



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

August 10, 2000

**IMPORTANT!**

**MEMORANDUM**

**TO:** Presidents  
Business Officers  
Financial Aid Officers

**FROM:** Kennon D. Briggs, Vice President  
Business and Finance

**SUBJECT:** North Carolina Community College Loan Program (Loan Program)

In September 1999, the State Board of Community Colleges adopted "Procedures" whereby the Division of Business & Finance (Division) would administer the Loan Program (see Attachment A). There is one item of particular importance to which I want to call your attention. It is:

3. Request for Share of Loan Funds

In order to access your college's share of the loan funds, a letter must be submitted to the Division of Business and Finance requesting the funds. At the July 28 meeting of the State Board, the loan amounts by college were approved (see Attachment B). These amounts are now available for you to access.

If there are any questions, please feel free to call me. Thank you in advance for your assistance, and for administering the Loan Program.

/kdb

Attachments

pc: Dr. Steven Scott  
Dr. Brenda Rogers  
Mr. Ken Whitehurst  
Ms. Alice L. Smith

CC00-191  
Paper Copy

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