

March 5, 1999

MEMORANDUM

To: Presidents

From: Elizabeth Lambert Johns
Vice President, Academic and Student Services

Subject: **STATE BOARD RESERVE FUND
1999-2000 REQUEST FOR PROPOSALS**

The proposal announcement and guidelines for the 1999-2000 State Board Reserve Fund are attached. This RFP includes applications for both the *feasibility studies-pilot projects-innovative ideas* and *start-up programs*. Colleges may submit proposals in one or more of the four categories.

Priority will be given to community colleges who have not received State Board Reserve funding during the past two funding cycles, 1997-98 and 1998-99.

The availability of funds is contingent upon appropriations from the General Assembly. Deadline for submission is **5:00 PM Friday, April 16, 1999.**

Questions or concerns may be directed to me and to the Office of Proprietary Schools, Sponsored Program Administration & SACS Liaison, Dr. Carolyn Girardeau, Director, at (919)733-7051, Ext. 453, or Allen McNeely, at Ext. 448.

Attachment

c: H. Martin Lancaster
Barry W. Russell

CC99-084
Paper Copy