

North Carolina Community College System
Economic & Workforce Development Division

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Memorandum

To: Senior Continuing Education Administrators
NCCCS

From: Peggy Graham, Director
Continuing Education

Subject: **Review of Recommended Changes to the Continuing
Education Master Course List**

Date: September 18, 2000

Periodically the Continuing Education Peer Review Team reviews the Continuing Education Master Course List to reduce course duplication and eliminate inactive courses. A recent review has been completed and recommendations have been made to move inactive courses to an inactive/archive file and to consolidate obvious duplicate courses

On the attached document, the proposed course revisions are listed by Program Area and the appropriate recommended action - "archive" or "consolidate". We are asking you and your staff to review these recommendations and let us know if you have concerns about any of the proposed changes. The PRT will address comments and concerns prior to making final recommendations.

Please submit comments or concerns to my office no later than October 20th by email to grahamp@ncccs.cc.nc.us; or by fax to 919/715-5796. Let me know if you have questions concerning the review process or proposed changes.

Thank you for your help.

PG
Attachments

CC00-220
Paper Copy
E-Mail

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