



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

March 27, 2000

MEMORANDUM

TO: GED Chief Examiners

FROM: Delane F. Boyer, State GED Administrator

SUBJECT: General Educational Development (GED) Annual Contract

Enclosed is the GED annual contract to be renewed for the operation of your testing center(s) from June 1, 2000 to May 31, 2001. Also, enclosed are the GED materials order form and a Test Security memorandum from GED Testing Service.

Send your signed contract to the GED Testing Service, Attention Client Services, One Dupont Circle, Washington, DC 20036-1163. Send the pink copy of the contract with your order and test security memorandum and keep the white and yellow copies; please send the green copy to this office along with a copy of the test security memorandum. Also, please return to GED Testing Service all test forms and scoring stencils you ordered last year.

If your contract under Section II does not indicate you are authorized to transport GED tests to correctional sites for inmate testing and you wish to do this, please complete Appendix B2 form in the GED Examiner's Manual and send it to this office for processing.

The contract for essay scoring service is with Oklahoma Scoring Service, Inc., PO Box 721437, Norman, OK 73070. The contract person is Ms. Bonnie Cox, phone number (405) 364-8455. Please follow the same procedure as last year to have your essays scored.

Should you have any questions, please call Joy Matthews at (919) 733-7051, ext. 746.

DFB:jm
Enclosures
C: Presidents

CC00-083
Paper Copy