

September 16, 1998

FOR YOUR INFORMATION

MEMORANDUM

TO: Chief Business Officials
Community & Technical Colleges

FROM: Philip V. Albano, Director
Administrative & Facility Services

SUBJECT: Lead-Based Paint Disclosure Requirements

The attached memorandum from Mr. Joe Henderson, Director, State Property Office, concerns federal disclosure requirements for sales or leases of residential housing built before 1978. While community colleges do not typically deal with residential housing, I wanted to bring this information to your attention in case you acquire or dispose of a house. I have not enclosed the pamphlet and disclosure forms that Mr. Henderson refers to in his memorandum. Should you have a need for the pamphlet or the forms, please contact Ms. Dee Burns of our office (919-733-7051, Extension 235).

PVA/db

c: Presidents
Kennon D. Briggs

CC-98-208
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