

**North Carolina Community College System
Technology & Workforce Development
Leadership Committee**

**Meeting Summary
June 8, 2011**

The June 2011 meeting of the Workforce Development Leadership Committee (WDLC) was held as a conference call on June 8, 2011. The following members and guests were in attendance.

<p>Members in Attendance: Barbara Boyce, Dir Con Ed, NCCCS Doris Carver, Piedmont CC Barbara Greene, Cleveland CC Velva Jenkins, Brunswick CC Carol Johnston, Mitchell CC Laura Leatherwood, Haywood CC</p>	<p>Brad Ledbetter, McDowell TCC Robert Leslie, Randolph CC Sharon McGinnis, Coastal Carolina CC Jeanie Moore, Rowan-Cabarrus CC George Sappenfield, Surry CC Mary Vickers-Koch, Central Piedmont CC Stelfanie Williams, Central Carolina CC</p>	<p>Members Not in Attendance: Randy Parker, Vance-Granville CC Walter Whitfield, Martin CC</p> <p>Others in Attendance: Phil Batts, Regional Fire & Rescue, NCCCS Robin Coates, HRD, NCCCS Dr. Sandra Williams, VP- Tech/Workforce, NCCCS</p>
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Approval of Minutes

Barbara Boyce opened the meeting with welcoming everyone and called the meeting to order.

Review of Course Requests

Course ID	Course Title/Description	R	M	Program Area	Recommendation
CAR3200	Construction Management	336	403	H30 Construction Occupation	New Course approved as submitted
FUR3300	Furniture Production Worker	336	402	P35 Industrial Occupation	New Course approved as submitted
SUR3100	Surgical Technology Review	24	29	L30 Health Occupation	New Course approved as submitted
CJC3938	Basic Law Enforcement Trng	620	744	R20 Criminal Justice-Mandated	Modification approved as submitted
FIP5584	Marine Firefighting Planning	19	23	R30 Fire & Rescue Svc.	Modification approved as submitted
RLS3705	Real Estate Post-Licensing (series)	90	108	F75 Real Estate	Series course approved as presented.

Updates

NCCCS – Sandra William

- Dr. Williams updated the group on the following topics:
 - 2011-2012 Legislative budget.
 - Completion By Design initiative sponsored by the Bill and Melinda Gates Foundation.
 - Email migration from GroupWise to EDU Live.

Old Business

Subcommittees – Barbara Boyce

Barbara will form subcommittees and asked that each WDLC member volunteer to serve on one of them.

Subcommittee	Scheduled Meetings	Location
NCCCS Audit Task Force	4-times per year (on-going)	Telephone/Onsite
Tier Funding Accountability/Creditability Issues	1 meeting	Onsite
Continuing Education Reference Manual	4-5 meetings	Telephone/Onsite
CCL/ CE Master Course List and CE Annual Data	1 meeting	Onsite
Continuing Education/Curriculum Articulation	2-3 meetings	Telephone/Onsite
Statewide Staff Development Training	1-2 meetings	Telephone/Onsite
HRD Redesign	1-2 meetings	Telephone/Onsite
Public Safety Advisory Committees		
• Emergency Medical Services (EMS)	3-times per year (on-going)	Telephone/Onsite
• Criminal Justice	3-times per year (on-going)	Telephone/Onsite
• Emergency Management	3-times per year (on-going)	Telephone/Onsite
• Fire & Rescue Services	3-times per year (on-going)	Telephone/Onsite

Prison Education (PEP) – Barbara Boyce

- Barbara reviewed the System Office and Department of Correction's actions in preparation for the impending legislative elimination of prison inmate's fee waiver.

New Business

Tier 2 Continuing Education Course List

- Barbara reviewed the current list of continuing education courses eligible for Tier 2 funding. A subcommittee will be formed to discuss accountability and credibility issues.

July Meeting

- Barbara proposed the July meeting to be moved from July 13 to July 12 in order to accommodate a change to an onsite meeting.

Meeting adjourned at 1:30 pm,
Next Scheduled Meeting: July 12 (Onsite)