



# MEMORANDUM

---

**DATE:** January 25, 1999

**TO:** College Tech Prep Contacts

**CC:** Presidents  
Tech Prep Task Force  
Tech Prep Advisory Committee

**FROM:** Stephen L. Athans  
Associate Director for Tech Prep  
NC Community College System  
200 W Jones Street  
Raleigh NC 27603-1379  
Phone: 919-733-7051 ext. 447 E-mail: athanss@ncccs.cc.nc.us

**SUBJECT:** College Tech Prep Monthly Information

In an effort to inform as many people as possible on the latest events related to College Tech Prep, this office will mail a monthly information packet to Tech Prep contacts throughout the community college system. Hopefully, this mailing will include timely information, copies of Tech Prep-related articles, a calendar of events and other information deemed useful. If any of you have suggestions, articles, or information which you feel should be distributed, please contact me at the street address, E-mail address, or phone number provided above.

## **Grant Recipients:**

- ◆ Grant recipients should send an initial budget to this office if they have not done so. This budget should reflect where you will spend this year's installment of the grant funds. A College Tech Prep Budget Form for projected budgets is enclosed for your use. This form must match the Form 104 filled out by your finance officer and must match the awarded grant allotment. Many colleges have already sent this in, if so please disregard this message. If you have questions, see your finance officer or call us.
- ◆ Interim reports for 1998-1999 grants have tentatively been scheduled for the first two weeks of August. Scheduling them for August allows you more time to gather the information you need to report. As soon as the schedule is set, we will notify all involved and will also let you know the information we would like you to present.

## **Status of Statewide Articulation:**

- ◆ As many of you are aware, we are attempting to develop a statewide articulation model to help with the articulation of classes between secondary and postsecondary education. Enclosed is a detailed history of that articulation effort. Curriculum work teams from our colleges met with their counterparts from the public schools in October and November to align and evaluate high school and college courses. We invited all colleges to participate in this process. Of the 58 colleges in the system, 47 (81%) chose to participate. A large majority of the 108 community college personnel which participated were faculty. Counselors, registrars and administrators also served on work teams which examined the role of the placement test, documentation or other administrative issues. Many of you have been involved with this effort and have dedicated much time and energy. We appreciate your assistance.

**RJR College Tech Prep Awards and the AACC Parnell Tech Prep Awards:**

- ◆ Many of you have outstanding programs and deserve state and national recognition. Each of you should have received the applications for the RJR College Tech Prep Awards and the AACC Parnell Tech Prep Awards. Since these applications contain similar information, you are encouraged to submit applications for both awards. Both of these applications are due on the same date, February 1, 1999.

**College Tech Prep Models:**

- ◆ Please find enclosed copies of two College Tech Prep models. The *College Tech Prep Model* provides an overview of Tech Prep from kindergarten through the Associate in Applied Science Degree at the Community College. The *Community College Tech Prep Model* shows what Tech Prep should look like at the community college and shows the time shortened option as well as the advanced skills option. Please feel free to copy these and use them in any publications or presentations. These were created using PowerPoint and I would be glad to mail or E-mail a copy to anyone at their request. The electronic file is in color and is much more attractive.

**College Tech Prep Completer:**

- ◆ Enclosed is a copy of the *North Carolina Graduation and Course of Study Requirements* downloaded from the DPI web page. It lists the four courses of study available to high school students in North Carolina. Please pay careful attention to the requirements for a College Tech Prep completer. A College Tech Prep completer must pass one of two math sequences (Algebra I, Geometry, & Algebra II; or Algebra I, Technical Math I, & Technical Math II). The College Tech Prep completer must also pass a four unit sequence of technical credit in an appropriate career pathway or major. These two course sequences are the only major differences between College Prep and College Tech Prep. Note that the College Tech Prep course requirements and standards are significantly higher than those of a General or Vocational course-of-study. If a student does not meet these requirements then they cannot, and should not, be considered a College Tech Prep completer.

**Calendar:**

- ◆ **Feb 1, 1999** RJR College Tech Prep Awards due  
Dale Parnell Tech Prep Awards due
- ◆ **Feb. 9, 1999** Tech Prep Site Visit Forsyth Technical CC
- ◆ **Feb. 10, 1999** Tech Prep Site Visit Wilkes CC  
Tech Prep Site Visit Surry CC
- ◆ **Feb. 11, 1999** Tech Prep Site Visit Montgomery CC
- ◆ **Feb. 22, 1999** Tech Prep Site Visit College of Albermarle
- ◆ **Feb. 23, 1999** Tech Prep Site Visit Roanoke-Chowan CC  
Tech Prep Site Visit Martin CC
- ◆ **March 18, 1999** Tech Prep Presentation (Kings Mountain Rotary)
- ◆ **March 19, 1999** Tech Prep Presentation (Shelby City Rotary)
- ◆ **March 30, 31, April 1** JobReady/Tech Prep Conference, (Grove Park Inn, Asheville, NC)

**Enclosures:**

- ◆ College Tech Prep Budget Form for grant recipients
- ◆ History of the Statewide Articulation Agreement
- ◆ College Tech Prep Model
- ◆ Community College Tech Prep Model
- ◆ North Carolina Graduation and Course of Study Requirements
- ◆ Article: The Gatekeepers by Kenneth Gray