

# North Carolina Community College System Global Education Action Plan Template

COLLEGE: MITCHELL COMMUNITY COLLEGE Date: 3-29-2001

Name of College President: Dr. Douglas O. Eason

Name of Campus Global Education Director: To Be Announced

Names of Global Education Committee/ Team Members: To Be Appointed

Faculty Member(s)

Staff Member(s)

Student(s) (ESL)

Community Member(s)

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January 24, 2001

**1. NEED**

*(What conditions or circumstances exist which need improvement? Identify the needs.)*

Task	Responsibility	Completion Date	Verification
(1) No mention of global education in college mission statement, belief statements or purpose	Board of Trustees	October, 2001	
(2) No group on the Mitchell campus has the responsibility of coordination or generation of global education activities/initiatives	Diversity Task Force	October, 2001	
(2) There is little systematic, institutionalized education to increase student knowledge or appreciation of global issues.	Instructional Council	October, 2001	

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**2. RELATED EFFORTS**

*(To your knowledge, what has previously been done by this or any other institution to satisfy these needs?)*



Task	Responsibility	Completion Date	Verification
<p>Diversity Task Force has provided multi-cultural activities. A Report of activities and plans will be required.</p>	<p>Diversity Task Force</p>	<p>October, 2001</p>	

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**3. CLIENTELE**  
*(What group or groups are the intended beneficiaries of this initiative?)*



Task	Responsibility	Completion Date	Verification
(1) Students, faculty, staff and community – the community includes both local and global education needs.	Board of Trustees	October, 2001	
(2) Same as above	Diversity Task Force	October, 2001	
(3) Same as above	Instructional Council	October, 2001	

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**4. COLLABORATIVE EFFORTS**

*(Will any other agency(ies) or organization(s) be involved in collaboration or partnership in this initiative?)*



Task	Responsibility	Completion Date	Verification
<p>(1) The development of mission statement is an internal matter for the college faculty, staff, administration and Board of Trustees.</p> <p>(2) The establishment of an official college committee involves the Administration, faculty and staff of Mitchell Community College.</p> <p>(3) This institutionalization of global education concepts could include business, industry, civic organizations, public schools, Students and organizations that promote global education.</p>	<p>Board of Trustees</p> <p>Diversity Task Force</p> <p>Advisory Committee For Spanish Interpretation Program</p>	<p>October, 2001</p> <p>October, 2001</p> <p>October, 2001</p>	

**5. OBJECTIVES**

*(What are the specific and measurable ends to be achieved by the proposed project? These should be related to the needs identified in Section 1.)*

Task	Responsibility	Completion Date	Verification
(1) Develop a mission statement that includes global education.  (2) President appoints a diverse committee of faculty, staff and administration to facilitate global education – also community, Board members and students.  ( 3) Aggressively begin an institution-wide program to integrate aspects of global education such as maps in every classroom, full-time Spanish teachers and developmental education sections to address need of ESL students who are in transition from continuing education to curriculum programs.	MCC Board of Trustees  MCC President  Vice-President for Instruction	October, 2001  October, 2001  October, 2001	

**6. PROCEDURES**

*(How will the objectives be met? What activities or experiences will be provided and how are these expected to accomplish the stated objectives?)*

Task	Responsibility	Completion Date	Verification
<p>(1) College procedures allow for review and modification of mission statement.</p> <p>(2) College procedures allow President and other college administrative personnel to establish committee. Committee should be inclusive of all areas of the college.</p> <p>(3) Institutionalize global concepts by:</p> <ul style="list-style-type: none"> <li>A. Use of written and visual examples from other cultures and countries</li> <li>B. Hire full-time Spanish teacher</li> <li>C. Hire full-time developmental education teacher to bridge educational gap Between ESL and 070 levels of developmental ed.</li> <li>D. Add lower level classes in curriculum developmental education</li> </ul>	<p>President's Office</p> <p>Diversity Task Force</p> <p>Vice-President for Instruction</p>	<p>October, 2001</p> <p>October, 2001</p> <p>October, 2001</p>	

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**7. EVALUATION**

*(By what means will it be possible to determine the extent to which initiative objectives have been accomplished? What criteria will be used for evaluation?)*

Task	Responsibility	Completion Date	Verification
<p>(1) A mission statement that included global education is adopted by Board of Trustees.</p> <p>(2) Committee meets and minutes are regularly distributed.</p> <p>(3) A. Revision of course syllabi to include global concepts            B. Student review of courses            C. Number of students enrolled in Spanish classes            D. Number of students enrolled in sections of developmental education designed to bridge the gap between ESL and curriculum</p>	<p>President</p> <p>Chair of Diversity Task Force</p> <p>Vice-President for Instruction</p>		

**8. BUDGET**

*(List an estimated total cost for the initiative and give some general idea of the major categories of funds, for example, personnel, travel, supplies, etc., that will be needed. A highly detailed budget is not necessary, as this will be developed later*

Task	Responsibility	Completion Date	Verification
(1) Cost in staff time and clerical support	President		
(2) Cost in staff time and clerical support	President		
(3) Spanish instructor \$45,000 (\$33,000 salary plus benefits) Developmental Education instructor \$45,000 (\$33,000 salary plus benefits) Maps and instructional aids \$20,000 Video purchase and production \$10,000	President		

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**9. COMMITMENT**  
*(What kind of commitment—money, time, space, etc.—is the institution willing to make toward implementation of the initiative?)*

Task	Responsibility	Completion Date	Verification
The institution has made a good faith effort toward the implementation of the plan by attaching the objectives to the planning and budgeting process.	President and Vice-President for Instruction	On-going	(1) Budget established for Spanish Instructor  (2) Budget established for bi-lingual signage to be placed around campus.

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**10. ADDITIONAL INFORMATION OR COMMENTS:**



Task	Responsibility	Completion Date	Verification

## **Abstract:**

(one page abstract of the Global Education plan outlined above)

**College name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **Mitchell Community College's Action Plan for Global Education**

Mitchell Community College's Global Action Plan seeks to integrate global education at all levels of the college from faculty, staff, administration, students, to the Board of Trustees. The plan recognizes the need to consciously promote diversity in all areas of operation in a systematic way.

The plan emphasizes the need for the college's mission statement to reflect its commitment to the concept of globalization and charges the Board of Trustees with that task. It also notes that no one group at Mitchell has the responsibility of coordinating or initiating global education activities. It identifies the Diversity Task Force as having that responsibility. In an effort to establish a systematic, institutionalized approach to global education, the plan seeks to empower the Instructional Council with the ability to suggest ways to implement strategies to increase students' knowledge and appreciation of global issues.

The intended beneficiary group of Mitchell's incorporation of global education into its operations include: students, faculty, staff, and the service community at large. The plan has outlined specific measurable objectives to be achieved by October 2001. The most salient objective is to "aggressively begin an institution wide program to integrate aspects of global education (such as maps) into every classroom on campus." Recommendations for the hiring of a full-time Spanish instructor and the creation of a Spanish Language Interpreters Program are also made.

Estimated total cost for the implementation of the objectives listed in the plan are in excess of \$120,000. Verification of commitment to the plan is evidenced by the inclusion of certain objectives into the current fiscal year's planning and budgeting process.

## **Summary of Proposed Action Steps**

Please submit a one-page summary of the action steps your team worked on while at this conference. This must be turned in on disk prior to the end of the conference. Several campus teams will be randomly chosen to present their summary at the last session of the conference.