

**North Carolina Community College System  
Technology & Workforce Development  
Leadership Committee**

**Meeting Summary  
April 14, 2010**

The April 2010 meeting of the Workforce Development Leadership Committee (WDLC) was held on Wednesday, April 14, 2010 as a conference call. The following members and guests were in attendance.

<b>Members in Attendance:</b> Barbara Boyce, Dir Con Ed, NCCCS Doris Carver, Piedmont CC Willa Dickens, AVP-Workforce Dvp, NCCCS Barbara Greene, Cleveland CC Velva Jenkins, Brunswick CC	Carol Johnston, Mitchell CC Laura Leatherwood, Haywood CC Brad Ledbetter, McDowell TCC Kim McGinnis, James Sprunt CC Sharon McGinnis, Coastal Carolina CC Stelfanie Williams, Central Carolina CC	<b>Members Not in Attendance:</b> Sue Marion, Forsyth TCC Jeanie Moore, Rowan-Cabarrus CC Randy Parker, Vance-Granville CC George Sappenfield, Surry CC Sam Strickland, Wake TCC  <b>Others in Attendance:</b> Robin Coates, HRD, NCCCS Tracy McPherson, Public Safety, NCCCS
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**Approval of Minutes**

Barbara Green, Chair opened the meeting. Minutes from the March 2010 meeting were approved with modification to attendance.

**Review of Course Requests**

Course ID	Course Title/Description	R	M	Program Area	Recommendation
FIP3351	HAZMAT Level One Responder	38	46	R30 Fire & Rescue Svcs	New course approved as submitted.
FIP3352	HAZMAT Protective Equip/PPE	12	14	R30 Fire & Rescue Svcs	New course approved as submitted.
FIP3353	HAZMAT Decontamination	16	19	R30 Fire & Rescue Svcs	New course approved as submitted.
FIP3354	HAZMAT Air Monitor & Sampling	16	19	R30 Fire & Rescue Svcs	New course approved as submitted.
FIP3806	Instructor Level I	26	31	R30 Fire & Rescue Svcs	New course approved as submitted.
FIP3807	Instructor Level II	38	46	R30 Fire & Rescue Svcs	New course approved as submitted.
FIP3808	Instructor Level I & II	64	77	R30 Fire & Rescue Svcs	New course approved as submitted.
HOS1111	Hospitality and Tourism	96	112	T75 – Service Occupation	New course approved as submitted.
MHT3100	Mental Health/Dvlp Disabilities Worker	<del>132</del> 200	<del>158</del> 240	L30 – Health Occupations	Modification to course approved as submitted. Recommended hours increased to 200.

Course ID	Course Title/Description	R	M	Program Area	Recommendation
NUR3216	<del>Home Companion Aide</del> Personal Care Assistant	<del>75</del> 280	<del>90</del> 336	L30 – Health Occupations	Modification to course not approved as submitted. Recommend to create new course for Personal Care Assistant
OSH3003	Environmental Safety Training	244	293	R40 – Governmental Regulations	New course approved as submitted.
RAD2100	Mammography	112	134	L30 – Health Occupations	New course approved as submitted.
REF3100	Ammonia Refrigeration	180	216	L30 – Health Occupations	New course approved as submitted.

**NCCCS System Office Updates**, Willa Dickens

- Discussion at the legislature regarding the Prison Education Report is going well as it has been getting positive responses.
- George Millsaps, Small Business Center Director will be back on May 3. His position will now report to Linda Weiner.

**Old Business**

- Dr. Ralls met with senior-level administrators with the following state agencies: Office of the State Fire Marshall, Office of Emergency Medical Services, Criminal Justice Education and Training Standards, and Office of Emergency Services.

**New Business:**

None

Meeting adjourned at 11:15 pm April 14, 2010

Next Scheduled Meeting: May 11-12, 2010 10:00 a.m. (onsite)