

**North Carolina Community College System
Workforce Development
Leadership Committee**

**Meeting Summary
January 14, 2008**

The January meeting of the Workforce Development Leadership Committee (WDLC) was held on Wednesday, January 14, 2009, as a conference call. The following members and guests were in attendance.

<p>Members in Attendance: Barbara Boyce, Dir Con Ed, NCCCS Jay Carraway, Lenoir CC Billie Crawford, Sampson CC Willa Dickens, AVP-Workforce Dvp, NCCCS Jamie Glass, Durham TCC Elaine Lockhart, Caldwell TI & CC</p>	<p>Sue Marion, Forsyth TCC Clarence Smith, Cape Fear CC Sam Strickland, Wake TCC Ron Valentini, CVCC Stelfanie Williams, Central Carolina CC</p>	<p>Members Not in Attendance: Barbara Greene, Cleveland CC Perry Harker, Carteret CC Randy Parker, Vance-Granville CC Max Queen, AB TCC George Sappenfield, Surry CC</p> <p>Others in Attendance: John Pettit, Audit Services NCCCS</p>
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Approval of Minutes

The December minutes approved with note to correct attendance.

Review of Course Requests

Course ID	Course Title/Description	R	M	Program Area	Recommendation
SAF4000	Work Zone Flagger	6		H30 Construction Occupations	Approval as submitted with the following change: Recommended hours =10

System Office Update (Willa Dickens)

- Willa requested that the committee share with her the ways in which they are handling dislocated workers in their area.
- Scott Bullard, Director of Emergency Services resigned as of January 2, 2009.
- George Millsaps, Director of Small Business Centers, will be on active military leave for up to fifteen months.

Old Business

- 2009 Calendar schedule approved.
- WDLC transitional meeting for outgoing/incoming members will be held during the February meeting. Topics for discussion include: update on Numbered Memo project; NC Administrative Code changes, Finance update from Jennifer Haygood/ Sandra Williams (Jamie's suggestion), and best practices for servicing dislocated workers.

FYI Topics

- Barbara and Willa gave an update on the career pathways project headed up by NCCCS as a part of the Governor's JobsNow job stimulus training program.

Meeting adjourned at 11 am

Next meeting: February 11, 2009 at the System Office (subsequently changed to conference call)