



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

September 1, 2000

IMPORTANT!

MEMORANDUM

TO: Presidents
Business Officers

FROM: Kennon D. Briggs, Vice President
Business and Finance

Larry Morgan, Director
Budgeting and Accounting

SUBJECT: Title IV Refunds

Several questions have been raised relating to refund of Title IV funds (Pell Grants). A meeting was held at Wake Technical Community College on July 26 with the chief finance officers, controllers, and financial aid officers, and one of the topics discussed was the source of funds used to refund Title IV funds when a student withdraws from classes.

Section 2D.0202(e)(2) of the Administrative Code states that applicable federal regulations regarding refunds supercedes the state refund regulations. If a student receiving Pell Grant funds withdraws from a class(es) and is entitled to a refund based on federal regulations, a refund can be made from state funds for the appropriate amount of tuition and deposited to the college's Pell Grant account. All other applicable refunds, such as bookstore, activity fee, etc., should be charged to the appropriate fund. After all refunds have been deposited to the Pell Grant account, the student's records and Pell Grant records should be adjusted.

If you have further questions concerning this matter, please contact Larry Morgan or me at 919/733-7051.

KDB/LM/jmh
pc: Financial Aid Officers

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E-Mail