

January 15, 1999

MEMORANDUM

TO: Presidents

FROM: Gayle P. Harvey

SUBJECT: Correction for Numbered Memo CC-98-358 (SBC Guidelines)

Numbered memo CC-98-358 that was mailed to you from President Lancaster on December 11, 1998 concerning the new Small Business Center Guidelines Information Highway meeting had a slight error in it. It indicated that the date and time was Friday, February 10, from 3-5 pm. The correct date and time is Wednesday, February 10, from 3-4 pm.

I apologize for this error and hope it has caused no confusion. If you have any other questions concerning the meeting, please do not hesitate to contact me (919-733-7051, ext. 409) or Scott Ralls (919-733-7051, ext. 407).

GH/jmf

CC99-003