

August 19, 1998

**MEMORANDUM**

**TO:** Senior Continuing Education Administrators  
Basic Skills Directors  
Human Resources Development Directors/Coordinators  
JTPA Coordinators

**FROM:** Chuck Barham

**SUBJECT: Work First Initiatives Brochure**

On July 30, 1998, several of you had the opportunity to attend the Governor's Work First Business Council Retention Conference at the Sheraton, Research Triangle Park. Unfortunately, because of prior commitments, I was unable to attend. However, I was pleased to hear that an excellent program was presented and well-attended by many agencies involved in the welfare reform initiative.

The enclosed brochure, *North Carolina Community College System Work First Initiatives*, is one of the many resources disseminated at the conference. Additional copies are being provided for those of you who did not get an opportunity to visit the NCCCS's display table or were unable to attend. We hope it will serve as a valuable resource as you continue working collaboratively with your community partners in providing essential education and workplace training for our Work First population. Additional training resources are available by accessing our web site at <http://www.ncccs.cc.nc.us>.

If you have questions or need to reproduce the brochure, please contact Lynda Wilkins at the System Office, extension 406. I look forward to seeing you at future meetings and conferences.

CB/LFW  
Enclosure  
c: Presidents

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Paper Copy