

February 25, 1998

MEMORANDUM

TO: Business Officers
Financial Aid Directors

FROM: William R. Strickland
Director of Student Development Services

SUBJECT: TAXPAYER RELIEF ACT VIDEO CONFERENCE TAPE

The NCCCS office now has a video tape of the Taxpayer Relief Act VIDEO CONFERENCE that was presented last week. We will be glad to make it available on loan to colleges that were unable to view the VIDEO CONFERENCE.

If you would like to borrow the tape for viewing on your campus, please complete the attached request form and return it to our office. Requests will be honored on a first- come, first-served basis.

Because our license agreement with NASFAA limited us to producing only one copy of the tape, we ask that each college borrowing the tape return it to our office no later than one week after receiving it. Your cooperation will make it possible to share the tape with others in a timely manner.

In preparation for viewing the tape, it would be advisable to access the Department of Treasury web site (www.irs.ustreas.gov) to copy the following IRS notices, or you can call 1-800-TAXFORM to order copies:

IRS Notice 97-60
IRS Notice 97-73
IRS Notice 98-7
IRS Form W-9s
IRS Form 5305-E
IRS Form 1098-E
IRS Form 1098-T

Although there are still issues that the Department of Treasury must resolve related to the full implementation of the law, I hope that this material will be helpful to you as you make your plans.

Attachment

pc: Presidents
Kennon Briggs
Dr. Elizabeth L. Johns

CC-98-071
Paper Copy