

**North Carolina Community College System
Technology & Workforce Development
Leadership Committee**

**Meeting Summary
March 9, 2011**

The March 2011 meeting of the Workforce Development Leadership Committee (WDLC) was held as a conference call on March 9, 2011. The following members and guests were in attendance.

<p>Members in Attendance: Barbara Boyce, Dir Con Ed, NCCCS Velva Jenkins, Brunswick CC Carol Johnston, Mitchell CC Laura Leatherwood, Haywood CC Brad Ledbetter, McDowell TCC Robert Leslie, Randolph CC Sharon McGinnis, Coastal Carolina CC</p>	<p>Jeanie Moore, Rowan-Cabarrus CC Randy Parker, Vance-Granville CC Mary Vickers-Koch, Central Piedmont CC Walter Whitfield, Martin CC Dr. Saundra Williams, VP-Tech/Workforce, NCCCS Stelfanie Williams, Central Carolina CC</p>	<p>Members Not in Attendance: Doris Carver, Piedmont CC Barbara Greene, Cleveland CC Justin Oliver, Robeson CC</p> <p>Others in Attendance: Robin Coates, HRD, NCCCS George Millsaps, Small Business Network, NCCCS Tracy McPherson, Public Safety, NCCCS Randy Whitfield, College & Career Readiness, NCCCS</p>
---	--	---

Approval of Minutes

Brad Ledbetter, Vice-Chair opened the meeting with welcoming everyone and called the meeting to order. Minutes were approved with correction to attendance.

Review of Course Requests

Course ID	Course Title/Description	R	M	Program Area	Recommendation
CTS-2100	Computer Information Technology	96	115	F30 – Computers	N/A
OSC-3602	Office Practices	196 380	235 465	F70 Office Skills Training	Modification to course hours not approved

Updates

NCCCS System Office – Dr. Williams

- The System Office is gearing up for the current legislative session. Staff is working on documents with talking points in response the Governor’s proposed budget.
- The System Office was just awarded a \$250,000 grant titled ABE to Credentials.

Presidents’ Association – Randy Parker

- Randy discussed the following topics: legislative budget session and federal loan/financial aid bill.

Old Business

Election of Chair and Co-chair

- Brad Ledbetter was elected chair of the committee for 2011 and Stelfanie Williams was elected vice-chair.

Subcommittees

- Barbara will send out the list of subcommittees to the group for them to sign up.

Continuing Education Performance Measures – Jeannie Moore

- Jeanie gave a brief update on the committees' recommendations for performance measures specific to continuing education.

New Business

Comprehensive Study of Currently Authorized Community College Tuition Waivers

- The committee discussed the recommendations from the legislative report compiled by the Fiscal Research Division. The following topics were discussed: 1) obsolete tuition waivers, 2) waivers authorized in various places, 3) strong incentives to increase enrollment and costs recommend, 4) determining which courses are waiver eligible, 5) participation limits in waiver categories, 6) definition of local, 7) spending priorities, and 8) inaccurate reporting.

Meeting adjourned at 11:00 am March 9, 2011

Next Scheduled Meeting: April 13, 2011, (subsequently rescheduled for April 18)