

September 24, 1999

**IMPORTANT INFORMATION**

**MEMORANDUM**

To: Presidents

From: Elizabeth Lambert Johns

Subject: Pathways to Employment Timetable Adjustments

To assist colleges impacted by Hurricane Floyd, the timetable for submission of Pathways to Employment grant applications has been adjusted. Please see Memorandum CC99-251 for information on the Request For Proposal (RFP) including the original timetable. **The final deadline for grant applications to be received by the System Office has been changed from October 4, 1999 to October 21, 1999.**

The System Office staff will conduct an additional RFP briefing on October 4, 1999, for colleges interested in submitting a proposal who were unable to send a representative to the earlier briefing (September 20, 1999). RFP briefing attendance is a college option; attendance is not required. The briefing will be conducted at the System Office, Fifth Floor Conference Room, 200 West Jones Street, Raleigh. The meeting will begin at 1:30 p.m. and will conclude at 2:30 p.m.

If you have questions concerning the grant application process or the RFP briefing meeting, please contact Chuck Barham at 919/733-7051, Ext. 408.

ELJ/CB/sth

c: H. Martin Lancaster  
Steve Scott  
Senior Continuing Education Administrators  
Basic Skills Directors  
Human Resources Development Directors

**CC99-260  
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