

February 12, 1998

To: HRD Coordinators/Directors

From: Barbara A. Boyce

Subject: HRD Resource Guide

We are in the process of updating the HRD Resource Guide - Course Offerings. Attached you will find the latest information that I have for your local program. Please update or complete the attached form and return to my office no later than February 27, 1998. It is my intention to have the updated HRD Resource Guide printed for distribution at the HRD Training Academy in March.

Reminders:

- 1) Nominations for Advisory Board positions are due February 27, 1998.
- 2) Registrations for the HRD Training Academy are due by February 27, 1998. You must pre-register for all workshops. All workshops are assigned on a first-come/first-serve basis.

Thanks in advance for your cooperation. If you have any questions, please call me at (919) 733-7051.

Attachments

CC: Presidents

CC-98-048