

**North Carolina Community College System  
Technology & Workforce Development  
Leadership Committee**

**Meeting Summary  
May 11-12, 2010**

The May 2010 meeting of the Workforce Development Leadership Committee (WDLC) was held in Raleigh on May 11-12, 2010. The following members and guests were in attendance.

<p><b>Members in Attendance:</b>          Barbara Boyce, Dir Con Ed, NCCCS          Doris Carver, Piedmont CC          Barbara Greene, Cleveland CC          Velva Jenkins, Brunswick CC          Carol Johnston, Mitchell CC          Laura Leatherwood, Haywood CC          Brad Ledbetter, McDowell TCC          Sue Marion, Forsyth TCC</p>	<p>Kim McGinnis, James Sprunt CC          Sharon McGinnis, Coastal Carolina CC          Jeanie Moore, Rowan-Cabarrus CC          George Sappenfield, Surry CC          Sam Strickland, Wake TCC          Stelfanie Williams, Central Carolina CC          Willa Dickens, AVP-Workforce Dvp, NCCCS          Dr. Saundra Williams, VP-          Technology/Workforce, NCCCS</p>	<p><b>Members Not in Attendance:</b>          Randy Parker, Vance-Granville CC</p> <p><b>Others in Attendance:</b>          Stephanie Deese, Workforce Dvlp, NCCCS          Tracy McPherson, Public Safety, NCCCS          Diane Steinbeiser, Learning Tech Systms,          NCCCS          Kathy Davis, Learning Tech Systms, NCCCS          John Pettitt, NCCCS          Randy Whitfield, NCCCS</p>
---	---	---

**Approval of Minutes**

Barbara Greene, Chair opened the meeting. Minutes from the April 2010 meeting were approved.

**Review of Course Requests**

No courses to review

**NCCCS System Office Updates**, Willa Dickens

- Willa gave updates on the following topics: 2010 legislative budget, Small Business Center (George Millsaps is back!), and Career Pathways Model.

**Program Updates**

Audit Services – John Pettitt

- John gave an update on the following topics: 2009 Audit Exception, Continuing Education Internal Audit Plan, fee waivers, Reporting FTE for Prison Education, and Education Services to Minors.

Distance Learning Presentation – Kathy Davis and Diane Steinbeiser

- Kathy and Diane presented information on the Distance Learning and Virtual Learning Center resources for Continuing Education.

Basic Skills – Randy Whitfield

- Randy gave an update on the following topics: Basic Skills Conference (August 4-6, 2010 in Winston-Salem); Basic Skills Plus (new initiative whereby 20% of state literacy funds may be used to provide job-related skill training to Basic Skills Students); New staff hired to oversee Basic Skills program monitoring.

JobsNOW – Stephanie Deese

- To date colleges have served 11,941 students through the federally funded JobsNOW initiative. Success stories have been well documented in the local news outlets.

**Policy Review**

- The leadership committee continued their policy review of Continuing Education Program Management, fee waivers for state versus local law enforcement, program classification, background checks and instructional contracts.

Meeting adjourned at 3:00 pm May 12, 2010

Next Scheduled Meeting: June 9, 2010 10:00 a.m. (conference call)