwell CC & TI
Ellen Tully, Catawba Valley CC
Doris Vannoy, Wilkes CC

Level I Candidates

Billy Carlyle-Wilson CC	Tawanda Carpenter-Guilford TCC
Mary Cole-Bladen CC	Juanita Gardner-Beaufort CCC
Leigh Heath-Lenoir CC	Jamie Higgins-Coastal Carolina CC
Nicole Hinnant-Wilson CC	Sheron Jones-Sampson CC
Katrina Ramsey-Craven CC	Carlitha Matthews-Sandhills CC
Karen McAlister, Stanly CC	

Level II Candidates

Sandra Connor-Lenoir CC	Brenda Gant-VG CC
Phillip Covington-Richmond CC	Sunny Hudson-Blue Ridge CC
Cynthia Cox-Caldwell CC & TI	Lisa Phelps-Wayne CC
Margo Elder-Caldwell CC & TI	Rebecca Sanders-Sandhills CC
Kelly Stegall-South Piedmont CC	Lynn Shearin-Wake TCC
Ellen Tully-Catawba Valley CC	Doris Vannoy-Wilkes CC
Jennifer Roberts-Rockingham CC	James Thompson, Wilkes CC
	Vickie Willis, Guilford TCC

Online Orientation Course for New Instructors

Now available for statewide access

Local program decision

Mandatory for Level 1 and 2 credentials

Access directions online

<http://ncbsonline.net/Instructor%20Directions%20for%20Online%20Course.pdf>

Each director has an assigned enrollment key that instructors

must have to access the course.

Concurrent Workshops

1:45 p.m.—3:00 p.m.

Location	Title	Presenters
Auditorium	Using Learning Communities for Program Improvement (Repeat)	Randy Whitfield Baerbel Schilz Gilda Rubio-Festa
Royal A	Survival Skills for Basic Skills Staff in Correctional Facilities	Lee Moose
Crown B	Technology Never Stops!!	Ian Brailsford Lisa Mauney
Empire D	Improving GED Math Skills	Dianne Barber
Royal B	Conversation with GED in the Community Program	Floyd Hinshaw Lynn Ferns Jennifer Mock Laura Coffee

Using Learning Communities for Program Improvement (Repeat)

One of the fastest growing, most successful trends in implementing change at the state or local level is to establish learning communities of individuals who have common goals. Presenters will give an overall view of how to establish a learning community to implement change, including how to use communication tools such as moodle, ning, youtube, Camtasia, Delicious, google docs, and others.

Location: Auditorium

Moderator: Unita Knight, NCCCS

Presenters:

Randy Whitfield, NCCCS

Baerbel Schilz, Wake TCC

Gilda Rubio-Festa, Central Piedmont CC

Survival Skills for Basic Skills Staff in Correctional Facilities

This session will focus on how Basic Skills instructors, whether new or veterans, can reach and maintain longevity while teaching in correctional education facilities. This session will help new instructors develop survival skills and help veteran instructors improve and sharpen their survival skills.

Location: Royal A

Moderator: Mike Andrews, Sandhills CC

Presenter:

Lee Moose, Wake TCC

Technology Never Stops!!

Technology is becoming more prevalent in the Basic Skills classrooms. Various organizations provide support for using technology as an instructional technique, such as Project IDEAL and the Appalachian State University Adult Basic Skills Professional Development Project. This presentation will discuss a few of the different programs available including English for All, the Rosetta Stone, and PhotoStory, among others. Handouts will be provided.

Location: Crown B

Moderator: Demetrice Watkins, Robeson CC

Presenters:

Ian Brailsford, South Piedmont CC

Lisa Mauney, South Piedmont CC

Improving GED Math Skills

Some students are having a hard time passing the 2002 math test. GED testing has identified areas where students taking the test have the most difficulties. Come learn about the areas where some extra focus, review, and understanding of the concepts should help your students improve their mathematical knowledge and thus improve their GED math scores.

Location: Empire D

Moderator: Katie Miller, Robeson CC

Presenter:

Dianne Barber, Appalachian State University

Tuesday, November 17

1:45 p.m. — 3:00 p.m.

Conversation with GED in the Community Program

GED in the Community will share best practices as an innovative GED pathway and recruiting and PR tool. Focus will include meeting students needs, developing community partners and adding value to the GED program and college.

Location: Royal B

Moderator: Claire Dixon, Alamance CC

Presenters:

Floyd Hinshaw, Alamance CC

Lynn Ferns, Alamance CC

Jennifer Mock, Alamance CC

Laura Coffee, Alamance CC

Wednesday, November 18

9:00 a.m. —10:15 a.m.

Concurrent Workshops

9:00 a.m.—10:15 a.m.

Location	Title	Presenters
Royal B	Reaching Students at a Distance: Using New Technologies	John Fleischman
Royal A	Learning Real Life Skills (<i>vendor</i>)	Barbara Wiggins

Wednesday, November 18

9:00 a.m. — 10:15 a.m..

Reaching Students at a Distance: Using New Technologies

Adult literacy instruction and English language learning is no longer confined to a physical space. Video, computers, the Internet, and other technologies have brought about new opportunities for extending learning, giving students greater opportunities for learning at times and places more convenient. This presentation will offer information about how programs are using technology to extend learning beyond the classroom. Participants will have an opportunity to view and discuss a variety of instructional resources designed for online, blended and Web-facilitated learning.

Location: Royal B

Presenter:

Moderator: Jacqueline Mitchell, Durham TCC

John Fleischman, Sacramento County Office of Education

Learning Real Life Skills (vendor)

The Real Game Series, developed through the US Department of Labor and the US Department of Education, consists of six career programs for grades three through adult which provide hands-on experiential learning for students and adults. These programs allow students to experience first-hand the need for education and its connection to career, and through simulation and role-playing, participants learn employability skills and lifestyle skills. Since students work in groups, they acquire communication, teamwork, problem solving, and thinking skills and gain an awareness of their current skills solving, and thinking skills and gain an awareness of their current skills and how to improve upon those skills. Participants in this session will have the opportunity to experience first-hand what it is like to be an adult, to hold a job, and to make decisions. They will “play” several sessions from these career curriculums in this very interactive session.

Location: Royal A

Presenter:

Moderator: Jan Hastings, NCCCS

Barbara Wiggins, NBCT

Wednesday, November 18

10:30 a.m. — 11:45 a.m.

Concurrent Workshops

10:30 a.m. — 11:45 a.m.

Location	Title	Presenters
Sandhills	ITTS (Instruction Targeted for TABE Success) (<i>vendor</i>)	Gary Rubin
Royal A	Beam Me Up Scotty! There is No Intelligent Life Here	Kelly Swanson

ITTS (Instruction Targeted for TABE Success (vendor)

Join Gary Rubin with McGraw-Hill/Contemporary to see a program that is focused on improving gains in the TABE test. It is engaging, easy to access and very effective. Program is available fully online or site-based, if needed. Audio at level E and A and A+ are both being added in 2010! The program is chock full of interesting lessons and assessments and since it focuses solely on reading, language and math, it would be appropriate for any program (CASAS too!) needing good solid preparation/skills building.

Location: *Sandhills*

Moderator: Randi Taylor, Lenoir CC

Presenter:

Gary Rubin, McGraw-Hill/Contemporary

Beam Me Up Scotty! There is No Intelligent Life Here (Repeat)

Ever feel like you're the only normal person in the room? Feel like you spend more time breaking up fights and wiping away tears than actually getting work done? Well have no fear, help is here. Join us as Kelly Swanson uses her wacky cast of southern characters to show us how to deal with difficult people in our line of work to form stronger teams and create remarkable relationships.

Location: *Royal A*

Moderators: Judy Howell NCCCS

Ingrid Schlotterbeck, NCCCS

Presenter:

Kelly Swanson, Keynote Presenter

R. Scott Ralls



Scott Ralls is the seventh president of the North Carolina Community College System. With 58 colleges serving more than 800,000 students each year, the North Carolina Community College System is the third largest in the United States and is internationally recognized for its programs to foster economic and workforce development.

Having assumed the presidency on May 1, 2008, Scott Ralls is only the second system president to have served as a local North Carolina Community College president.

Between 2002 and 2008, Dr. Ralls served as the President of Craven Community college with campuses located in New Bern and Havelock, North Carolina.

Dr. Ralls has previously held workforce development leadership positions at the state and national levels, including Vice President of Economic and Workforce Development for the North Carolina Community College System. He also previously served as the Director of the North Carolina Department of Commerce's Division of Employment and Training where he worked closely with the state's Workforce Development Boards. At the national level, he served as the Manager of Workforce Programs for the National Institute of Standards and Technology at the U. S. Department of Commerce. He also served as a policy specialist with the U. S. Department of Labor where he was recipient of the Secretary's Exceptional Achievement Award.

Dr. Ralls holds a Bachelor of Science degree with highest distinction from the University of North Carolina at Chapel Hill and Masters and Ph.D. degrees in Industrial and Organizational Psychology from the University of Maryland, where his research focused on technology implementation, workforce training and issues affecting older workers.

He is married to Lisa Rowe Ralls, the former Vice President of Marketing and Strategic Planning for the Council for Entrepreneurial Development in the Research Triangle. They have two sons.

Luncheon Agenda
Imperial Ballroom
12:00 p.m.—1:30 p.m.

Welcome	William G. Ingram, President Durham Technical Community College
Special Welcome	Margaret Roberton, President North Carolina Community College Adult Educators Association (NCCCAEA)
Special Introduction	Delores A. Parker, Senior Vice President & Chief Academic Officer-NCCCS
President's Address	Scott Ralls, President North Carolina Community College System
Introduction of Keynote	Scott Ralls, President North Carolina Community College System
Keynote Address	Cheryl Keenan, Director of Adult Education United States Department of Education Office of Adult and Vocational Education
Closing Remarks	Randy Whitfield, Associate Vice President Academic and Student Services, NCCCS
Announcements and Drawing	



Complete your daily evaluations and drop in the boxes at the registration desk to be entered into drawings for \$\$\$!

Wednesday, 18, 2009
Luncheon Keynote Speaker

Cheryl Keenan
Director of Adult Education
and Literacy
U. S. Department of Education



Cheryl L. Keenan, was appointed director of the U.S. Department of Education's Division of Adult Education and Literacy in 2002. In her role, Keenan oversees the office which funds almost \$600 million in state and local grant programs to enable adults to become literate and complete high school so they can succeed as workers, parents and citizens. The division is housed in the Office of Vocational and Adult Education (OVAE). The division is responsible for the Adult Education State Grant Program as well as national leadership initiatives to support State and local accountability, program improvement, and innovation authorized by the Adult Education and Family Literacy Act (AEFLA) in Title II of the WIA.

Ms. Keenan was a nationally recognized expert in the field of adult education even before going to the US Department of Education. She was the Director of the Bureau of Adult Basic and Literacy Education at the Pennsylvania Department of Education from 1993 -2002.

Keenan holds a bachelor of science degree from Bloomsburg University and a master's of education from Shippensburg University.

**The North Carolina Community College
Adult Educators
Association
(NCCCAEA)
Forum**

Concurrent Workshops

1:45 p.m.—3:00 p.m

Location	Title	Presenters
Empire ABC	A Talk with Cheryl Keenan, US Department of Education	Cheryl Keenan Randy Whitfield
Bull Durham A	Career Readiness and Certification	Stephanie Deese Pam Gobel
Empire E	Establishing a Professional Presence	Jane Hight McMurry
Bull Durham B	The Intersection of Distance Learning and Continuing Education	Wanda Barker Kathy Davis
Empire D	Public Safety From the Community College Standpoint	Tracey McPherson Barbara Boyce
Royal A	Understanding and Working with Different Ages and Generations	Emily Balance
Royal B	Technology and Transition—Tools and Resources for Students and Professionals	Sarita Broadway Beth Lengel Robin Coates Gene Scott
Sandhills	Organizational Strategies for Success (<i>Repeat</i>)	Diane Bowers Sherry Byrd

A Talk with Cheryl Keenan, US Department of Education

Join Cheryl Keenan, Director of Adult Education and Literacy for the United States Department of Education, for a question/answer session on the state of Basic Skills/literacy education today.

Location: Empire ABC

Moderator: Beverly Jaynes, Caldwell CC & TI

Presenters:

Cheryl Keenan, US Department of Education

Randy Whitfield, NCCCS

Career Readiness Certification

The North Carolina Career Readiness Certificate (CRC) is quickly becoming the Gold Standard for employment in our state. There are many ways of integrating the crc into local communities. Come and share discussion and ask questions about the latest topics, such as the CRC Performance Incentive Grant Funds, WIRED Grants, CRC in JobsNOW, FIPSE Grant for CRC in curriculum programs, Who owns my WorkKeys Scores, and the latest information about CRC and public schools.

Location: Bull Durham A

Moderator: Mary Moore, Durham TCC

Presenters:

Stephanie Deese, NCCCS

Pam Gobel, NCCCS

Establishing a Professional Presence in Your Business Community: Executive Presence for SBC Directors

Acquire the skills you need to be a polished professional in this crash course! Learn what top leaders do to develop and maintain business. After this presentation, you will be able to greet and approach colleagues, customers and visitors with ease. This presentation illustrates the value of relationships and empowers the professional with skills to meet new people at events while nurturing established relationships. You'll learn how to prepare for success and preserve it by doing follow-up that will further develop and maintain your important professional network. Learn how to distinguish business opportunities at social events and when, where and how to follow up on them. This session even includes useful ideas for remembering names in a business setting.

Location: Empire E

Moderator: Carlos Cotto, Wayne CC

Presenter:

Jane Hight McMurry

The Intersection of Distance Learning and Continuing Education

Learn how to engage your Continuing Education students with interactive course content developed by the Virtual learning community and find out more about the array of learning Technology services available for colleges.

Location: Bull Durham B

Moderator: Diane Steinbeiser, NCCCS

Presenters:

Wanda Barker, NCCCS

Kathy Davis, NCCCS

Public Safety From the Community College Stand Point

Come meet Tracey McPherson, the new State Director for Public Safety Training Programs. Topics include: new focus for regional fire coordinator positions, formation of special advisory committees, and regional strategic planning sessions.

Location: *Empire D*

Moderator: Fred Seymour, Lenoir CC

Presenters:

Tracey McPherson, NCCCS

Barbara Boyce, NCCCS

Understanding and Working with Different Ages and Generations

Each age group and generation have their own characteristics. Not knowing what they are can affect coworker relationships, productivity, customer service, employee morale, and your bottom line! Come listen to the music of each generation as we discuss the unique talents, struggles, defining events, and motivators of each. Learn how to understand and work with each group.

Location: *Royal A*

Moderator: Beth Payne, Durham TCC

Presenter:

Emily Balance,

Technology and Transition—Tools and Resources for Students and Professionals

*Learn how an array of career development resources, available to all North Carolina citizens of varied skills and academic levels, can assist professionals, students and customers to build individual pathways, ladders, and avenues to satisfying, in-demand jobs and to post-secondary learning. The **CFNC-Bridges Tools** and an overview of the twelve (12) competency areas covered in the **Career Development Facilitator (CDF) Training**, available to all North Carolina Education and Workforce Development professionals, online, will be featured.*

Location: *Royal B*

Moderator: Janice Hastings, NCCCS

Presenters:

Sarita Broadway, College Foundation, Inc.

Beth Lengel, Lengel Vocational Services, Inc.

Robin Coates, NCCCS

Gene Scott, NC Department of Commerce

Organizational Strategies for Success (Repeat)

Two local programs—a community college and a community based organization—have become very organized by developing communication tools/forms used to share data and other program information with all staff. As a result, both have greatly exceeded federal program outcome measures. Come hear the secrets of their success (and take home sample tools)!

Location: *Sandhills*

Moderator: Jason Pilkington, Wilkes CC

Presenters:

Diane Bowers, Blue Ridge Literacy Council

Sherry Byrd, Richmond CC

Concurrent Workshops

3:15 p.m.—4:30 p.m.

Location	Title	Presenters
Royal A	Special Initiatives of the SBCN. Project GATE, Kaufman Institute and Other Projects	Don Miller Renee Hode
Bull Durham A	Endeavor: Bringing Reading Research into the Classroom (<i>vendor</i>)	Greg Stultz
Bull Durham B	Instant Enrollment	Wayne Madry
Sandhills	Newcomers Session	Darrell Miller John Smith
Royal B	Globalization and Educational Needs for Today's Learners	Neil Bolick
Empire E	How to Present the Most Positive You	Corliss Udoema
Empire ABC	President's Roundtable	Sharon Morrissey Charles Chrestman Deborah Friedman Robert Keys
Empire D	Becoming the Totally Responsible Person: Staying Positive—No Matter What (<i>Vendor</i>)	Sanford Danzinger

Special Initiatives of the SBCN: Project GATE, Kaufman Institute and Other Projects

Hear the latest update on various initiatives of the SBCN and find out what you can do to support the initiatives or share what your area has accomplished.

Location: Royal A

Moderator: Phyllis VanHoy, Wilkes CC

Presenters:

Don Miller

Renee Hode, Central Piedmont CC

Endeavor: Bringing Reading Research into the Classroom (Vendor)

In this hands-on workshop, participants will see how Endeavor, a new series from new Readers Press, delivers exciting reading instruction in fluency, vocabulary development, and reading comprehension skills and strategies for students reading at a third grade level and above.

Location: Bull Durham A

Moderator: Floyd Hinshaw, Alamance CC

Presenter:

Greg Stultz, New Readers Press

Instant Enrollment

Have you ever given it some thought on how Continuing Education can reach those students who have transportation, disabilities, or other personal or private circumstances? Try, Instant Enrollment! Instant Enrollment is designed for the first time to students in Continuing Education to register and pay for a course online. Stop by and see how this process helps extend your Continuing Education customer service and increase your enrollment.

Location: Bull Durham B

Moderator: Naomi Collie, Wayne CC

Presenter:

Wayne Madry, NCCCS

Newcomers Session

A favorite session at all NCCCAEA conferences! This session is especially designed for the 'newcomer' to the community college system or to continuing education. Come learn the history of the NCCCAEA, the membership benefits and how to get more involved in your state professional development organization.

Location: Sandhills

Moderator: Claire Dixon, Alamance CC

Presenters:

John Smith, Carteret CC

Darrell Miller, Wilkes CC

Globalization and Educational Needs for Today's Learners

This session explores globalization as an international system, the flattening of the world, and the challenges it brings to North Carolina Community College educators. It also examines the skills U. S. students need in a "flat" world. Finally, it presents programs, resources, and services World View offers community college educators to help them internationalize their colleges and classrooms.

Location: Royal B

Moderator: Darlene Bullock, Durham TCC

Presenter:

Neil Bolick, World View

How to Present the Most Positive You

A surprising survey of adults by the American Psychological Association has shown that the most important factor to happiness and well-being is self-esteem. Also important were feelings of independence and competency, often brought about by high self-esteem. "Positive You" is an interactive workshop which guides the participants in taking an introspective look at themselves through a series of positive thought strategies. The participants will learn the art of projecting a positive image and how to exude both inner confidence and positive aura under various circumstances.

Location: Empire E

Moderator: Carlos Cotto, Wayne CC

Presenter:

Corliss Udoema, Contract Solutions, Inc.

President's Roundtable

The North Carolina Community College System, like all entities, have experienced a number of challenges in the past year. They have not been immune to pressures of budgets, accountability and demands to provide high quality service to an increasing pool of students. This panel will provide an opportunity for several presidents to share advice, experiences and perceptions of current situations within the colleges. How are we meeting these challenges as institutions and within workforce development? What new scenarios may be on the horizon when looking at basic skills and continuing education programs? Time will be allowed for questions from the audience.

Location: Empire ABC

Moderators: Randy Whitfield, NCCCS

Kim McGinnis, James Sprunt CC

Presenters:

Sharon Morrissey, Richmond CC

Charles Chrestman, Robeson CC

Deborah Friedman, Surry CC

Robert Keys, Rockingham CC

Becoming the Totally Responsible Person: Staying Positive—No Matter What!

(Vendor)

This fast-paced, entertaining workshop teaches how to stay positive, productive and effective—no matter what the circumstances! Participants learn to handle situations that normally "get to us" or that we "take personally." They learn proven ways to handle negative emotions, and thus improve effectiveness and communication at work and at home. The workshop helps participants manage stress, deal with difficult people, solve problems and handle conflict productively. Topics include dealing with the victim mentality in oneself and others, assisting others to be responsible, eliminating criticism and gossip in the workplace, removing the barriers to creativity and learning to focus on the things that matter. Benefits include improved teamwork, customer service, leadership, parenting, emotional intelligence and interpersonal relationships at work and home.

Location: Empire D

Moderator: Ken Berger, Durham TCC

Presenters:

Sanford Danziger, TRP Enterprises, Inc.



Notes: _____

Concurrent Workshops

9:00 a.m.—10:15 a.m.

Location	Title	Presenters
Imperial II	CIS—Datatel Review	Unita Knight Lou Stout
Imperial I	Collaboration and JobsNOW 12 in 6: Making it Work!	Lillian Plummer Brian Haderlie Sue Marion
Empire A	NC Independent Auto Dealer Required DMV Licensing Course Overview	Dennis Mauk
Empire B	Copyright Issues for Online Teaching	Kevin Smith
Empire C	HRD Roundtable	Robin Coates
Empire D	Fee Waivers	Barbara Boyce
Crown B	Growing Workforce Development Programs Through Grant Funding	Doris Carver Karen Bowen Angela Webb
Bull Durham B	Teaching the Core Academic Competencies to Nontraditional Learners (vendor)	Jennifer Coplin John Coplin
Empire E	The Economy, Power, and Opportunity	Gene Nichol
Crown A	SBA Updates for the SBCN	Ivan Hankins

CIS—Datatel Review: CE Reports

Data goes in and data goes out...Is it correct? Can you identify problems early or do you like to wait till the last minute.

Location: Imperial II

Moderator: Wanda Sutton, Durham TCC

Presenters:

Unita Knight, NCCCS

Lou Stout, Beaufort County CC

Collaboration and JobsNOW 12 in 6: Making it Work!

This workshop will focus on the collaborative efforts between (5) five regional workforce boards and (10) ten regional community college representatives to establish a sharing group and develop partnerships within the region. Information will be shared on how community colleges and Workforce Boards work together to plan and implement training to meet the labor market needs. This session will also provide an update on the JobsNOW 12 in 6 initiatives.

Location: Imperial I

Moderator: Kelly King, Durham TCC

Presenters:

Lillian Plummer, Guilford Cnty Workforce Development Board

Brian Haderlie, Guilford TCC

Sue Marion, Forsyth TCC

NC Independent Auto Dealer Required DMV Licensing Course Overview

Overview of DMV required course for Independent Auto Dealers. Size of market, course outline and current availability. (Twelve hour initial course and six hour renewal course).

Location: Empire A

Moderator: Sondra Guyton, Bladen CC

Presenter:

Dennis Mauk, Associates for Professionals

Copyright Issues for Online Teaching

Although copyright is usually seen as a hindrance, especially for online teaching, it can also offer opportunities for instructors to adopt creative approaches. This presentation will briefly explain the scope of copyright protection and the principle exceptions to that protection that facilitate teaching. Emphasis will be placed on the utility of these exceptions for online education. Special attention will be given to fair use and the opportunity for creativity educational methods that it affords.

Location: Empire B

Moderator: Kelly Kirk, Davidson County CC

Presenter:

Kevin Smith, Duke University

Thursday, November 19

9:00 a.m. — 10:15 a.m.

HRD Roundtable

Those who work in HRD understand how to work with dislocated workers and get them back on track. A panel will focus on HRD and Jobs NOW 12 in 6, HRD and Distance learning, and what opportunities lie just down the road. This workshop will give you an opportunity to share your ideas, questions, concerns, and successes.

Location: Empire C

Moderator: Monica Turner, Fayetteville TCC

Presenter:

Robin Coates, NCCCS

Fee Waivers

The System Office is updating Numbered Memo CCo8-010—Tuition and Fee Waivers Clarification. Come hear and give your input to the preliminary discussion.

Location: Empire D

Moderator: Larry Johnson, Wayne CC

Presenter:

Barbara Boyce, NCCCS

Growing Workforce Development Programs Through Grant Funding

Piedmont Community College has been awarded a variety of workforce development grants that supplement state funds and expand service delivery and flexibility. These grants provide a variety of job training opportunities and financial assistance for the people of Person and Caswell counties that could not otherwise be offered. Learn how your college can develop specific strategies for successful grant development and explore possible collaborations with other session participants.

Location: Crown B

Moderator: Jacqueline Mitchell, Durham TCC

Presenters:

Doris Carver, Piedmont CC

Karen Bowen, Piedmont CC

Angela Webb, Piedmont CC

Teaching the Core Academic Competencies to Nontraditional Learners (vendor)

Aztec Learning Essentials is designed for nontraditional learners. It is full of feedback and interaction, audio and animation. Students who need to build a solid foundation in the basic competencies benefit from in depth learning, unlimited practice, and pre and post testing in small chunks. Individual diagnoses and prescriptions enhance mastery and accelerate progress. The reporting system has been upgraded to meet distance learning requirements.

Location: Bull Durham B

Moderator: Phyllis Fowler, NC Even Start

Presenters:

Jennifer Coplin, East Coast Learning

John Coplin, East Coast Learning

Thursday, November 19

9:00 a.m. — 10:15 a.m.

The Economy, Power, and Opportunity

TBA

Location: Empire E

Moderator: Kim McGinnis, James Sprunt CC

Presenter:

Gene Nichol

SBA Updates for the SBCN

The SBA will give you the latest information for the SBCN..

Location: Crown A

Moderator: James Ensor, Pitt CC

Presenter:

Ivan Hankins

Concurrent Workshops

10:30 a.m.—11:45 a.m.

Location	Title	Presenters
Imperial II	CIS—Datatel Review: NEW Tricks and OLD Tricks for End of Semester Reporting	Lou Stout Unita Knight
Empire E	Establishing a Professional Presence: Professional and Social Versatility	Jane Hight McMurry
Imperial I	Compliance Issues Impacting EMS Educators and Future EMS Personnel	Kim Cole Kyle Jordan
Empire B	Hybrid Educational Methodology Course: Educating Instructors with Technology	Shannon Orndorff Jonathan Malinowski Eddie Bowling
Empire D	Continuing Education Update (OE Rates)	Barbara Boyce
Empire C	Employability Skills for “Green Jobs”	David Waechter
Royal A	Program Audit Update	John Pettitt Elizabeth Self
Sandhills	The Nurse Aide I Hybrid Approval Process	Joyce Hamilton-Fleming Lennie Stephenson
Royal B	Education to Go Update (vendor)	Rebecca Lillig
Bull Durham B	GED Keys to Success: Hot Topics For Transitioning to the Future (vendor)	Bonnie Goonen Susan Pittman-Shetler
Empire A	Moodle for Continuing Education	Diane Steinbeiser Jonathan Sweetin
Crown A	Effective Communication—How to Have a Crucial Conversation	Beverly Bradstock
Crown B	Grant Programs, Part I: The Fundamentals of Grant Writing	Angela Hicks

CIS Datatel Review: NEW Tricks and OLD Tricks for End of Semester Reporting

This will be a two-part session to discuss correcting duplicate students, the new grading screen, internal audit checks for the ICR, student labels, changes to SECT after the class has been entered, and much more. The second session will allow time for an open discussion of other items, so bring your questions with you.

Location: *Imperial II*

Moderator: *Wanda Sutton, Durham TCC*

Presenters:

Lou Stout, Beaufort County CC

Unita Knight, NCCCS

Establishing a Professional Presence: Professional and Social Versatility

Business people must effectively interact with various personality styles in order for their professional network to run smoothly. Have fun learning how to recognize, understand and communicate with the four major personality styles for business and personal success.

Location: *Empire E*

Moderator: *Laura Coffee, Alamance CC*

Presenter:

Jane Hight McMurry

Compliance Issues Impacting EMS Educators and Future EMS Personnel

This session will identify and review common occurrences/issues related to criminal histories/background checks, the disciplinary process (compliance) and the new impaired provider program for current and future EMS personnel in North Carolina.

Location: *Imperial I*

Moderator: *Celia Robinson, Wilkes CC*

Presenters:

Kim Cole

Kyle Jordan

Hybrid Educational Methodology Course: Educating Instructors with Technology

Cadre will present strategies for developing and conducting a successful hybrid Educational Methodology class

Location: *Empire B*

Moderator: *Becky Roehrs, Durham TCC*

Presenters:

Shannon Orndorff, Nash CC

Jonathan Malinowski

Eddie Bowling

CE Update

Come hear the latest updates on the Master Course list, CE Guidelines, CE Enrollment/FTE Trends, and much more. Data Warehouse reports will be available.

Location: *Empire D*

Moderator: *Darlene Bullock, Durham TCC*

Presenter:

Barbara Boyce, NCCCS

Employability Skills for “Green Jobs”

Green jobs are not necessarily new jobs, but are more likely to be existing career titles which demand “green” skills. This session will clarify what the term “green job” means, why it is an important distinction, and especially how to train workers such that they are prepared to work in the burgeoning “green” economy. Employability skills have traditionally meant resume writing, interview skills, communication and conflict resolution, appropriate dress, as well as self assessments and other career-readiness preparations. For a career in the green economy students will benefit from understanding concepts such as triple bottom line, system thinking, living wages, environmental impact assessments and their role in a broader, global community. This session will spotlight the best practices identified in this emerging field by instructors who are implementing “green” education across multiple curricula and also provide an opportunity for brainstorming and discussion of future directions.

Location: Empire C

Moderator: Jacqueline Mitchell, Durham TCC

Presenter:

David Waechter, Caldwell CC & TI

Program Audit Update

Come meet with Audit Services staff to discuss the following: How the audit process applies to Continuing Education course offering, offering courses online, issues encountered when auditing occupational extension course, and updates.

Location: Royal A

Moderator: Mary Jo Parker, Durham TCC

Presenters:

John Pettitt, NCCCS

Elizabeth Self, NCCCS

The Nurse Aide I Hybrid Approval Process

This session identifies the difference that Medical Program Coordinators will encounter in the state approval process for a Nursing Assistant I Hybrid program and how to avoid some of the pitfalls along the way. The session

Location: Sandhills

Moderator: Chinauwa Harris, Durham TCC

Presenters:

Joyce Hamilton-Fleming, Wayne CC

Lennie Stephenson, Central Carolina CC

Education to Go Update

Latest updates on Education to Go and answers to questions.

Location: Royal B

Moderator: Brandy Dunlap, Caldwell CC & TI

Presenter:

Rebecca Lillig, Ed 2 Go

GED® Keys to Success: Hot Topics for Transitioning to the Future

Ever wonder what types of questions students miss most often on the GED® Tests? Learn about the problems students face on the test, as well as strategies for transitioning students to the workplace and postsecondary education. This interactive workshop will provide you with strategies and hands-on activities.

Location: Bull Durham B

Moderator:

Presenters:

Bonnie Goonen, Steck-Vaughn
Susan Pittman-Shetler, Steck-Vaughn

Moodle for Continuing Education Distance Learning

The Open Source Collaborative: Moodle Assessment Report is complete. Come and learn about the findings and how you can establish your own Moodle instance to offer Continuing Education Distance learning courses

Location: Empire A

Moderator: Kim McGinnis, James Sprunt CC

Presenters:

Diane Steinbeiser, NCCCS
Jonathan Sweetin, NCCCS

Effective Communication—How to Have a Crucial Conversation

This workshop introduces the key elements of a crucial conversation, takes the participants through numerous examples (both in the workplace and outside of it), and grounds the learning in practical applications. The goal is to enable participants to identify when a crucial conversation needs to take place and to help them structure this conversation so that it is more likely to end up resolving the problem.

Location: Crown A

Moderator: Matt Connor, Caldwell CC & TI

Presenter:

Beverly Bradstock

Grant Programs, Part I: The Fundamentals of Grant Writing

This session will cover the basics of grant writing and is suitable for all skill levels—from the novice to the experienced grant writer. Highlights of the session include: Making the Case: Developing Your Needs Statement, Writing Goals, SMART Objectives and Outcomes, Choosing Activities and Evaluations for Results, Using a Logic Model, and Budget: Writing in the Language of \$\$.

Location: Crown B

Moderator: Sara Lambert, Central Carolina CC

Presenter:

Angela Hicks, Grant Professional

Thursday, November 19
12:00 p.m. — 1:30p.m.

Innovation Awards Luncheon Agenda

Imperial Ballroom

12:00 p.m.—1:30 p.m.

Welcome Margaret Roberton, President NCCCAEA

Explanation of Awards and Recognition of Judges
Perry Harker, President-Elect NCCCAEA

Presentation of Submissions and Awards Kathy Gardner

Presentation of “Resource Partner of the Year”
Ivan Hunter and Lee Cornellson, SBA Representatives

Presentation of Honorary Membership: 2008 – 2009 Retired Board Members
Margaret Roberton/Sue Marion

Introduction of Pearson Partnership
Margaret Roberton, President NCCCAEA

Highlights of Pearson Partnership
Wayne Parkins, Pearson

Closing Remarks
Margaret Roberton, President NCCCAEA

Announcements and Door Prizes

Innovation Awards

NCCCAEA Innovation Awards are the Association's way of recognizing and rewarding creativity and innovation in course programming, management practice, communication, marketing, or customer service in Continuing Education programs. Entries are solicited in the summer, and the awards are given during the Fall Conference each year.

Awards are judged on the following criteria:

Innovation: How unique or original is the program or idea?

Need: What was the identified need, and who were the targeted participants or beneficiaries?

Impact: How many people have been impacted by the program or idea?

Permanence: Does the program or idea have long-term staying power and implications?

Replication: Can the program or idea be replicated at other community colleges?

Entrants must be employees of North Carolina community colleges, and Continuing Education must be a major part of their work responsibilities.

The overall winner will receive a \$100 check for his/her college's Foundation earmarked for his/her program, a \$50 personal check, a certificate, and a commemorative plaque. The two honorable mention winners will receive a certificate.

Innovation Awards

Community Partners, Champions for Small Business

Carteret Community College

In our roles as small business resource providers, we tell small business clients every day, “You can’t do it all by yourself. You must have support and support can be free.” Meanwhile, as Carteret Community College’s Small Business Center, we used to strive (and struggle) to be a one-stop shop for our clients. In 1999, we decided to heed our own words of wisdom and formed the Carteret County Small Business Resource Alliance (SBRA). The SBRA’s mission is to provide comprehensive small business resources to the small business community as a collaborative effort of the alliance members. Activities initiated as a result of this collaboration have had a major impact on local businesses and are being recognized and modeled on a national level.

Reducing Turnover and Improving Worker Readiness With Pre-Hire Classes

Cleveland Community College

One of North Carolina’s top economic workforce and development goals is to ensure the presence of a well-trained workforce. NC companies need workers with essential skills to remain competitive. A unique and creative innovation began at Cleveland Community College in Shelby, NC to support both workers and companies. Partnering with local manufacturers that needed to scale up their workforce, candidates for employment took the basic Business & Industry Skills course as a prerequisite to the application process.

Cell Extraction Training/Simulated Jail Cell

Lenoir Community College Greene County Campus

The jail cell is an exact replica of the cells utilized in Department of Prisons (DOP) to house inmates. It allows DOP officers to train in controlled situations and allows observation, participation and instruction to be used; all in a safe and student friendly atmosphere.

CAFÉ (Career Academy for Educators)

Stanly Community College

CAFÉ offered area educators a hands on way to become familiarized with the opportunities for further education offered by Stanly Community College and also the educational and social needs local employers felt potential employees needed to become successful within their company. Providing key players in the three areas of public school education, post-secondary education, and business a vital network and a free exchange of ideas provided for improvement and innovation in all future endeavors for program participants and their students.

Innovation Awards

ASPIRE (Assessing Skills for Performance in a Rebounding Economy)

Wayne, Lenoir, Craven, Carteret, James Sprunt, Pitt Community Colleges

ASPIRE is an alliance of 6 community colleges serving 8 counties in two Workforce Development Boards in NC's Eastern Region (NCER). The goal of ASPIRE is to expand and accelerate the use of WorkKeys and increase the number of NC CRCs in the region by mentoring colleges through the process of developing/replicating programs based on existing successful models.

Cross-Functional Collaboration: Winning Formula for Uniboard

Central Carolina Community College

What happens when a new company comes to town, buys an existing industry and starts building a new facility? Cross-functional collaboration. Hear how Central Carolina Community College, training and service providers, and the company joined to provide a winning combination for hiring new employees and preparing them for work in the new facility...before the plant was built!

American Food Finds

James Sprunt Community College

American Food Finds is a program to teach entrepreneurs how to create their own specialty food business. It includes three workshops that the attendees learn about the requirements for labeling, packaging, facilities, marketing, business plan development, and free business start-up counseling from the JSCC SBC. It also includes a web site that food entrepreneurs are invited to sell their products

The Web, YOUR Marketing Tool to Advancing Your Business Using the Web and Social Media

Wake Technical Community College

A series of 4 powerful classes including everything you need, from creating your own website to successfully using the Web for marketing. September 9th - Easy Website Development for Almost No Cost, September 16th - Driving Traffic to Your Website, September 23rd - Using Social Media for Marketing, Useful Information and Reputation Management, September 30th - Staying Connected to Your Customer and Maximizing Your ROI with the Web.

Concurrent Workshops

1:45 p.m.—3:00 p.m.

Location	Title	Presenters
Imperial II	Records Management Update	Vicki Strayer Dennis Smith
Imperial VI	JobsNOW 12 in 6: NCCCS and Pearson Education Partnership	Mary Beth Susman Dan Bartell
Imperial I	NC Fire and Rescue Update	Kim Williams
Bull Durham A	HRD's First VCL Course Overview—HRD 3001	Brandy Dunlap
Royal B	Legal Issues Update (Canceled)	Robert Joyce
Royal A	Program Audit Update (Repeat)	John Pettitt Libby Self
Sandhills	Nurse Aide Management for Program Coordinators	Kathy Turner Vicky Fore Teresa Banks
Crown A	Customized Training Program Update	Maureen Little
Crown B	Grant Programs, Part II: Managing Your Grant Award	Bill Carruthers
Imperial VII	Innovation Awards Panel	Kathy Gardner
Empire A	The Good, Bad, & Ugly of Online Learning	Kelly Kirk
Bull Durham B	How SMART Adult Education Professionals Beat Stress and Burnout! (vendor)	Barnsley Brown

Records Management Update

IT staff from the System Office will give an update on various projects that impact the continuing Education community. Included will be updates on LEIS, CE Work Flow, GED, Fire Certification, JobsNOW, new Race/Ethnicity codes and other modifications to state reporting. This session will also include an overview of items currently scheduled to start in 2010.

Location: Imperial II

Moderator: Debbie Woodard, Wilkes CC

Presenters:

Vicki Strayer, NCCCS

Dennis Smith, NCCCS

JobsNOW 12 in 6: NCCCS and Pearson Education Partnership (vendor)

Pearson Learning Solutions provides comprehensive solutions for quality education programs that map to real career pathways. Their capabilities span from program design that ensures learners have the knowledge, skills and behaviors to enter the workforce, to complete online program delivery. During this moderated panel session, you will have an opportunity to learn how Pearson can help you create immediate, effective solutions for the “12 in 6” initiative. You will also hear from Dr. Mary Beth Susman, a nationally recognized leader in distance education and online program development. Dr. Susman recently partnered with Pearson to create Louisiana Community & Technical College System Online, a statewide workforce education solution, in just nine months. The session will allow ample time for questions from participants, and answers from the panel.

Location: Imperial VI

Moderator: Pat Leonard, Pearson Workforce Education

Presenters:

Mary Beth Susman, Louisiana Community & Technical College System

Dan Bartell, Pearson Learning Solutions

NC Fire and Rescue Update

Update of changes within the Office of State Fire Marshal.

Location: Imperial I

Moderator: Penny Whisnant, Caldwell CC & TI

Presenter:

Kim Williams, Office of the State Fire Marshal

HRD’s First VLC Course Overview-HRD 3001

The curriculum for the new Virtual Learning Center course for HRD has been created and approved. Come take a look at the 115-hour course and get an in-depth look at the modules and assignments. You will also get the opportunity to see what the course looks like when it is customized for a local college.

Location: Bull Durham A

Moderator: Teretha Bell, Durham TCC

Presenter:

Brandy Dunlap, Caldwell CC & TI

Legal Issues Update

Canceled

Location: Royal B

Moderator: Laura Coffee, Alamance CC

Presenter:

Robert Joyce,

Program Audit Update (Repeat)

Come meet with Audit Services staff to discuss the following: How the audit process applies to Continuing Education course offering, offering courses online, issues encountered when auditing occupational extension course, and updates.

Location: Royal A

Moderator: Iris Brown Sandhills CC

Presenters:

John Pettitt, NCCCS

Elizabeth Self, NCCCS

Nurse Aide Management for Program Coordinators

This session outlines the North Carolina Center for Aide Regulation and Education (CARE) requirements for the effective management of the Nursing Assistant I program. This session will also outline the policies, procedures, and paperwork that must be in place for successful program renewal.

Location: Sandhills

Moderator: Leslie Hess, Durham TCC

Presenters:

Kathy Turner, NC DHHS

Vicky Fore, NC DHHS

Teressa Banks, NC DHHS

Customized Training Program Update

This update will include current project and budget status, utilization of the Regional Trainers, and University partnerships. Best practices will be shared by College and Regional Directors. Opportunities for Q & A, with an emphasis on continuous improvement to the Customized Training program.

Location: Crown A

Moderator: David Waechter, Caldwell CC & TI

Presenter:

Maureen Little, NCCCS

Grant Programs Part II: Managing Your Grant Award

Join Dr. Carruthers with GrantProse, Inc. for an overview of grants management and reporting responsibilities. This session is most appropriate for individuals who are implementing a grant project or expect to be implementing one in the future. Topics to be addressed include: OMB Circulars, documenting program activities, managing personnel, accounting for materials/supplies and equipment, accounting for travel, carrying out the program evaluation, producing required reports, and expectations for ARRA funds.

Location: Crown B

Moderator: Ingrid Charles, Durham TCC

Presenter:

William (Bill) L. Carruthers, GrantProse, Inc.

Thursday, November 19

1:45 p.m. — 3:00 p.m.

Innovation Awards Panel

The NCCCAEA Innovation Awards are the Association's way of recognizing and rewarding creativity and innovation in course programming, management practice, communication, marketing or customer service in Continuing Education programs. Come hear for this year's innovators about their programs, projects and processes. This is an opportunity to share best practices and perhaps come away with new ideas for your institution.

Location: Imperial VII

Presenter:

Moderator: Sara Lambert, Central Carolina CC

Kathy Gardner, Stanly CC

The Good, Bad, & Ugly of Online Learning

In this presentation we will take a look at a variety of issues in e-learning. Attendees will take a humorous look at multiple examples of best and worst practices in course design, instructor assignments, and "e-visement." This no holds barred workshop will reinforce quality issues by exploiting certain characteristics in actual e-learning courses and sharing some commonly found scenarios.

Location: Empire A

Presenter:

Moderator: Becky Roehrs, Durham TCC

Kelly Kirk, Davidson County CC

How SMART™ Adult Education Professionals Beat Stress and Burnout!

Are you feeling overworked and overwhelmed? Would you like 2= extra hours every day to spend on work and recreation? Find out what you can do to simplify your work, banish procrastination, beat stress and burnout, and create time to recharge your batteries. Learn proven methods and get SMART™ in this high-voltage workshop.

Location: Bull Durham B

Presenter:

Moderator: Katie Waters, NCCCS

Barnsley Brown, Spirited Solutions

Concurrent Workshops

3:15 p.m.—4:30 p.m.

Location	Title	Presenters
Royal A	JobsNow Update	Stephanie Deese Barbara Boyce
Crown A	Coaching and Counseling Tips for Small Business Clients	Phyllis VanHoy
Imperial I	Criminal Justice Training Roundtable	JW Simmons
Crown B	Academic Survival Skills: Transitioning from GED Test to Postsecondary (vendor)	Bonnie Goonen Susan Pittman-Shetler
Sandhills	Nurse Aide I and Medication Aide State Update	Kathy Turner Vicky Fore Teresa Banks
Royal B	Senior CE Panel—Perspectives on Effective CE Administration	Kim McGinnis Stefanie Williams Roy White Jamie Glass A. J. Tyson
Imperial VII	Stand Out Works! And Now it Works Even Better! (vendor)	Rita Sacks Gil Muller
Bull Durham B	Community Service and Self Support Panel	TBA
Imperial II	Registrar's Roundtable	Wayne Madry
Imperial VI	Instructional Codes for Distance Learning	Diane Steinbeiser
Bull Durham A	Skill Specific—Changing the Traditional Classroom to a Seminar Concept	Shannon Taylor-Stanley

JobsNOW Update

Come and hear the latest updates on JobsNOW including: reporting requirements, best practices, integration program design, Workforce Board Partnerships and much much more!

Location: Royal A

Moderator: Brandy Dunlap, Caldwell CC & TI

Presenters:

Stephanie Deese, NCCCS

Barbara Boyce, NCCCS

Coaching and Counseling Tips for Small Business Clients

Learn the difference between a coaching and counseling session and how you will use the techniques in your role as a Small Business Director. This session will address level II credentialing.

Location: Crown A

Moderator: Dub Galley, Durham TCC

Presenter:

Phyllis VanHoy, Wilkes CC

Criminal Justice Training Roundtable

Discussion of current delivery issues surrounding BLET, In-Service Training, and recommendations. This is an audience engaged topic driven discussion on what is working and what is not related to delivery of Criminal Justice Training Courses.

Location: Imperial I

Moderator: Teretha Bell, Durham TCC

Presenter:

JW Simmons, Sampson CC

Academic Survival Skills: Transitioning from GED Test to Postsecondary (vendor)

More than 60% of all adult education students want to continue their education after receiving their GED credential. In order to be successful, students need better skills in communication and higher-order mathematics. Learn what types of skills students need and review sample materials that will move your adult learners successfully into a college classroom without having to spend valuable time or money on developmental coursework.

Location: Crown B

Moderator: Laura Coffee, Alamance CC

Presenter: Bonnie Goonen, Steck-Vaughn

Susan Pittman-Shetler, Steck-Vaughn

Nurse Aide I and Medication Aide State Update

Keep up with changes and updates to the NC Nurse Aide I, NC Medication Aide, and Geriatric Aide Registries by attending this informative session. Recent changes in the Competency Testing policies will also be reviewed.

Location: Sandhills

Moderator: Lennie Stephenson, Central Carolina CC

Presenters:

Kathy Turner, NC DHHS

Vicky Fore, NC DHHS

Teressa Banks, NC DHHS

Senior CE Panel—Perspectives on Effective CE Administration

Come hear from “Continuing Education Administrators” how to effectively handle your administrative woes .

Get some good ideas and all your questions answered on “How they do it”!

Location: Royal B

Moderator: Selva Staub, Craven CC

Presenters:

Kim McGinnis, James Sprunt CC

Stefanie Williams, Central Carolina CC

Roy White, Wayne CC

Jamie Glass, Durham TCC

AJ Tyson, Roanoke-Chowan CC

Stand Out Works! And Now it Works Even Better!

Stand Out has proven statistical success in improving Adult ESL students’ standardized test scores. The first edition was widely used across the US helping programs surpass required benchmarks. This workshop will demonstrate the reasons for this success and why the new edition is even better. The goal of **Stand Out** is to give students challenging opportunities to be successful in their language learning experience so they develop confidence and become independent, lifelong learners/ Teachers will be shown how easily this approach can be implemented in their classroom while teaching from **Stand Out**. The new Lesson Planner will be introduced showing the multitude of improved features including extensive teaching tips, a new pacing guide, and most importantly a fully customizable and reproducible ‘multi-level’ instruction CD with hundreds of worksheets. For those looking for motivating and innovative ways to improve adult education students’ listening and speaking, the new **Stand Out** Life Skills DVD provides engaging vignettes and real life interviews that make learning fun, real and meaningful. Free samples will be provided to participants.

Location: Imperial VII

Moderator: Karen Brown, NCCCS

Presenters:

Rita Sacks, Heinle|Cengage Learning

Gil Muller, Heinle|Cengage Learning

Community Service and Self-Supporting Panel

Come hear from a panel of experts on Community Service and Self-Supporting.

Location: Bull Durham B

Moderator: Kelly Kirk, Davidson County CC

Presenter:

Thursday, November 19
3:15 p.m. — 4:30 p.m.

Registrar's Roundtable

Meet and share with other registrars. Bring your thoughts to the table and take away ideas.

Location: Imperial II

Moderator: Naomi Collie, Wayne CC

Presenter:

Wayne Madry, NCCCS

Instructional Codes for Distance Learning

What constitutes distance learning? Continuing Education Distance Learning enrollment has grown by 27.5% from last year! As more and more colleges offer this instructional delivery method, it is imperative to understand how to correctly code Crossroads Café, GED Online, English for All, Project IDEAL, Skills Tutor, Plato, telecourses, teleweb, and hybrid courses as well as courses downloaded from the NCCCS Virtual Learning Community (VLC) website. Come and get the latest information.

Location: Imperial VI

Moderator:

Presenter:

Diane Steinbeiser, NCCCS

Skill Specific Approach—Changing the Traditional Classroom to a Seminar Concept

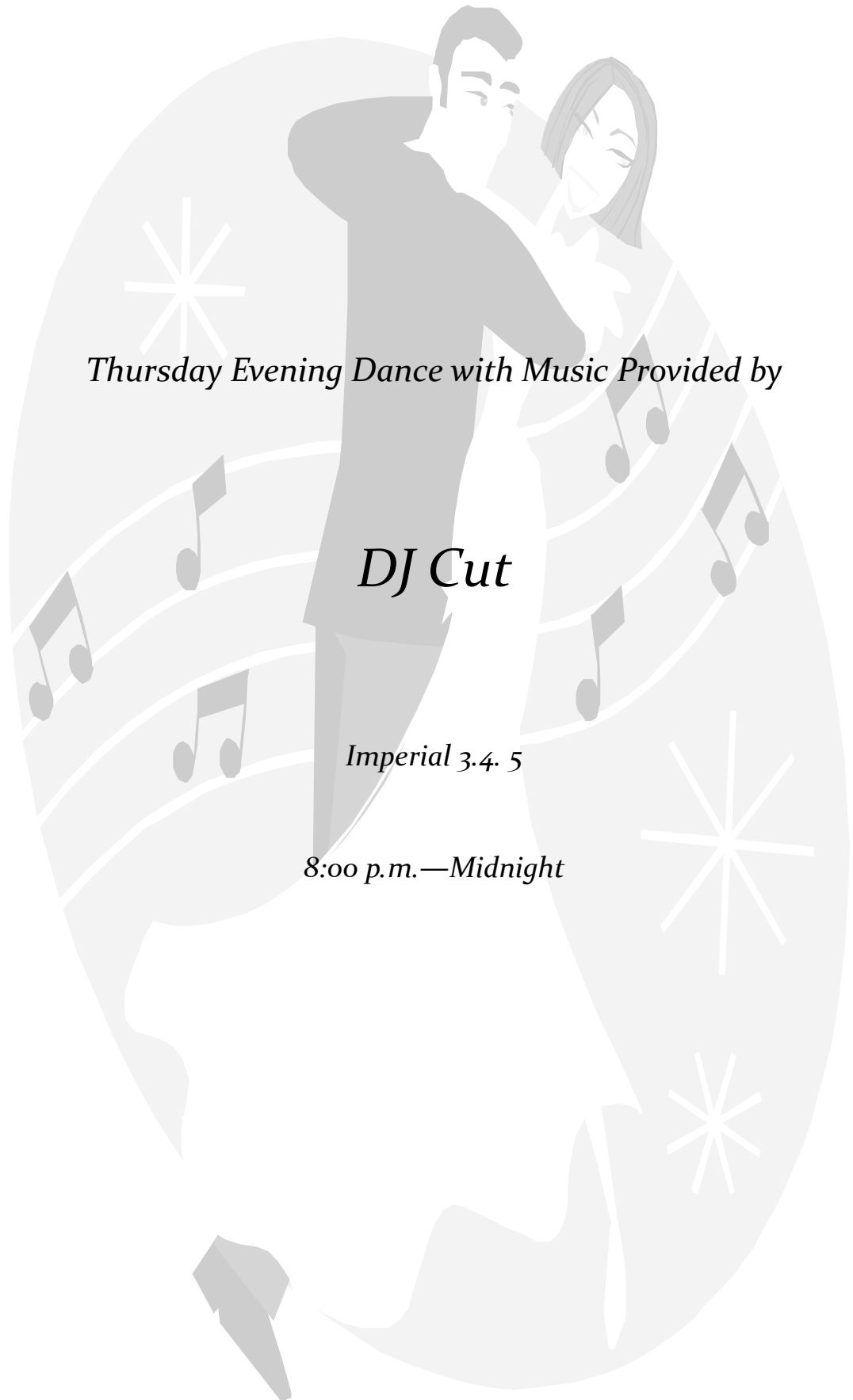
Shannon Taylor-Stanley will share how to change a traditional classroom to a seminar concept through a skill specific approach.

Location: Bull Durham A

Moderator: Phyllis Fowler, NC Even Start

Presenter:

Shannon Taylor-Stanley, Forsyth TCC



Thursday Evening Dance with Music Provided by

DJ Cut

Imperial 3.4. 5

8:00 p.m.—Midnight

Breakfast Meeting
8:30 A.M.—10:15 A.M.
Imperial 3.4.5

Concurrent Workshops
10:30 a.m.—12:00 p.m.

Location	Title	Presenters
Auditorium	CIS Workflow	Wayne Madry
Crown A	SBNC Updates and Best Practices	Willa Dickens
Empire ABC	Senior Continuing Education Forum	Barbara Boyce
Crown B	Games Teachers Play (Vendor)	Rita Sacks

CIS Workflows

CIS Workflow is a process that has been created using Datatel's Workflow Management to help end users with registering students and creating sections. This workflows help ensure all data needed for reporting purposes has been collected.

Location: Auditorium

Moderator: Unita Knight, NCCCS

Presenter:

Wayne Madry, NCCCS,

SBCN Updates and Best Practices

Come get the latest information and take home ideas from the BEST PRACTICES information that will be shared .

Location: Crown A

Moderator: James Ensor, Pitt CC

Presenter:

Willa Dickens, NCCCS

Senior Continuing Education Forum

Come join a roundtable discussion on emerging issues with Continuing Education.

Location: Empire ABC

Moderator: Kim McGinnis, James Sprunt

Presenter:

Barbara Boyce, NCCCS

Games Teachers Play (vendor)

Students often go through a “silent period” when learning a new language or entering a new learning environment. Games and other “play” activities can help overcome that silence. This session will focus on fun, communicative activities that can get students to open up and participate fully in their language development. The presenter will show examples of activities, and demonstrate instructional strategies, that get students talking, get them actively involved in the learning process, and increase persistence by helping to build classroom community. The presenter will also provide examples of games and other fun activities that practice listening and speaking skills as well as grammar and writing skills. Books will be provided!

Location: Crown

Moderator: Crown B

Presenter:

Rita Sacks, Heinle|Cengage Learning

2009 Exhibitors

NCCCAEA and Basic Skills/Family Literacy Joint Conference

<p>AZETEC Software John Choplin 6071 Bob Daniel Road Oxford, NC 27565 888-618-8301 919-603-1878 (fax) 919-690-2819 (cell) johnchoplin@aztecsoftware.com www.aztecsoftware.com</p>	<p>CNP Technologies Wes Clark, Wayne Childs Dave Dunmyer 806 Tyvola Road, Suite 102 Charlotte, NC 28217 704-927-6628 704-927-6668 (fax) wchilds@CNP.net wclark@CPN.net</p>	<p>McGraw Hill/Contemporary Reach and Teach Gary Rubin 1708 DeArmon Drive Charlotte, NC 28205 704.614.2126 (cell) 800-621-1918 x 3622 (VM) 704-342-1667(fax) garyrubin23@gmail.com</p>
<p>Heinle Cengage Learning Rita Sacks Sr. Language Specialist 888-574-6111 866-682-1115 (fax) rita.sacks@cengage.com</p>	<p>Plato Learning Mike Zak Raleigh, NC 27614 919-208-7004 mzak@plato.com</p>	<p>Steck-Vaughn Dwain Van Vactor 213 Limerick Street Murfreesboro, TN 37129 866-377-5330 615-896-9506 (fax) dwain.vanvactor@harcourt.com</p>
<p>Education to Go (ed2go) Chris Gores PO Box 760 Temecula, CA 92593 817-870-2870 951-719-3333 (Fax) chris.gores@cengage.com</p>	<p>New Readers Press Greg Stultz PO Box 35888 Syracuse, NY 13235 315-422-9121 x218 866-894-2100 (fax) gstultz@proliteration.org</p>	<p>TARMAC Educational Services Emory and Greg Taylor 639 Dabney Drive Henderson, NC 27536 252-438-5151 faye@tarmaced.com</p>
<p>Educational Options, Inc. Terry Jones/Mike Duffy 127 Fearing Place Manteo, NC 27954 866-243-7460 (252) 473-3665 tjones@edoptions.com www.edoptions.com</p>	<p>Oxford University Press Marjorie Chamberlain 44 Yeardley's Grant Williamsburg, VA 23185 800-644-1265 757-258-1265 marjorie,.chamberlain@oup.com</p>	<p>Thinking Media—KeyTrain Les Harrison 414 Warren Avenue Cary, NC 27511 877-842-6205 919-656-8720 les@keytrain.com www.keytrain.com</p>
<p>Hartman Publishing, Inc. Debbie Rinker 8529 Indian School Road, NE Albuquerque, NM 87112 800-999-9534 deb@hartmanonline.com</p>	<p>ODYSSEYWARE Robby Youngblood 300 N. McKemy Ave. Chandler, Arizona 85226 770-334-9395 ryoungblood@odysseyware.com</p>	<p>Pearson Marc Callahan 5421 Williams Pace Court Winston-Salem, NC 27106 336-922-3489 marc.callahan@pearson.com</p>

2009 Exhibitors
NCCCAEA and Basic Skills/Family Literacy Joint Conference

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