



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

August 21, 2000

NCCCS/WIA POLICY GUIDANCE LETTER No. 2000-02

TO: Community College Workforce Investment Act (WIA) Contacts
Community College Financial Aid Officers

FROM: Stephanie Deese, Director
Workforce Initiatives
Economic and Workforce Development

**SUBJECT: Policy Guidance on the Use of Workforce
Investment Act (WIA) and Pell Grant Resources**

On June 26, 2000, the Division of Employment and Training issued the attached policy statement concerning the use of Workforce Investment Act (WIA) resources when combined with Pell grants. The purpose of this guidance letter is to provide clarification as to the community colleges' role in coordinating the use of Pell grants and WIA resources.

The WIA federal regulations part 663.320(6) state that “. . . *training providers must consider the availability of Pell grants and other sources of grants to pay for training costs so that WIA funds supplement other sources of training grants.*” WIA requires the coordination of training costs with funds available under other Federal programs to avoid duplicate payments of costs when an individual is eligible for both WIA and Pell Grant.

The appropriate JobLink Career Center is responsible for coordinating funds available for training with the financial aid office of the community college. The financial aid office determines the cost of training for the individual based on the individual's circumstances. Community colleges already complete cost of attendance forms for students applying for or receiving financial assistance so this process is already in place. The exact mix of funds available for the student is then determined based on the availability of funding for either training costs or supportive services. Once this cost is determined, the financial aid office works with the appropriate JobLink Career Center to help them complete a financial award analysis.

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The ultimate goal of this coordination is to ensure that the costs of the training program selected by the individual is fully paid and that necessary supportive services are available so that the individual can successfully complete the training.

The process identified above is similar to the process previously used to provide JTPA Individual Referral funding for students. The primary difference is the up-front documentation and the coordination of the various funding sources. By following the process outlined here and in the attached issuance, we are meeting the intent of the law and are providing the necessary coordination between Pell grants and WIA resources.

Should you have any questions, please feel free to contact me at 919-733-7051, ext. 456, or e-mail to deeses@ncccs.cc.nc.us.

Attachment

c: Presidents

Workforce Development Board Directors

Alan Alexander, Division of Employment & Training

Wayne Daves, Commission on Workforce Development

Job Link Career Center Directors

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