



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

**MEMORANDUM**

**DATE:** March 6, 2000

**TO:** Presidents  
Planners

**FROM:** Terrence Ann Shelwood  
Associate Director for Institutional Assessment

**SUBJECT:** Critical Success Factors: Institutional Data

Enclosed are two data tables for the 2000 Critical Success Factors Report—Insurance licensure and GEDs/AHSDs awarded. The brief explanations that follow will help in interpreting the data.

1. The data on the passing rates for Insurance licensure exams are for the **calendar year** 1999.
2. The data on the number of GEDs/AHSDs awarded are for the Program Year 1998-1999.
3. The tables show passing rates for **first-time** test takers only.

Please review the attached data tables and send any corrections, **along with documentation to support the corrections**, to Keith Brown at the System Office, **by March 14**. If you have any questions regarding the data, please contact Keith Brown or Brenda Splawn.

Thank you for your cooperation in verifying the data.

Enclosures

pc: Mr. Keith Brown  
Ms. Brenda Splawn

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(Paper Copy)