

January 25, 1999

MEMORANDUM

TO: Basic Skills Directors

FROM: Randy Whitfield

SUBJECT: Additional Funding

It has just come to my attention that, due to some mailing problems, the letter asking for you to send in requests for additional basic skills funding just reached some colleges as late as yesterday. We will extend the deadline date for submitting requests to Friday, January 29, 1999.

Please accept my apologies for the mix-up. If you have already submitted a request and would like to revise it, please let me know.

cc: Presidents

CC99-025
Paper Copy
Faxed