

September 16, 1998

TO: Program Directors, Early Childhood Education

FROM: Teresa W. Banks, Coordinator, Early Childhood Education
Academic and Student Services

SUBJECT: Administration Credential Textbooks

Listed below, you will find information about textbooks for the two Early Childhood Administration courses (EDU 261 and EDU 262):

EDU 261 Early Childhood Administration I

Developing and Administering a Child Care Center, 4th Edition, Dorothy Sciarra and Anne Dorsey, Delmar Publishers, ISBN # 0827383657.

To order, contact: International Thomson Publishing
7625 Empire Drive
P.O. Box 6904
Florence, Kentucky 41022
Phone - (800) 347-7707
Fax - (606) 525-1543

EDU 262 Early Childhood Administration II

The Art of Leadership: Managing Early Childhood Organizations (Volumes I and II), Child Care Information Exchange, ISBN # 0-942702-24-7.

Inside Child Care: 1997/1998 Trend Report (Volume III), Child Care Information Exchange, ISBN # 0-942702-22-0.

Currently being printed, these texts are expected to be available on August 20, 1998. Orders placed by the end of July 1998 will be guaranteed priority shipping. When you place your order, please ask for the special "North Carolina - Day Care Services" rate.

To order, contact: Child Care Information Exchange
P.O. Box 3249
Redmond, Washington 98073
Phone - (800) 221-2864
Fax - (425) 867-5217

Please contact me at (919) 733-7051, extension 428, if you have questions or comments.

TWB/cb
Enclosures

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