

January 8, 1999

**RESPONSE DEADLINE**  
**JANUARY 25, 1999**

**MEMORANDUM**

**TO:** Business Officers  
Controllers & Bookkeepers  
North Carolina Community College System

**FROM:** Annette Dishner, Accountant, State-Aid  
Auditing and Accounting

**SUBJECT:** Literacy Expenditures (Actual)

In an attempt to estimate funds to be drawn from the federal government for literacy funding, the System Office is requesting the following information which should be actual expenditures (in total only) for purposes 321, 322, and 323. The reporting period should reflect July 1, 1998 - December 31, 1998.

This information must be returned to me no later than Monday, January 25, 1999.

If you have questions, please contact me.

Thank you!!

TEACHER TRAINING: \$ \_\_\_\_\_

INSTITUTIONALIZED INSTRUCTION: \$ \_\_\_\_\_

ALL OTHER ABE EXPENDITURES: \$ \_\_\_\_\_  
(e.g., regular instruction and recruiting)

/ahd  
pc: Presidents

CC99-005  
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