

"Making the Connection"



Basic Skills in the Workplace

Literacy Resource Center
North Carolina Community College System
2008-2009

(800)553-9759

Basic Skills In The Workplace

Open Door

North Carolina Community College System

2008-2009

Division of Academic and Student Services
Basic Skills Section
Literacy Resource Center
5016 Mail Service Center
Raleigh, NC 27699-5016

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
BASIC SKILLS IN THE WORKPLACE
2008-2009

EXECUTIVE SUMMARY

Basic Skills Program in the Workplace

The North Carolina Community College system through the fifty-eight constituent community colleges provides Basic Skills programs as part of the total workforce development effort in business and industry in North Carolina.

Basic Skills programs in the workplace are structured in the context of work that consists of Adult Basic Education (ABE) in reading, writing and computation; English as a Second Language (ESL); and Compensatory Education (CED), a program designed for adults with intellectual disabilities. In addition, employees have the opportunity to further their education and training by earning a high school credential through the General Educational Development (GED) Testing Program or through an Adult High School Diploma Program.

Curricula and Assessment

Basic Skills in the workplace curricula is generic and job specific related to meet the needs of the employer and employee in the performance of their work. Employees receive instruction in such areas as reading, computation, problem solving, decision making, communication skills and team working skills. Workplace vocabulary, safety procedures, workplace forms, time cards and various computer-assisted instruction using workplace software are incorporated in the curricula.

Assessment instruments most widely used by the local colleges for workplace are the Comprehensive Adult Student Assessment System (CASAS) and the Test of Adult Basic Education (TABE). The CASAS Workplace Analysis is used to identify basic skills and skill levels required for employees to perform specific workplace tasks in reading, writing, computation, communication, thinking skills, and workplace expectations. The TABE is used to assess basic reading, mathematics, and language skills to plan instruction within the context of work.

A total of 72 companies were served in Basic Skills workplace programs during the 2008-2009 program year. Within these 72 companies, 4,263 employees were assessed for Basic Skills workplace programs. Nine of these companies paid employees to attend class after their work hours. Thirty-one companies provided an average of 1-2 hours per week for employees to attend class.

Thirty-one employers gave incentives that included gift certificates, bonuses, or cash gifts. Included in these incentives were the following:

- Paid GED testing fee and provided tutors
- Books and instructional materials
- Provided meals and snacks for students
- Eligibility for promotion, salary increases, new jobs and ability to retain current job
- Parties
- Gift certificates and gift cards
- Saving bonds
- GED graduates received awards and pay raise
- Mileage paid for attending class

Some employers gave priority for permanent positions, improved annual evaluations, pay raises, and job promotions to those employees who attained a GED diploma and improved English skills. Other employers also held annual recognition ceremonies that highlighted the participants' successful completion of the program.

For more information about specific Basic Skills in the workplace programs in a North Carolina community college, please contact the appropriate community college Basic Skills Director. A list of the directors is included after this page.

You may also contact:

Dr. Randy Whitfield, Associate Vice President, Basic Skills
Jannai Johnson, Social Research Assistant, Basic Skills
North Carolina Community College System
5016 Mail Service Center
Raleigh, NC 27699-5016
(919) 807-7100

Basic Skills Directors

North Carolina Community College System

| Director | Institution and Address | Fax # | Area Code | Telephone |
|--|--|----------|-----------|-----------------------|
| Laura Coffee coffeel@alamancecc.edu | Alamance CC P.O. Box 8000 Graham, NC 27253-8000 | 506-4382 | 336 | 506-4375 |
| Kay Manley KManley@abtech.edu | Asheville-Buncombe TCC 340 Victoria Road Asheville, NC 28801 | 281-9724 | 828 | 254-1921 Ext. 488 |
| Tony Taylor tonyt@beaufortccc.edu | Beaufort County CC P.O. Box 1069 Washington, NC 27889 | 946-5416 | 252 | 940-6298 |
| Renee Steele rsteale@bladencc.edu | Bladen CC P.O. Box 266 Dublin, NC 28332 | 879-5569 | 910 | 879-5587 |
| Rick Marshall rickm@blueridge.edu | Blue Ridge CC 180 West Campus Drive Flat Rock, NC 28731 | 694-1690 | 828 | 694-1746 |
| Barbara Percel percelb@brunswickcc.edu | Brunswick CC P.O. Box 30 Supply, NC 28462 | 755-7411 | 910 | 754-6900 Ext. 386 |
| Beverly Jaynes BJaynes@cccti.edu | Caldwell CC/TI 2855 Hickory Boulevard Hudson, NC 28638 | 726-2266 | 828 | 726-2237 Ext. 2266 |
| Melissa Singler msingler@cfcc.edu | Cape Fear CC 411 N. Front Street Wilmington, NC 28401 | 362-7198 | 910 | 362-7183 |
| Diane Matlock dmm@carteret.edu | Carteret CC 3505 Arendell Street Morehead, NC 28557 | 222-6083 | 252 | 222-6211 |

Basic Skills Directors

North Carolina Community College System

| Director | Institution and Address | Fax # | Area Code | Telephone |
|--|--|----------|-----------|--------------------------|
| Sandie Loyer sloyer@cvcc.edu | Catawba Valley CC 2550 Hwy 70 SE Hickory, NC 28602 | 322-5455 | 828 | 327-7000 Ext. 4352 |
| Phyllis Huff phuff@cccc.edu | Central Carolina CC 1105 Kelly Drive Sanford, NC 27330 | 718-7381 | 919 | 718-7405 |
| Bobby Sutton Bobby.Sutton@cpcc.edu | Central Piedmont CC P.O. Box 35009 Charlotte, NC 28235 | 330-6780 | 704 | 330-6183 |
| Chris Nanney Nanney@clevelandcommunitycollege.edu | Cleveland CC 137 South Post Road Shelby, NC 28152 | 484-5307 | 704 | 484-4062 |
| Paula McElheney McElheneyP@coastalcarolina.edu | Coastal Carolina CC 444 Western Boulevard Jacksonville, NC 28546 | 937-6882 | 910 | 938-6320 |
| Steven Schmidt sschmidt@albemarle.cc.nc.us | College of The Albemarle P.O. Box 2327 Elizabeth City, NC 27906 | 337-6710 | 252 | 335-0821 Ext. 2247 |
| Zeledith Blakely blakelyz@cravencc.edu Nina Taylor | Craven CC 800 College Court New Bern, NC 28562 | 638-4259 | 252 | 638-1587 638-7246 |
| Pat Phillips patp@gwmail.davidsonccc.edu | Davidson County CC P.O. Box 1287 Lexington, NC 27293-1287 | 249-4926 | 336 | 224-4570 |

Basic Skills Directors

North Carolina Community College System

| Director | Institution and Address | Fax # | Area Code | Telephone |
|---|--|--------------------------|-----------|--|
| Yaneta Sanchez-Brown sanchezy@durhamtech.edu | Durham TCC 1637 Lawson Street Durham, NC 27703 | 686-3469 | 919 | 536-7218 Ext. 3002 |
| Helen Clark clarkh@edgecombe.edu Troy Winstead winsteadt@edgecombe.edu | Edgecombe CC 2009 West Wilson Street Tarboro, NC 27886 | 985-2212 | 252 | 446-0436 Ext. 325 |
| Carrie Heffney HEFFNEYC@faytechcc.edu | Fayetteville TCC P.O. Box 35236 Fayetteville, NC 28303-0236 | 678-8350 | 910 | 678-8351 |
| Michael Harris mharris@forsythtech.edu | Forsyth TCC 2100 Silas Creek Parkway Winston-Salem, NC 27103 | 760-6173 | 336 | 734-7764 |
| Becky McLain McLain.Rebecca@gaston.edu | Gaston College 201 Highway 321 South Dallas, NC 28034-1499 | 922-2338 | 704 | 922-6352 |
| Pat Freeman pabradley-freeman@gtcc.edu Stephany Cousins sccousins@gtcc.edu | Guilford Technical CC PO Box 309 Jamestown, NC 27282 | 358-2181 889-4564 | 336 | 334-4822 Ext. 4218 Ext. 4120 |
| Tamba Thompson thompson@halifaxcc.edu | Halifax CC P.O. Drawer 809 Weldon, NC 27890 | 536-2241 | 252 | 536-7235 |
| Deborah Gaddy dgaddy@haywood.edu | Haywood CC 185 Freedlander Drive Clyde, NC 28721 | 627-0720 | 828 | 627-4618 |
| Mary Ann Head mahead@isothermal.edu | Isothermal CC P.O. Box 804 Spindale, NC 28160 | 286-7837 | 828 | 286-3636 Ext. 218 |

Basic Skills Directors

North Carolina Community College System

| Director | Institution and Address | Fax # | Area Code | Telephone |
|---|---|----------|-----------|-----------------------|
| Renita Dawson Allen rdawson@jamesprunt.edu | James Sprunt CC P.O. Box 398 Kenansville, NC 28349-0398 | 296-2526 | 910 | 296-2467 |
| Pam Earp pjearp@johnstoncc.edu | Johnston CC P.O. Box 2350 Smithfield, NC 27577 | 209-2189 | 919 | 209-2065 |
| Randi Taylor rtaylor@lenoircc.edu | Lenoir CC P.O. Box 188 Kinston, NC 28502-0188 | 233-6880 | 252 | 527-6223 Ext. 705 |
| Jeri Griffin jgriffin@martincc.edu | Martin CC 1161 Kehukee Park Road Williamston, NC 27892 | 792-4425 | 252 | 792-1521 Ext. 288 |
| Steve Gunter sgunter@mayland.edu | Mayland CC P.O. Box 547 Spruce Pine, NC 28777 | 765-0728 | 828 | 765-7351, Ext. 208 |
| Shelba Murray shelbam@mcdowelltech.edu | McDowell TCC Route 1, Box 170 Marion, NC 28752 | 652-1014 | 828 | 652-0657 |
| Candy Kegarise Putnam ckegarise@mitchellcc.edu | Mitchell CC 701 W. Front Street Statesville, NC 28677 | 878-4271 | 704 | 878-3236 |
| Kathy Garner-Smith smithk@montgomery.edu | Montgomery CC 1011 Page Street Troy, NC 27371 | 576-2176 | 910 | 576-6222 Ext. 236 |
| Wayne Lamm wlamm@nashcc.edu | Nash CC Old Carriage Road P.O. Box 7488 Rocky Mount, NC 27804-7488 | 451-8451 | 252 | 451-8215 |

Basic Skills Directors North Carolina Community College System

| Director | Institution and Address | Fax # | Area Code | Telephone |
|--|---|----------|-----------|-----------------------|
| Valerie Jones Vjones@pamlicoce.edu | Pamlico CC Hwy. 306 South Grantsboro, NC 28529 | 249-2377 | 252 | 249-1851 Ext. 3082 |
| Debra Harlow harlowd@piedmontcc.edu | Piedmont CC P.O. Box 1197 Roxboro, NC 27573 | 599-9283 | 336 | 599-1181 Ext. 270 |
| Marilyn Beaumont mbeaumont@email.pittcc.edu | Mailing: Pitt CC P.O. Drawer 7007 Greenville, NC 27835-7007 Shipping: 1986 Pitt Tech Road Winterville, NC 28590 | 321-4404 | 252 | 493-7340 |
| Michelle Cole mdcole@randolph.edu | Randolph CC P.O. Box 1009 Asheboro, NC 27204-1009 | 629-4695 | 336 | 633-0294 |
| Sherry Byrd sherryb@richmondcc.edu | Richmond CC P.O. Box 1189 Hamlet, NC 28345 | 582-7060 | 910 | 410-1772 |
| Michele Meisheid meishei@roanokechowan.edu | Roanoke-Chowan CC 109 Community College Road Ahoskie, NC 27910 | 862-1357 | 252 | 862-1252 |
| Vicki Tate vtate@roberson.edu | Robeson CC P.O. Box 1420 Lumberton, NC 28359 | 272-3624 | 910 | 272-3612 |
| Margo Lindsey LindseyM@rockinghamcc.edu | Rockingham CC P.O. Box 38 Wentworth, NC 27375-0038 | 634-3023 | 336 | 342-4261 Ext. 2305 |

Basic Skills Directors

North Carolina Community College System

| Director | Institution and Address | Fax # | Area Code | Telephone |
|---|--|----------|-----------|-----------------------|
| Cheryl Marsh marshc@gw.rowancabarrus.edu | Rowan-Cabarrus CC P.O. Box 1595 Salisbury, NC 28145-1595 | 639-1555 | 704 | 216-3503 |
| Candy Taylor ctaylor@sampsoncc.edu Billie Crawford | Sampson CC P.O. Drawer 318 Clinton, NC 28329-0318 | 592-8048 | 910 | 592-8081 Ext. 3514 |
| Martha Bergman bergmanm@sandhills.edu | Sandhills CC 3395 Airport Road Pinehurst, NC 28374 | 692-6998 | 910 | 695-3784 |
| Denise Wilson d-wilson@spcc.edu | South Piedmont CC 4209 Old Charlotte Hwy Monroe, NC 28110 | 290-5220 | 704 | 290-5247 |
| Jackie Williams JWilliams@scnc.edu | Southeastern CC P.O. Box 151 Whiteville, NC 28472 | 642-5658 | 910 | 642-7141 Ext. 326 |
| Joan Moulton JMoulton@southwesterncc.edu | Southwestern CC P.O. Box 67 447 College Drive Sylva, NC 28779 | 586-3129 | 828 | 586-4091 Ext. 361 |
| Diane Cooker Dcooker8019@stanly.edu | Stanly CC 141 College Drive Albemarle, NC 28001 | 991-0354 | 704 | 991-0282 |
| Virginia Stammetti stammettiv@surry.edu | Surry CC P.O. Box 304 Dobson, NC 27017 | 386-3691 | 336 | 386-3243 |

Basic Skills Directors

North Carolina Community College System

| Director | Institution and Address | Fax # | Area Code | Telephone |
|---|--|----------|-----------|--------------------------|
| Susann West SWest@tricountycc.edu | Tri-County CC 21 Campus Circle Murphy, North Carolina 28906 | 837-3266 | 828 | 837-4239 |
| Sue Grissom grissom@vgcc.edu Kathy Barham | Vance-Granville CC P.O. Box 917 Henderson, NC 27536 | 738-3474 | 252 | 738-3315 738-3618 |
| Susan Payne sbpayne@waketech.edu | Wake Technical CC 9101 Fayetteville Road Raleigh, NC 27603 | 715-3437 | 919 | 334-1520 |
| Sonja Redmon sonja@waynecc.edu | Wayne CC Caller Box 8002 Goldsboro, NC 27533-8002 | 736-1707 | 919 | 735-5152 Ext. 731 |
| Frances Wheeler fwheeler@wpcc.edu | Western Piedmont CC 200 East College Drive Morganton, NC 28655 | 448-6167 | 828 | 448-6704 |
| Debbie Woodard woodardd@gw.wilkescc.edu | Wilkes CC P.O. Box 120 Wilkesboro, NC 28697 | 667-8132 | 336 | 667-5368 |
| Barbara Boyette BBOYETTE@wilsoncc.edu | Wilson CC P.O. Box 4305 Woodard Station Wilson, NC 27893 | 243-7148 | 252 | 246-1340 |

**Basic Skills
in the
Workplace
Reports**

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|--|---|-------------------------------------|--------------------------------|
| College: Alamance Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|--|---|--|
| College: Asheville-Buncombe Community College | | | |
| Company Name: Mission/St. Joseph's Hospital | | Total Number of Employees: 6000 | |
| Type of Assessment: TABE | | Employees Assessed: 11 | |
| Class Type: ABE | Hours Weekly: 2 | Number of Students: 11 | Class Location: Classroom at Mission Hospital |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 2 | Other Incentives: recognition of incremental success | |
| Workplace Instruction: General ESL instruction and as well as industry specific vocabulary | | | |
| Other Activities Or Comments: The hospital supports this class through space, incentive pay for participants and a liaison staff member responsible for communication/student contact. | | | |

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|---|---|--|---|
| College: Asheville-Buncombe Community College | | | |
| Company Name: Grove Park Inn | | Total Number of Employees: 950 | |
| Type of Assessment: CASAS | | Employees Assessed: 25 | |
| Class Type: ESL | Hours Weekly: 2 | Number of Students: 25 | Class Location: Training room at Grove Park Inn |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Internal incremental rewards as part of employee incentive program | |
| Workplace Instruction: General ESL instruction and as well as industry specific vocabulary | | | |
| Other Activities Or Comments: None | | | |

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|---|---|--|---|
| College: Asheville-Buncombe Community College | | | |
| Company Name: Mission/St. Joseph's Hospital | | Total Number of Employees: 6000 | |
| Type of Assessment: CASAS | | Employees Assessed: 15 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 15 | Class Location: Classroom at Mission Hospital |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 2 | Other Incentives: recognition of incremental success | |
| Workplace Instruction: General ESL instruction and Vocabulary related to workplace | | | |
| Other Activities Or Comments: The hospital supports this class through space, incentive pay for participants and a liaison staff member responsible for communication/student contact. | | | |

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|---|---|---------------------------------------|---|
| College: Asheville-Buncombe Community College | | | |
| Company Name: UNC-A | | Total Number of Employees: 900 | |
| Type of Assessment: CASAS | | Employees Assessed: 7 | |
| Class Type: ESL | Hours Weekly: 2 | Number of Students: 7 | Class Location: Classroom on UNC-A campus |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: | |
| Workplace Instruction: General English as a Second Language instruction and industry specific vocabulary | | | |
| Other Activities Or Comments: None | | | |

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|---|---|---------------------------------------|---|
| College: Asheville-Buncombe Community College | | | |
| Company Name: ALCAN | | Total Number of Employees: 400 | |
| Type of Assessment: CASAS | | Employees Assessed: 16 | |
| Class Type: English as a Second Language | Hours Weekly: 2 | Number of Students: 16 | Class Location: Classroom at ALCAN plant |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 2 | Other Incentives: None | |
| Workplace Instruction: General English as a Second Language instruction and industry specific vocabulary | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Beaufort County Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|---|---|--|
| College: Bladen Community College | | | |
| Company Name: Murphy Farms | | Total Number of Employees: 19 | |
| Type of Assessment: CASAS | | Employees Assessed: 19 | |
| Class Type: ESL | Hours Weekly: 3 | Number of Students: 19 | Class Location: Bladen Community College main campus |
| Hours Released From Work to Attend Class Weekly: 3 | Hours Employees Paid to Attend Class After Work Weekly: 3 | Other Incentives: Reimburse for gas mileage by Murphy Farms | |
| Workplace Instruction: Students were taught workplace related terminology. | | | |
| Other Activities Or Comments: Students served July 1, 2008- December 18, 2008. | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Blue Ridge Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Brunswick Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|--|--|
| College: Caldwell Community College and Technical Institute | | | |
| Company Name: American and Efirid | | Total Number of Employees: 150 | |
| Type of Assessment: TABE | | Employees Assessed: 12 | |
| Class Type: ABE/GED | Hours Weekly: 4 | Number of Students: 10 | Class Location: American Efirid cafeteria |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Purchased GED books for on site use | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Cape Fear Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Carteret Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|--|------------------------------------|
| College: Catawba Valley Community College | | | |
| Company Name: Hickory Chair | | Total Number of Employees: 250 | |
| Type of Assessment: TABE | | Employees Assessed: 14 | |
| Class Type: ABE/GED | Hours Weekly: 2 | Number of Students: 14 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Bonus upon GED completion | |
| Workplace Instruction: Work related Vocabulary | | | |
| Other Activities Or Comments: None | | | |

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|--|---|---------------------------------------|------------------------------------|
| College: Catawba Valley Community College | | | |
| Company Name: Goodwill Industries | | Total Number of Employees: 75 | |
| Type of Assessment: TABE/CASAS | | Employees Assessed: 64 | |
| Class Type: ABE/CED | Hours Weekly: 9 | Number of Students: 64 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Workplace related vocabulary | | | |
| Other Activities Or Comments: None | | | |

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|--|---|--------------------------------------|--|
| College: Central Carolina Community College | | | |
| Company Name: Nationwide Homes | | Total Number of Employees: 75 | |
| Type of Assessment: CASAS | | Employees Assessed: 8 | |
| Class Type: ESL | Hours Weekly: 6 | Number of Students: 8 | Class Location: Siler City Conference Room- Nationwide |
| Hours Released From Work to Attend Class Weekly: 2 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Oral and Written Workplace and Safety Vocabulary | | | |
| Other Activities Or Comments: | | | |

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|--|---|---------------------------------------|---|
| College: Central Carolina Community College | | | |
| Company Name: Townsends Poultry | | Total Number of Employees: 750 | |
| Type of Assessment: CASAS | | Employees Assessed: 11 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 11 | Class Location: Siler City Conference Room- Townsend Poultry Company |
| Hours Released From Work to Attend Class Weekly: 2 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Oral and Written Workplace and Safety Vocabulary | | | |
| Other Activities Or Comments: | | | |

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|--|---|--|-----------------------------------|
| College: Central Piedmont Community College | | | |
| Company Name: Designia | | Total Number of Employees: 106 | |
| Type of Assessment: CASAS | | Employees Assessed: 9 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 9 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Pizza Party and certificates | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|--|-----------------------------------|
| College: Central Piedmont Community College | | | |
| Company Name: State Industries | | Total Number of Employees: 80 | |
| Type of Assessment: CASAS | | Employees Assessed: 7 | |
| Class Type: ESL | Hours Weekly: 1.5 | Number of Students: 7 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Company buys books | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|--|--|--|
| College: Central Piedmont Community College | | | |
| Company Name: City of Charlotte-Street Maintenance Division | | Total Number of Employees: 451 | |
| Type of Assessment: CASAS/TABE/Practice GED | | Employees Assessed: 11 | |
| Class Type: ABE/GED | Hours Weekly: 3 | Number of Students: 11 | Class Location: community centers |
| Hours Released From Work to Attend Class Weekly: 1.5 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Employer buys books | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: Selected employees are eligible for the Workplace Pathways Program, employer pays for tuition/fees and books | | | |

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|--|---|--|---|
| College: Central Piedmont Community College | | | |
| Company Name: Parks and Recreation | | Total Number of Employees: 400 | |
| Type of Assessment: TABE/Practice GED | | Employees Assessed: 36 | |
| Class Type: ABE | Hours Weekly: 4.5 | Number of Students: 36 | Class Location: Community Centers |
| Hours Released From Work to Attend Class Weekly: 1.5 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: company buys books | |
| Workplace Instruction: Job-specific math | | | |
| Other Activities Or Comments: Selected employees are eligible for the Workplace Pathways Program. | | | |

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|--|---|---|-----------------------------------|
| College: Central Piedmont Community College | | | |
| Company Name: Continental Tire | | Total Number of Employees: 390 | |
| Type of Assessment: CASAS | | Employees Assessed: 2 | |
| Class Type: ESL | Hours Weekly: 2 | Number of Students: 2 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 2 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Company buys books. | |
| Workplace Instruction: Job-related information, memos, writing emails | | | |
| Other Activities Or Comments: None | | | |

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|--|---|--|-----------------------------------|
| College: Central Piedmont Community College | | | |
| Company Name: Flextronics | | Total Number of Employees: 400 | |
| Type of Assessment: CASAS | | Employees Assessed: 16 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 16 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 2 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Company buys books | |
| Workplace Instruction: Job-related information, memos | | | |
| Other Activities Or Comments: None | | | |

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|---|---|--|-----------------------------------|
| College: Central Piedmont Community College | | | |
| Company Name: Lance | | Total Number of Employees: 1178 | |
| Type of Assessment: CASAS | | Employees Assessed: 12 | |
| Class Type: ESL | Hours Weekly: 3 | Number of Students: 12 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 3 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Pizza parties Savings bonds | |
| Workplace Instruction: Company-related information on an as needed basis | | | |
| Other Activities Or Comments: None | | | |

| | | | |
|--|---|--|-----------------------------------|
| College: Central Piedmont Community College | | | |
| Company Name: McDonald's | | Total Number of Employees: 52 | |
| Type of Assessment: CASAS | | Employees Assessed: 19 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 19 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Company buys books | |
| Workplace Instruction: vocabulary | | | |
| Other Activities Or Comments: None | | | |

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|--|---|--|------------------------------------|
| College: Central Piedmont Community College | | | |
| Company Name: Carolinas HealthCare System | | Total Number of Employees: 23500 | |
| Type of Assessment: TABE/Practice GED | | Employees Assessed: 19 | |
| Class Type: Pre-GED | Hours Weekly: 4 | Number of Students: 19 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 2 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Company buys books, pays for the GED test | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|---|---------------------------------------|--|
| College: Central Piedmont Community College | | | |
| Company Name: City of Charlotte-Solid Waste | | Total Number of Employees: 275 | |
| Type of Assessment: TABE/Practice GED | | Employees Assessed: 20 | |
| Class Type: ABE/Pre-GED | Hours Weekly: 4.5 | Number of Students: 26 | Class Location: Community sites |
| Hours Released From Work to Attend Class Weekly: 1.5 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: Selected employees, based on test scores and supervisor recommendations, are eligible for the Workplace Pathways Program designed for the City of Charlotte. They are given the opportunity to apply within the organization for promotions. All books and college tuition and fees are paid by company. | | | |

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|--|---|--|-----------------------------------|
| College: Central Piedmont Community College | | | |
| Company Name: Prarie Packaging | | Total Number of Employees: 316 | |
| Type of Assessment: CASAS | | Employees Assessed: 32 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 32 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Company buys books | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|---|---|--|
| College: Central Piedmont Community College | | | |
| Company Name: Charlotte Mecklenburg Utility Dept. | | Total Number of Employees: 725 | |
| Type of Assessment: TABE/Practice GED | | Employees Assessed: 31 | |
| Class Type: ABE/Pre-GED | Hours Weekly: 4.5 | Number of Students: 31 | Class Location: Community Centers |
| Hours Released From Work to Attend Class Weekly: 1.5 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Company buys books | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: Students scoring high enough on TABE tests may be referred to the Workplace Pathways program; all college fees, tuition and books are paid by company. | | | |

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|---|---|---------------------------------------|--|
| College: Cleveland Community College | | | |
| Company Name: Duke Energy/Shaw Group | | Total Number of Employees: 537 | |
| Type of Assessment: CASAS | | Employees Assessed: 17 | |
| Class Type: ESL | Hours Weekly: 2 | Number of Students: 17 | Class Location: Duke Energy Cliffside, NC |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Shaw Dictionary of Construction Terms—utilized to enhance vocabulary and sentence formation (oral and written). | | | |
| Other Activities Or Comments: Rosetta Stone software Living in America Series | | | |

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|--|---|---------------------------------------|---|
| College: Cleveland Community College | | | |
| Company Name: ULTRA Welding & Fabrication | | Total Number of Employees: 230 | |
| Type of Assessment: CASAS | | Employees Assessed: 31 | |
| Class Type: ESL | Hours Weekly: 8 | Number of Students: 31 | Class Location: ULTRA Shelby, NC |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: Rosetta Stone software | | | |

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|---|--|-------------------------------------|--------------------------------|
| College: Coastal Carolina Community College | | | |
| Company Name: MC ENGINEERS SCHOOL CAMP LEJEUNE, North Carolina | | Total Number of Employees: 0 | |
| Type of Assessment: TABE | | Employees Assessed: 75 | |
| Class Type: Workforce Basic Skills (ABE/WBPL) | Hours Weekly: 14 | Number of Students: 75 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 14 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: "Math Essentials" for workforce applications within occupational specialty. | | | |
| Other Activities Or Comments: Job-specific instruction provided for workplace proficiency and advancement. | | | |

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|---|---|--|------------------------------------|
| College: Coastal Carolina Community College | | | |
| Company Name: ADVANCED INFANTRY TRAINING CENTER CAMP GEIGER, NC | | Total Number of Employees: 0 | |
| Type of Assessment: TABE | | Employees Assessed: 162 | |
| Class Type: WORKFORCE BASIC SKILLS (ABE/WBPL) | Hours Weekly: 8 | Number of Students: 162 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 8 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: "Writing Essentials" for occupational proficiency. | | | |
| Other Activities Or Comments: Job-specific instruction provided for workplace proficiency. | | | |

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|--|---|---|------------------------------------|
| College: Coastal Carolina Community College | | | |
| Company Name: STAFF NCO ACADEMY CAMP GEIGER | | Total Number of Employees: 0 | |
| Type of Assessment: TABE | | Employees Assessed: 1069 | |
| Class Type: WORKFORCE BASIC SKILLS (ABE/WBPL) | Hours Weekly: 12 | Number of Students: 1069 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 12 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: "Written Communication Essentials" for workforce applications within occupational specialty. | | | |
| Other Activities Or Comments: Job-specific instruction provided for workplace proficiency and advancement. | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: College of the Albemarle | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|---|---------------------------------------|--|
| College: Craven Community College | | | |
| Company Name: Bosch Siemens Home Appliances | | Total Number of Employees: 808 | |
| Type of Assessment: CASAS | | Employees Assessed: 13 | |
| Class Type: ESL | Hours Weekly: 3 | Number of Students: 13 | Class Location: BSH Training Room |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Students were introduced to the training evaluation form that is used to evaluate all trainings at BSH. All employees are required to complete this form after attending any training. The understanding of vocabulary was the major focus of instruction. | | | |
| Other Activities Or Comments: Students benefitted from multi-level instruction that targeted English speaking, writing, and reading skills. The Step Forward Series was the major source for activities and curriculum development. Students attended class prior to their work shift or after their shift had been completed. | | | |

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|--|--|--|--|
| College: Davidson County Community College | | | |
| Company Name: PPG Industries, Inc. | | Total Number of Employees: 732 | |
| Type of Assessment: CASAS | | Employees Assessed: 31 | |
| Class Type: ESL | Hours Weekly: 16 | Number of Students: 31 | Class Location: Conference Room 00100 |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: | Other Incentives: \$7.00 for each class attended. Attendance and initiative is considered from promotion | |
| Workplace Instruction: Work-specific forms and vocabulary | | | |
| Other Activities Or Comments: None | | | |

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|---|---|---|--|
| College: Davidson County Community College | | | |
| Company Name: Dantherm Filtration | | Total Number of Employees: 125 | |
| Type of Assessment: CASAS | | Employees Assessed: 10 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 10 | Class Location: Conference room 150 A & B |
| Hours Released From Work to Attend Class Weekly: 2 | Hours Employees Paid to Attend Class After Work Weekly: 2 | Other Incentives: Gift card for 80% completion. | |
| Workplace Instruction: Workplace vocabulary and signs. | | | |
| Other Activities Or Comments: None | | | |

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|---|---|--|---|
| College: Davidson County Community College | | | |
| Company Name: Jockey International | | Total Number of Employees: 2000 | |
| Type of Assessment: CASAS | | Employees Assessed: 21 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 21 | Class Location: Jockey Plant located in Cooleemee, NC |
| Hours Released From Work to Attend Class Weekly: 2 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Jockey paid for 2 hrs./wk. during working hours for employees to attend class. | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: Classes were held from 2:00-4:00 two days each week. This time allowed first and second shift employees to attend class. Jockey paid for one hour and the employee donated one hour of time each class section. It worked very well. | | | |

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|--|---|---|---|
| College: Durham Technical Community College | | | |
| Company Name: UNC-CH | | Total Number of Employees: 9700 | |
| Type of Assessment: TABE | | Employees Assessed: 18 | |
| Class Type: ABE/GED | Hours Weekly: 9 | Number of Students: 18 | Class Location: Cheek Clark Bldg |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Consideration for promotion upon completion of the General Education Development | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|---|--|
| College: Durham Technical Community College | | | |
| Company Name: City of Durham | | Total Number of Employees: 1900 | |
| Type of Assessment: TABE | | Employees Assessed: 14 | |
| Class Type: ABE/GED | Hours Weekly: 6 | Number of Students: 14 | Class Location: Training Center |
| Hours Released From Work to Attend Class Weekly: 3 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Consideration for promotion upon completion of the General Education Development | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|--|---------------------------------------|---|
| College: Durham Technical Community College | | | |
| Company Name: Triangle Residential Options for Substance Abuse (TROSA) | | Total Number of Employees: 200 | |
| Type of Assessment: TABE | | Employees Assessed: 92 | |
| Class Type: ABE/GED | Hours Weekly: 6 | Number of Students: 92 | Class Location: TROSA MAIN CAMPUS SITE |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|---|-------------------------------------|---|
| College: Durham Technical Community College | | | |
| Company Name: UNC Training and Development | | Total Number of Employees: 0 | |
| Type of Assessment: Best Test – Form B & C | | Employees Assessed: 12 | |
| Class Type: ESL | Hours Weekly: 3 | Number of Students: 12 | Class Location: UNC training center |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: English skills to communicate with coworkers and employers | | | |
| Other Activities Or Comments: Fall classes met from September 22 to November 13, 2008 Many students were from Burma/Myanmar | | | |

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|---|---|-------------------------------------|---|
| College: Durham Technical Community College | | | |
| Company Name: Four Points Sheraton Hotel | | Total Number of Employees: 0 | |
| Type of Assessment: Best Test – Form B & C | | Employees Assessed: 12 | |
| Class Type: ESL | Hours Weekly: 2 | Number of Students: 12 | Class Location: Break room at hotel |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: English skills to communicate with hotel guests | | | |
| Other Activities Or Comments: Fall classes met from August 27 to October 30 Classes occurred during the students' lunch break. | | | |

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|--|---|-------------------------------------|--|
| College: Durham Technical Community College | | | |
| Company Name: Burt's Bees Fulfillment Center | | Total Number of Employees: 0 | |
| Type of Assessment: Best Test – Form B & C | | Employees Assessed: 10 | |
| Class Type: ESL | Hours Weekly: 2 | Number of Students: 10 | Class Location: Burt's Bees Fulfillment Center |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: English skills to communicate with coworkers and employers | | | |
| Other Activities Or Comments: Summer classes met from 7/08/08 to 8/14/08 (12 students) Fall classes met from 8/28/08 to 10/07/08 (7 students) | | | |

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|--|---|-------------------------------------|---|
| College: Durham Technical Community College | | | |
| Company Name: UNC Training and Development | | Total Number of Employees: 0 | |
| Type of Assessment: BEST Literacy | | Employees Assessed: 9 | |
| Class Type: ESL | Hours Weekly: 3 | Number of Students: 9 | Class Location: UNC training center |
| Hours Released From Work to Attend Class Weekly: 3 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: English skills to communicate with coworkers and employers; Safety information | | | |
| Other Activities Or Comments: Spring classes met from 3/02/09 to 4/27/09 | | | |

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|--|--|---|--|
| College: Edgcombe Community College | | | |
| Company Name: Tri-County Industries | | Total Number of Employees: 1 | |
| Type of Assessment: CASAS | | Employees Assessed: 0 | |
| Class Type: CED | Hours Weekly: 39 | Number of Students: 51 | Class Location: Tri-County Industries |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Students are Compensatory Education students and they are working on Life Skills and Basic Reading and Math. | | | |
| Other Activities Or Comments: None | | | |

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|---|---|---|--|
| College: Fayetteville Technical Community College | | | |
| Company Name: US Army | | Total Number of Employees: 48000 | |
| Type of Assessment: TABE | | Employees Assessed: 1395 | |
| Class Type: Workplace Preparation Academic Review | Hours Weekly: 35 | Number of Students: 1395 | Class Location: On-Campus at Workforce Preparation Center |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Improve reading and math skills | | | |
| Other Activities Or Comments: Use skills tutor and lifetime library internet software, classroom instruction | | | |

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|---|---|--|-----------------------------------|
| College: Fayetteville Technical Community College | | | |
| Company Name: Various companies | | Total Number of Employees: 165 | |
| Type of Assessment: TABE | | Employees Assessed: 165 | |
| Class Type: ON-LINE ADULT BASIC SKILLS CLASSES | Hours Weekly: 168 | Number of Students: 165 | Class Location: Online |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: On-line Instruction with instructor available three days per week | | | |
| Other Activities Or Comments: Improved skills prepare employees for potential promotion | | | |

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|--|---|--------------------------------------|--|
| College: Fayetteville Technical Community College | | | |
| Company Name: Vocational Rehabilitation | | Total Number of Employees: 0 | |
| Type of Assessment: TABE | | Employees Assessed: 0 | |
| Class Type: Workplace Preparation Academic Review | Hours Weekly: 12 | Number of Students: 1 | Class Location: On-Campus at Workforce Preparation Center |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Computer instruction to improve reading and math skill; comprehension skills | | | |
| Other Activities Or Comments: Academic review | | | |

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|--|---|---------------------------------------|--------------------------------------|
| College: Forsyth Technical Community College | | | |
| Company Name: CHARTER MEDICAL | | Total Number of Employees: 130 | |
| Type of Assessment: CASAS/Pre and Post | | Employees Assessed: 10 | |
| Class Type: ESL | Hours Weekly: 3 | Number of Students: 10 | Class Location: Study Room |
| Hours Released From Work to Attend Class Weekly: 3 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------------|
| College: Forsyth Technical Community College | | | |
| Company Name: WAKE FOREST UNIVERSITY | | Total Number of Employees: 0 | |
| Type of Assessment: CASAS/Pre and Post | | Employees Assessed: 6 | |
| Class Type: ESL | Hours Weekly: 3 | Number of Students: 10 | Class Location: Study Room |
| Hours Released From Work to Attend Class Weekly: 3 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|---|---------------------------------------|---|
| College: Gaston College | | | |
| Company Name: Porter's Fabrication | | Total Number of Employees: 108 | |
| Type of Assessment: CASAS | | Employees Assessed: 10 | |
| Class Type: ESL | Hours Weekly: 5 | Number of Students: 10 | Class Location: Bessemer City, NC |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Instructors develop lessons based on the needs on the students with occasional input/requests from the employers. | | | |
| Other Activities Or Comments: None | | | |

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|---|---|--|--|
| College: Gaston College | | | |
| Company Name: RSI | | Total Number of Employees: 1000 | |
| Type of Assessment: CASAS | | Employees Assessed: 43 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 3 | Class Location: Lincolnton, North Carolina |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Instructors develop lessons based on the needs on the students with occasional input/requests from the employers. | | | |
| Other Activities Or Comments: None | | | |

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|---|---|---------------------------------------|--|
| College: Gaston College | | | |
| Company Name: American & Efrid | | Total Number of Employees: 250 | |
| Type of Assessment: CASAS | | Employees Assessed: 6 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 6 | Class Location: Gastonia, NC |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Instructors develop lessons based on the needs on the students with occasional input/requests from the employers. | | | |
| Other Activities Or Comments: None | | | |

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|---|---|---------------------------------------|---|
| College: Gaston College | | | |
| Company Name: Dole | | Total Number of Employees: 500 | |
| Type of Assessment: CASAS | | Employees Assessed: 30 | |
| Class Type: ESL | Hours Weekly: 8 | Number of Students: 10 | Class Location: Bessemer City, NC |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Instructors develop lessons based on the needs on the students with occasional input/requests from the employers. | | | |
| Other Activities Or Comments: None | | | |

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|---|--|---------------------------------------|-------------------------------------|
| College: Guilford Technical Community College | | | |
| Company Name: Lifespan | | Total Number of Employees: 100 | |
| Type of Assessment: CASAS | | Employees Assessed: 60 | |
| Class Type: Compensatory Education (Computer, Reading, Life-Skills) | Hours Weekly: 40 | Number of Students: 60 | Class Location: Lifespan |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Job safety, job-related behaviors, completing job applications and interviewing skills. | | | |
| Other Activities Or Comments: None | | | |

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|---|--|---|---|
| College: Guilford Technical Community College | | | |
| Company Name: All About People | | Total Number of Employees: 40 | |
| Type of Assessment: CASAS | | Employees Assessed: 12 | |
| Class Type: CED | Hours Weekly: 12 | Number of Students: 12 | Class Location: Revolution Mill Greensboro, NC |
| Hours Released From Work to Attend Class Weekly: 4 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Job-seeking skills and language skills are taught on a daily basis. | | | |
| Other Activities Or Comments: Speakers from various parts of the community. | | | |

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|--|--|---|---|
| College: Guilford Technical Community College | | | |
| Company Name: Morgan Support Services | | Total Number of Employees: 20 | |
| Type of Assessment: CASAS | | Employees Assessed: 12 | |
| Class Type: CED | Hours Weekly: 12 | Number of Students: 12 | Class Location: Greensboro, North Carolina |
| Hours Released From Work to Attend Class Weekly: 10 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Math and Language Skills are taught on a daily basis | | | |
| Other Activities Or Comments: Speakers from various parts of the community. | | | |

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|--|--|---|---|
| College: Guilford Technical Community College | | | |
| Company Name: Lifespan Dundas | | Total Number of Employees: 30 | |
| Type of Assessment: CASAS | | Employees Assessed: 23 | |
| Class Type: CED | Hours Weekly: 20 | Number of Students: 23 | Class Location: Greensboro, North Carolina |
| Hours Released From Work to Attend Class Weekly: 4 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Computer and job-seeking skills are taught along with Math and Reading | | | |
| Other Activities Or Comments: Fund-raisers, field trips and speakers from various parts of the community. | | | |

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|---|---|---|--|
| College: Guilford Technical Community College | | | |
| Company Name: Banner Pharmacaps | | Total Number of Employees: 500 | |
| Type of Assessment: CASAS | | Employees Assessed: 22 | |
| Class Type: ESOL | Hours Weekly: 4 | Number of Students: 20 | Class Location: Banner Pharmacaps |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Employee are eligible for promotions and salary increases upon successful completion of the program. | |
| Workplace Instruction: Prose Literacy, numerical literacy and workplace safety issues. | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Halifax Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|---|--|---|
| College: Haywood Community College | | | |
| Company Name: Pinnacle Mountain Orchard | | Total Number of Employees: 25 | |
| Type of Assessment: CASAS | | Employees Assessed: 5 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 5 | Class Location: Employee Boarding House |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Free classes and materials | |
| Workplace Instruction: Target language needed for orchard work, handling money, giving basic personal info, filling out forms, life skill vocabulary and language forms. Other basic everyday English language forms. | | | |
| Other Activities Or Comments: Because we offered this class close at the orchard and at an hour convenient to them, students were able to attend. Students received certificates of achievement at the end of the class that documented the units of study they had completed. | | | |

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|---|---|---------------------------------------|---|
| College: Haywood Community College | | | |
| Company Name: Haywood Vocational Opportunities | | Total Number of Employees: 375 | |
| Type of Assessment: CASAS | | Employees Assessed: 51 | |
| Class Type: CED | Hours Weekly: 30 | Number of Students: 51 | Class Location: Haywood Vocational Opportunities |
| Hours Released From Work to Attend Class Weekly: 8.5 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Following instructions, time skills, money skills, getting along with co-workers and supervisors | | | |
| Other Activities Or Comments: Also teach some geography, history, science, basic math and reading, and leisure activities. | | | |

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|---|---|---|---|
| College: Isothermal Community College | | | |
| Company Name: United Southern Industries, Inc. | | Total Number of Employees: 241 | |
| Type of Assessment: CASAS | | Employees Assessed: 7 | |
| Class Type: ABE, GED,AHS | Hours Weekly: 3 | Number of Students: 7 | Class Location: USI Vance Street Plant, Forest City, NC, Conference Room |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Class attendance is voluntary. The employee is given time off to take the official GED test. | |
| Workplace Instruction: Instruction is provided in Math, Reading and Writing. The CASAS Student Profile Sheet is used for instruction in needed competencies. Pre-GED instructional materials are used in all subject areas of the GED. The official Pre-GED tests are administered in the classroom. The official GED test is administered on the Spindale campus of Isothermal CC. Adult High School Diploma studies are also available in the classroom. | | | |
| Other Activities Or Comments: Upon graduation the company pays for the cap and gown and pictures, gives a graduation gift and provides recognition in various ways including the bulletin boards in areas throughout the workplace. | | | |
| Due to decreased enrollment the class was closed in October, 2008. | | | |

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|---|---|---------------------------------------|---|
| College: Isothermal Community College | | | |
| Company Name: Shaw Constructors, Inc | | Total Number of Employees: 537 | |
| Type of Assessment: CASAS | | Employees Assessed: 21 | |
| Class Type: ESL | Hours Weekly: 2 | Number of Students: 18 | Class Location: Training Room 573 Duke Power Road Mooresboro, NC 28114 |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Nonr | |
| Workplace Instruction: The Shaw company purchased dictionaries of construction terminology and the company Training Director provided a list of terms and words that Shaw expected employees to know. The students were given exercises and worksheets by the instructor to help them learn these work related terms and words. Instruction was based on enhancing students' vocabulary and sentence formation (oral and written). The "Living in America Series" was used, also. | | | |
| Other Activities Or Comments: The Shaw company provided the classroom, notebooks and dictionaries of construction terminology. This was the first opportunity that Isothermal Community College partnered with Cleveland Community College to provide ESL classes to an industry. Since the industry was on the border of Rutherford and Cleveland counties, Cleveland Community College provided one night and Isothermal Community College provided one night of class. The Shaw Training Director was involved with the curriculum for the class and the recruitment of students. | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: James Sprunt Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Johnston Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Lenoir Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Martin Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Mayland Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: McDowell Technical Community College | | | |
| Company Name: Nonr | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Mitchell Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Montgomery Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Nash Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Pamlico Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Piedmont Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|--|--|
| College: Pitt Community College | | | |
| Company Name: Pitt Couty Memorial Hospital (PCHM) | | Total Number of Employees: 5000 | |
| Type of Assessment: TABE | | Employees Assessed: 5 | |
| Class Type: ABE/GED | Hours Weekly: 4 | Number of Students: 5 | Class Location: On-site at PCMH |
| Hours Released From Work to Attend Class Weekly: 2 | Hours Employees Paid to Attend Class After Work Weekly: 2 | Other Incentives: None | |
| Workplace Instruction: Math and reading skills used in daily job requirements; GED preparation (required for advancement). | | | |
| Other Activities Or Comments: The company agrees to pay 49% of the instructor's salary if enrollment drops below an average of ten students per hour. | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Randolph Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|---------------------------------------|--|
| College: Richmond Community College | | | |
| Company Name: Murphy Brown | | Total Number of Employees: 200 | |
| Type of Assessment: CASAS | | Employees Assessed: 31 | |
| Class Type: ESL | Hours Weekly: 10 | Number of Students: 31 | Class Location: Murphy Brown RCC- Speller Bldg. |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Written & Oral Communication Skills | | | |
| Other Activities Or Comments: Improving CASAS Life Skills based upon assessed weaknesses. | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Roanoke-Chowan Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Robeson Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Rockingham Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Rowan-Cabarrus Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Sampson Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Sandhills Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|---|--|
| College: South Piedmont Community College | | | |
| Company Name: Color Ad Packaging | | Total Number of Employees: 98 | |
| Type of Assessment: CASAS | | Employees Assessed: 16 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 16 | Class Location: At work site |
| Hours Released From Work to Attend Class Weekly: 4 | Hours Employees Paid to Attend Class After Work Weekly: 4 | Other Incentives: Industry paid for textbooks and dictionaries for all students | |
| Workplace Instruction: Safety, reporting accidents and emergencies, reading purchase vouchers | | | |
| Other Activities Or Comments: Class was from January- May 2009 /Spring Semester | | | |

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|--|--|---------------------------------------|------------------------------------|
| College: Southeastern Community College | | | |
| Company Name: SCC In Home Aide Students | | Total Number of Employees: 23 | |
| Type of Assessment: TABE | | Employees Assessed: 23 | |
| Class Type: ABE/GED/Basic Skills | Hours Weekly: 3 | Number of Students: 23 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: | |
| Workplace Instruction: Students work on reading, math, and writing skills that will enhance job performance. | | | |
| Other Activities Or Comments: Students spend an hour each week involved in computer-assisted instructions. (Nova Net/Plato) | | | |

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|---|---|--|--|
| College: Southwestern Community College | | | |
| Company Name: Harrah's Cherokee Casino | | Total Number of Employees: 1800 | |
| Type of Assessment: CASAS | | Employees Assessed: 22 | |
| Class Type: GED & Basic Skills | Hours Weekly: 3 | Number of Students: 22 | Class Location: Harrah – Bingo Hall, Supervisors Room |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: GED graduation celebration, and award, pay raise upon completion of program | |
| Workplace Instruction: GED preparation work and Basic Skills, especially math. | | | |
| Other Activities Or Comments: None | | | |

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|---|---|---------------------------------------|-----------------------------------|
| College: Southwestern Community College | | | |
| Company Name: Zickgraf Industries | | Total Number of Employees: 200 | |
| Type of Assessment: CASAS | | Employees Assessed: 5 | |
| Class Type: ESL | Hours Weekly: 1.5 | Number of Students: 5 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Basic English as a Second Language with emphasis on work place tools and work related vocabulary. | | | |
| Other Activities Or Comments: None | | | |

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|--|---|--|--|
| College: Southwestern Community College | | | |
| Company Name: Harrah's Cherokee Casino | | Total Number of Employees: 1800 | |
| Type of Assessment: CASAS | | Employees Assessed: 18 | |
| Class Type: ESL | Hours Weekly: 3 | Number of Students: 18 | Class Location: Casino Hotel, Beech Room |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Basic English | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Stanly Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Surry Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|---|--|---|
| College: Tri-County Community College | | | |
| Company Name: Monte Alban | | Total Number of Employees: 12 | |
| Type of Assessment: CASAS | | Employees Assessed: 4 | |
| Class Type: Traditional BSP Pathways | Hours Weekly: 2 | Number of Students: 4 | Class Location: Monte Alban Restaurant |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Working on citizenship and owner encourages all to attend | |
| Workplace Instruction: Restaurant vocabulary | | | |
| Other Activities Or Comments: This class runs successfully due to support of management. | | | |

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|---|---|---|--|
| College: Tri-County Community College | | | |
| Company Name: Coats America | | Total Number of Employees: 279 | |
| Type of Assessment: CASAS | | Employees Assessed: 2 | |
| Class Type: Traditional BSP Pathways | Hours Weekly: 2 | Number of Students: 2 | Class Location: Coats America |
| Hours Released From Work to Attend Class Weekly: 1 | Hours Employees Paid to Attend Class After Work Weekly: 1 | Other Incentives: Plant closing in near future and retraining will be necessary. | |
| Workplace Instruction: Due to plant closing, GED was the focus. | | | |
| Other Activities Or Comments: Any employee without a GED was encouraged to attend. | | | |

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|--|---|---------------------------------------|---|
| College: Vance-Granville Community College | | | |
| Company Name: Glen Raven Mills Inc. | | Total Number of Employees: 125 | |
| Type of Assessment: TABE | | Employees Assessed: 6 | |
| Class Type: ABE/GED | Hours Weekly: 15 | Number of Students: 22 | Class Location: Learning Center in plant at Glen Raven |
| Hours Released From Work to Attend Class Weekly: 3 | Hours Employees Paid to Attend Class After Work Weekly: 3 | Other Incentives: | |
| Workplace Instruction: Industry instruction available upon request. | | | |
| Other Activities Or Comments: The GED class continually averages 3 to 4 GED graduates per semester.... Program is currently working on offerings to increase more plant employee involvement in present ABE/GED Program. Consideration is being given to GED classes which would offer opportunities to employees to come in prior to 1st shift and 2nd shift, and after 3rd shift. | | | |

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|---|---|--|-----------------------------------|
| College: Wake Technical Community College | | | |
| Company Name: City of Raleigh | | Total Number of Employees: 1000 | |
| Type of Assessment: TABE | | Employees Assessed: 14 | |
| Class Type: ABE | Hours Weekly: 3 | Number of Students: 14 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 3 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: Refreshments | |
| Workplace Instruction: Literacy skills; work related materials; maps | | | |
| Other Activities Or Comments: GED Preparation | | | |

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|--|---|--|--|
| College: Wake Technical Community College | | | |
| Company Name: NC State University | | Total Number of Employees: 1000 | |
| Type of Assessment: TABE & BEST | | Employees Assessed: 150 | |
| Class Type: ESL | Hours Weekly: 2 | Number of Students: 143 | Class Location: On-site, 2 locations |
| Hours Released From Work to Attend Class Weekly: 2 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: | |
| Workplace Instruction: One ESL class teaches work related vocabulary, reading and completing forms, work safety, communicating with supervisors, and writing memos; the other ESL class teaches American idioms, culture and life skills. | | | |
| Other Activities Or Comments: None | | | |

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|---|---|--|-----------------------------------|
| College: Wake Technical Community College | | | |
| Company Name: Flextronics (formerly Solectron) | | Total Number of Employees: 1000 | |
| Type of Assessment: BEST | | Employees Assessed: 18 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 14 | Class Location: On-site |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: Work related skills and vocabulary, basic computer hardware terms, English language skills – reading, writing, listening, speaking and pronunciation. | | | |
| Other Activities Or Comments: None | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Wayne Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|---|-------------------------------------|--------------------------------|
| College: Western Piedmont Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: We currently have no workplace classes due to the closing and/or downsizing of most of our plants in Burke County. | | | |

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|--|---|-------------------------------------|--------------------------------|
| College: Wilkes Community College | | | |
| Company Name: None | | Total Number of Employees: 0 | |
| Type of Assessment: None | | Employees Assessed: 0 | |
| Class Type: None | Hours Weekly: 0 | Number of Students: 0 | Class Location: None |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|---|---|--|---|
| College: Wilson Technical Community College | | | |
| Company Name: Wilson Medical Center | | Total Number of Employees: 1275 | |
| Type of Assessment: TABE | | Employees Assessed: 37 | |
| Class Type: GED | Hours Weekly: 6 | Number of Students: 37 | Class Location: Bell Pittman Library |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: *Employees were provided refreshments *Completion of goal will be a plus on their yearly evaluations. | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: The hospital also opened the class to family members also. | | | |

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|--|---|---------------------------------------|---|
| College: Wilson Technical Community College | | | |
| Company Name: Stephenson Milwork Co. Inc | | Total Number of Employees: 118 | |
| Type of Assessment: CASAS | | Employees Assessed: 10 | |
| Class Type: ESL | Hours Weekly: 4 | Number of Students: 10 | Class Location: Company's Training Room |
| Hours Released From Work to Attend Class Weekly: 0 | Hours Employees Paid to Attend Class After Work Weekly: 1 | Other Incentives: None | |
| Workplace Instruction: None | | | |
| Other Activities Or Comments: None | | | |

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|--|---|---------------------------------------|---|
| College: Wilson Community College | | | |
| Company Name: Carolina Cabinet | | Total Number of Employees: 130 | |
| Type of Assessment: CASAS | | Employees Assessed: 12 | |
| Class Type: ESL | Hours Weekly: 4.5 | Number of Students: 12 | Class Location: Company's Training Room |
| Hours Released From Work to Attend Class Weekly: 3 | Hours Employees Paid to Attend Class After Work Weekly: 0 | Other Incentives: | |
| Workplace Instruction: Employees were to improve in their on the job communication skills (speaking and understanding directions). | | | |
| Other Activities Or Comments: Upon improvement in language skills, students would be able to take other classes offered by the company. | | | |

