

February 1, 1999

RESPONSE DEADLINE: FEBRUARY 9, 1999

MEMORANDUM

TO: Senior Continuing Education Administrators

FROM: Lynda Wilkins
Coordinator, Special Workforce Initiatives

SUBJECT: WORK FIRST POINT OF CONTACT UPDATE

Attached is a list identifying a Work First point of contact for each community college. We are making an effort to keep the list accurate and current, as it is published in several community college documents, published on many agencies' web sites, and frequently requested by many agencies including the Employment Security Commission, Division of Social Services, Governor's Work First Business Council, and more.

Please review your college's information and submit any changes to me by **February 9, 1999**. You may send the information electronically to **wilkinsl@ncccs.cc.nc.us** or fax it (919 733-0680).

Thank you for your timely response to this request. If you have questions or need additional information, please give me a call.

Attachment
c: Presidents

CC99-040
Paper Copy

North Carolina Community College System Work First Contacts

Alamance Community College

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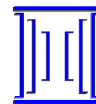
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H. Martin Lancaster, President

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July 1998