

**North Carolina Community College System
Technology & Workforce Development
Leadership Committee**

**Meeting Summary
January 19, 2011**

The January 2011 meeting of the Workforce Development Leadership Committee (WDLC) was held as a conference call January 19, 2011. The following members and guests were in attendance.

Members in Attendance: Barbara Boyce, Dir Con Ed, NCCCS Doris Carver, Piedmont CC Barbara Greene, Cleveland CC Velva Jenkins, Brunswick CC Carol Johnston, Mitchell CC Laura Leatherwood, Haywood CC Brad Ledbetter, McDowell TCC Robert Leslie, Randolph CC	Sharon McGinnis, Coastal Carolina CC Jeanie Moore, Rowan-Cabarrus CC Justin Oliver, Robeson CC Randy Parker, Vance-Granville CC George Sappenfield, Surry CC Sam Strickland, Wake TCC Walter Whitfield, Martin CC Dr. Sandra Williams, VP- Technology/Workforce, NCCCS	Members Not in Attendance: Sue Marion, Forsyth TCC Mary Vickers-Koch, Central Piedmont CC Stelfanie Williams, Central Carolina CC Others in Attendance: Phil Batts, Regional Fire Coordinator, NCCCS Stephanie Deese, Workforce Dvlp, NCCCS
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Approval of Minutes

- Barbara Greene, Chair opened the meeting with welcoming to the conference call and called the meeting to order. Minutes from the September and November meeting meetings were approved as presented. In a separate vote the December meeting minutes were approved as presented.

Review of Course Requests

- No courses to review.

NCCCS System Office Update – Dr. Williams

- The System Office is gearing up for the upcoming legislature session next week. Staff is working on documents with talking points to educate new members about the community college system.
- The Governor has issued a directive about a hiring/salary and travel freeze. A memorandum was sent to the colleges regarding guidelines about the budget restrictions.

Presidents' Association Update – Randy Parker

- Randy reported that the Presidents' Association will meet next week and hopefully vote on the proposed tiered funding proposal.

Old Business

- 2011 Meeting Schedule
 - The February meeting date must be adjusted and will be changed to an on-site meeting. Barbara will send out a proposal for new date.
- Jr. Firefighter Training Standards – Phil Batts
 - Members of the committee discussed the proposed legislative bill regarding admission of minors to fire certification courses.

New Business

- Proposed changes to NC Administrative Code – Program Classification
The committee reviewed the proposed new format, updates to program description, and new language regarding the open door policy.

- JobsNow Sustainability - Stephanie
The committee discussed the memo from Dr. Ralls regarding sustainability.

- Distance Learning/Commission on Learning Technology
The committee reviewed the draft of the survey developed by the Commission on Learning Technology.

- Prisoner Education Program Legislative Report – Update – Tracy McPherson
The report is near completion and ready for review by senior staff.

SuccessNC Strategies (Preliminary Discussion)

- The following topics were discussed
 - Listening Tours and SuccessNC Initiative
 - Continuing Education Performance Measures
 - Continuing Education to Curriculum – Issues/Concerns with Articulation Agreements

Meeting adjourned at 4:15 pm January 19, 2011

Next Scheduled Meeting: February meeting date (onsite) **will be determined by consensus**