

January 16, 1998

MEMORANDUM

TO: Chief Academic Officers

FROM: Elizabeth Jones, Director
Program Services

SUBJECT: Extension of Deadline for Filing Associate in Arts (AA), Associate in Science (AS) and Pre-major Programs of Study

There are several colleges that still have Associate in Arts, Associate in Science or pre-major electronic programs of study with a disapproved status for fall 1997 and spring 1998. Since some colleges experienced difficulty in entering the AA and AS programs electronically, we have extended the deadline for correcting disapproved electronic programs to April 15, 1998. Please note that changes will not be allowed to programs of study that have already received approval for fall 1997 or spring 1998.

If you have entered AA and AS programs of study electronically, please access the approval screen to insure that your programs have received approval. If they have been disapproved, the reason for disapproval will appear in the coordinator comment box.

To insure FTE eligibility, it is vital that these programs be entered for approval by April 15, 1998. If you experience difficulty in correcting your program(s), please call Jennifer Frazelle at (919) 733-7051, extension 435.

Thank you for your assistance and cooperation in the program of study review process.

EIJ/JF/cb

c: Elizabeth Lambert Johns
Bill Cole
Jennifer Frazelle

CC-98-018
Paper Copy