



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

August 14, 2000

MEMORANUM

To: Child Care Coordinators

From: Karen Yerby
Associate Director, Student Development Services

Subject: Child Care Allocations for 2000-01

The North Carolina General Assembly has appropriated \$2,000,000 for child care services for student parents in colleges for the 2000-01 program year. A listing of allocations by college can be found on Attachment 1.

Allocations are to be used to assist student parents with their child care needs. Since Carl Perkins single parent funds are no longer available for child care, **all student parents are eligible and should be encouraged to apply.** However, there still needs to be coordinated efforts with local social services agencies that provide child care funding for qualified students.

Child care coordinators and financial aid officers at each college will jointly determine the need of student parents for child care. All funds are to be expended by June 30, 2001.

FUNDING METHODOLOGY

Each college will be authorized funds on the following formula: \$20,000 (base) + \$7.176 per curriculum budget FTE.

CHILD CARE GUIDELINES

Please review Attachment II (Regulated Child Care Arrangements). These are guidelines pertaining to the range of child care providers from which a student parent must be allowed to choose when seeking child care support under this program.

FISCAL MANAGEMENT (Business Office Responsibility)

These funds will be budgeted and expended through your college's monthly "112" financial report. For this appropriation we have established within the Chart of Accounts purpose code "530" entitled Child Care-State. The vocational code will be "80." In order for your allotment to be recorded by the System Office, please complete Form 2-4

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distributing the salaries and/or other costs within this area. For payment purposes, these funds can only be disbursed upon receipt of an invoice from a child care provider accompanied by a student's class attendance report. This would apply to payments made directly to provider or student. **Under no circumstances can you pay in advance for services that have not been received.**

ADMINISTRATIVE OVERHEAD

Given the intent of the legislative appropriation for this student assistance program, it is not permissible to expend any of these allocations for administrative overhead. The System Office recognizes that the administration of a child care program requires considerable student contact and supportive record keeping. If funds from other sources are available and can be used for administrative support of this program, please use them.

PROGRAM EVALUATION

During the course of the year, colleges will be requested to evaluate the effect of this program. In the event that a college is unable to project the full use of its allocations, efforts will be made to redistribute resources so that maximum use can be made of the funds. We expect to request this information no later than January 31, 2001.

If you should have questions concerning the child care program, please call Karen Yerby at 919/733-7051 ext. 462, or e-mail yerbyk@ncccs.cc.nc.us.

Thank you for your continued efforts in providing needed services for our students.

Attachments

cc: Presidents
Deans of Students
Dr. Delores Parker
Dr. Janyth Fredrickson
Mr. Ken Whitehurst

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