

September 7, 1999

Memorandum

To: HRD Directors/Coordinators
Basic Skills Directors

From: Barbara Boyce
Kim Wiggs Gamlin

Subject: 4MAT Training

Over the last year, there have been many requests for staff development training on "The 4MAT System: A Natural Cycle of Learning, Training and Motivation." The NC Workforce Development Institute will be offering this training on October 27-29, 1999, at a cost of \$300 per person (see attachments). While this training is expensive, it is highly recommended for instructors.

To help with the planning of this training, we need your input. Please complete the attached survey and return it to us by Wednesday, September 22, 1999. If you have any questions, please contact Barbara Boyce at (919)733-7051, ext. 719. Thanks for your cooperation.

BB

Attachments

c: Presidents
Senior Continuing Education Administrators

CC99-249
Paper Copy

4MAT Training Survey

College: _____

Contact Person: _____

Phone: _____

1. Is anyone from your college interested in attending a 4MAT training session?

If yes, (a) How many? _____

(b) Will they be attending the session scheduled in October?

Yes

No

2. If no one at your college is interested at this time, what are the reasons?

Please check all that apply

Staff are already trained

Just not interested

Training too expensive

Other: _____

3. If the cost of the training session that is scheduled for October were reduced to \$50, would you send someone?

Yes

No

Please fax or send this completed survey to me by Wednesday, September 22, 1999

Barbara Boyce

Fax: (919) 715-5796 or (919) 733-0680

North Carolina Community Colleges System
5024 Mail Service Center
Raleigh, NC 27699-5024