



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

July 11, 2000

MEMORANDUM

TO: President
Chief Academic Officer

FROM: Larry Norris, Chair
Virtual Learning Community Steering Committee

Delores A. Parker, Vice President
Academic & Student Services

SUBJECT: Virtual Learning Community Courses

We are pleased to inform you that the first ten online courses of the Virtual Learning Community will be ready for your college to download beginning Monday, July 17. The courses are:

ART 111	Art Appreciation	ENG 111	Expository Writing
BUS 110	Introduction to Business	HIS 121	Western Civilization I
CIS 110	Introduction to Computers	PSY 150	General Psychology
CIS 120	Spreadsheets I	SOC 210	Introduction to Sociology
ECO 251	Principles of Microeconomics		

To download any of the courses to your local file server please contact Neil Hollands at the System Office, and he will send you the course electronically. His email is: Hollands@nccs.cc.nc.us.

Three important factors to note are:

- Your college must have Blackboard CourseInfo to receive the courses.
- Your faculty may tailor or enhance the courses in any way.
- Faculty teaching online for the first time need to prepare for this new medium. Mentoring by experienced online instructors is recommended. Also, training courses are available online from Fayetteville Technical Community College and Central Piedmont Community College.

MAILING ADDRESS: 5017 MAIL SERVICE CENTER ~ RALEIGH, NC 27699-5017

Street Address: 200 West Jones ~ Raleigh, NC 27603-1379 ~ 919-733-7051 ~ Fax 919-733-0680

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Virtual Learning Community Course

Thank you for your generous support of the Virtual Learning Community in its first year of development. The faculty who collaborated in the creation of these first ten courses have contributed significantly in moving the system forward in distance learning.

JF/wje

c: H. Martin Lancaster
Steve Scott
Janyth Fredrickson
Neil Hollands

**CC00-165
PAPER COPY**

Virtual Learning Community Course Request

To request a course, please send the following information, via email, to Neil Hollands at hollandsn@ncccs.cc.nc.us

College _____

Course Requested
ART 111 BUS 110 CIS 110 CIS 120 CIS 172
ECO 251 ENG 111 HIS 121 PSY 150 SOC 210

Instructor

Name _____

Email Address _____

Distance Learning Administrator,
Instructional Administrator, or
Blackboard Server Administrator

Name _____

Email Address _____

Courses must be requested by employees of a North Carolina Community College for the purposes of instruction that will be offered by a North Carolina Community College. Courses are in Blackboard CourseInfo format, so your college must have access to a server running CourseInfo to use the file.

The file will be sent as an email attachment to the Administrator listed in the request. That person will be responsible for installation of the course on the local server.