

February 11, 1999

TO: Deans/Directors of Basic Skills

FROM: Kim Wiggs Gamlin
Training Specialist for ABE
and Special Populations

SUBJECT: Basic Skills Directors Institute

This year's Basic Skills Directors Institute will be held April 28-30, 1999.

The Institute will take place in Raleigh at the Four Points Hotel, Crabtree (formerly the Sheraton).

Please mark your calendars accordingly; further information will be forthcoming. I look forward to meeting each of you.

KWG:ko

pc: Presidents
Dr. Elizabeth Johns
Mr. Chuck Barham
Dr. Randy Whitfield

CC99-051
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