

February 14, 2000

**RESPONSE DEADLINE: 3/03/00**

TO: Chief Academic Officer

FROM: Delores Parker, Vice President  
Academic and Student Services

SUBJECT: Requested Revision of Course Classification  
Comprehensive Articulation Agreement (CAA) Course List

The System Office has received a request to change the classification for the following courses contained in the *Comprehensive Articulation Agreement (CAA) Course List*:

CHM 115 Concepts in Chemistry  
CHM 115A Concepts in Chemistry Lab

Attached is a copy of the proposed change, and a review form for your approval or disapproval. ***Please complete and return the approval/disapproval form by Friday, March 3, 2000, to Jennifer Frazelle.*** You may fax your response.

Once the responses have been received at the System Office, the requests will be presented to the Curriculum Review Committee (CRC) for its endorsement and the Transfer Advisory Committee (TAC) for review.

Thank you for your prompt attention to this matter. If you have questions or need assistance, please contact Jennifer Frazelle at 919-733-7051, extension 435.

DP/JF/cw

Attachment

c: Presidents  
Janyth Fredrickson  
Elizabeth Jones  
Jennifer Frazelle

CC00-041