

September 9, 1999

To: Compensatory Education Coordinators

From: Randy Whitfield, Ed.D.
Director Basic Skills

Subject: Compensatory Education Coordinators Conference

Please mark your calendars and plan to join us at the annual Compensatory Education Coordinators Conference. This year's conference is scheduled for October 7-8, 1999 at the Sheraton Capital Center in downtown Raleigh. *The conference will begin at 9:00 a.m. on Thursday, October 7 and adjourn at 12:00 noon. on Friday, October 8.* This year's theme is "The New Millennium: Compensatory Education Students Meeting the Challenges of Their Future."

The hotel is offering our group a special room rate of \$75.00 plus tax for a single or double room. Identify yourself as a participant in the Community College Compensatory Education Conference to get the special rate. A block of rooms is being held for our group until October 1, 1999. To make your reservations, call the Sheraton at 919/834-9900. The registration fee for this year's conference will be \$50.00.

Please complete the enclosed registration form and return it to me by fax or mail no later than October 1, 1999. Our fax number is **919/715-5796** and our new mailing address is: **NCCCS 5024 Mail Service Center, Raleigh, NC 27699-5024**. Please call me or Kim Wiggs Gamlin at 919/733-7051 if you have any questions.

RLW:kwg
Enclosure

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pc: Presidents
Deans of Continuing Education
Directors of Basic Skills
Dr. Elizabeth Johns