



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

**MEMORANDUM**

**Date:** April 6, 2000

**To:** Community College Presidents  
Chief Academic Officers  
College Tech Prep Contacts

**From:** Stephen L. Athans  
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**SUBJECT:** College Tech Prep Grant Writing Workshops

In the memo accompanying the RFPs mailed out last week we stated that we anticipated holding grant-writing workshops. These will be conducted over the Information Highway in our efforts to make them as convenient and less-time consuming as possible for each of you.

The schedule is as follows:

<b>Region</b>	<b>Location</b>	<b>Date</b>	<b>Time</b>
Western	Haywood High Tech Regional Center	April 12, 2000	10-12 PM
NW	Surry Community College	April 12, 2000	10-12 PM
SW	A.L. Brown High School	April 12, 2000	10-12 PM
Central	Raleigh, DPI Bldg (5 <sup>th</sup> Floor North)	April 12, 2000	10-12 PM
SE	Sampson Community College	April 12, 2000	10-12 PM
NE	John Holmes High School	April 20, 2000	10-12 PM

For personnel not able to attend one of the above, we will be conducting a one-day, drive-in meeting on April 24, 2000, from 10-1 PM, here at the Caswell Building in our 5<sup>th</sup> Floor Conference Room.

We feel it would be beneficial for everyone to attend one of the workshops.

SA/ah

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e-mail copy

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