

**North Carolina Community College System
Technology & Workforce Development
Leadership Committee**

**Meeting Summary
July 14, 2010**

The July 2010 meeting of the Workforce Development Leadership Committee (WDLC) was held as a conference call on July 14, 2010. The following members and guests were in attendance.

<p>Members in Attendance: Barbara Boyce, Dir Con Ed, NCCCS Doris Carver, Piedmont CC Willa Dickens, AVP-Workforce Dvp, NCCCS Barbara Greene, Cleveland CC Velva Jenkins, Brunswick CC Carol Johnston, Mitchell CC</p>	<p>Laura Leatherwood, Haywood CC Brad Ledbetter, McDowell TCC Sue Marion, Forsyth TCC Jeanie Moore, Rowan-Cabarrus CC George Sappenfield, Surry CC Dr. Saundra Williams, VP-Technology/Workforce, NCCCS</p>	<p>Members Not in Attendance: Sharon McGinnis, Coastal Carolina CC Randy Parker, Vance-Granville CC Sam Strickland, Wake TCC Stelfanie Williams, Central Carolina CC</p> <p>Others in Attendance: Stephanie Deese, Workforce Dvlp, NCCCS Robin Coates, HRD, NCCCS Tracy McPherson, Public Safety, NCCCS Phil Batts, Public Safety, NCCCS</p>
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Approval of Minutes

Barbara Greene, Chair opened the meeting. Minutes from the June 2010 meeting were approved with amendment of course title modification of Weatherization course to Building Energy Retrofitting.

Review of Course Requests

Course ID	Course Title/Description	R	M	Program Area	Recommendation
COM3800	Reading & Writing Braille I	480	576	R10	New Course approve as submitted
COM3801	Braille II W Tactile Graphics	540	648	R10	New Course approve as submitted
OPT3020	Ophthalmic Medical Assistant	560	672	L30	New Course approve as submitted
WLF2101	Wildland Training - Fighter 2	24	29	R40	New Course approve as submitted
WLF2102	Wildland Training – Firefighter 1	9	11	R40	New Course approve as submitted
WLF2103	Wildland Training - Engine Boss	48	58	R40	New Course approve as submitted
WLF2104	Wildland Training - Strike Team	17	20	R40	New Course approve as submitted
WLF2200	Human Factors - Wildland Fire	4	5	R40	New Course approve as submitted
WLF2201	Firefighter Training - Red Card	36	43	R40	New Course approve as submitted

WLF2202	Prescribed Fire Plan Preparation	36	43	R40	New Course approve as submitted
WLF2202	Firefighter Fireline Service	8	10	R40	New Course approve as submitted
WLF2203	Wildland Fire Behavior	8	10	R40	New Course approve as submitted
WLF2203	Smoke Management Techniques	32	38	R40	New Course approve as submitted
WLF2204	Initial Attack Incident Commander	16	19	R40	New Course approve as submitted
WLF2205	Wildland Fire Chain Saws	36	43	R40	New Course approve as submitted
WLF2206	Wildland/Urban Interface Operations	32	38	R40	New Course approve as submitted
WLF2207	Engine Boss (Single Resource)	16	19	R40	New Course approve as submitted
WLF2301	Prescribed Fire Implementation	24	29	R40	New Course approve as submitted
FIP3124	Live Burn	112	134	R30	Modify course hours from 70 to 112

NCCCS System Office Updates – Willa Dickens

- Willa gave updates on the following topics: NCCCS Listening Tours, 2010 Legislative Budget, Small Business Center, and the Code Green Super Curriculum Improvement Project.

Old Business

The following items were discussed:

- Regional Dean’s Meetings – July 19 – Central Carolina CC. July 20 – Nash CC, July 23 – Cleveland CC.
- Leadership Institute for Senior Continuing Education Administrators - August 24 & 25 to be held at a location yet to be determined in the Raleigh area.

New Business

None

Meeting adjourned at 11:05 am July 14, 2010

Next Scheduled Meeting: August 11, 2010 at 10:00 a.m. (conference call)