



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

September 18, 2000

**Response Deadline: October 23, 2000**

**MEMORANDUM**

**TO:** Directors of Nursing Programs

**FROM:** Major Boyd  
Director, Student Support Services

**SUBJECT: Request for Proposals to Fund Academic Support  
Services for Nursing Students from Disadvantaged  
Backgrounds**

The General Assembly has approved the Community College budget request for the 2000-2001 program year. We would like to get an early start requesting proposals to fund academic support services for nursing students from disadvantaged backgrounds. We hope to move this process along so that the awards can be made to provide support and assistance to students. The budgeted amount for this year is \$ 80,000, which is the same as last year.

In developing your proposals, please remember that these funds are to be used in activities that include tutoring, peer counseling, testing materials and other services designed to increase completion rates of disadvantaged nursing students. We do not support the use of these funds to provide financial aid to students.

We will accomplish the awarding of funds through a competitive process, and all funds are to be expended by June 30, 2001. The Division of Academic and Student Services will receive proposals for underwriting a program of activity that will identify and help students in successfully completing ADN and LPN programs. Attached for your information is a list of helpful tips in proposal development.

We respectfully request that you submit proposals on the attached forms, and all items of the application must be addressed for the proposal to be considered for funding. Proposal will be evaluated on the potential effectiveness of proposed interventions on student success.

**Please remember that funds are limited.**

MMB: jw

Attachments

cc: Presidents

CC00-224

Deans of Instruction

Dr. Delores A. Parker

Mr. Kenneth L. Whitehurst

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MAILING ADDRESS: 5019 MAIL SERVICE CENTER ~ RALEIGH, NC 27699-5019

Street Address: 200 West Jones ~ Raleigh, NC 27603-1379 ~ 919-733-7051 ~ Fax 919-733-0680

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## ATTACHMENT 1

### SOME HELPFUL “TIPS” FOR PROPOSAL DEVELOPMENT

The awarding of funds is based on a competitive process. Please ensure that you complete the entire *Request for Funding* documents when submitting your proposal.

Only one proposal per college will be funded; therefore, ADN and PNE programs must submit one proposal, jointly, if both programs at a college seek funds.

Last year, funding requests ranged from a low of \$768.00 to \$8,000.00. When a college requests numerous items, the committee must prioritize your requests.

Proposals must include funding for direct academic intervention strategies to assist students. Examples of requests that have been funded in the past include:

- Peer tutoring
- Instructional computers
- Instructional software
- Audio review tapes
- Assessment examinations
- Pre-RN review examinations

**2000-2001 REQUEST FOR FUNDING FOR ACADEMIC SERVICES FOR NURSING STUDENTS FROM DISADVANTAGED BACKGROUNDS**

College \_\_\_\_\_

Director of Nursing Programs \_\_\_\_\_

- 1. Outline the method(s) to be employed to identify nursing students whose completion of their academic program is in jeopardy due to academic needs .**

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- 2. How many students do you estimate will be served by the proposed interventions(s)?**

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- 3. List the proposed intervention(s) to be provided to increase the probability of the student's successful completion of the nursing program**

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(OVER)

**REQUEST FOR FUNDING FOR NURSING STUDENTS FROM  
DISADVANTAGED BACKGROUNDS**

4. **Provide an itemized budget for the support of proposed intervention(s).**

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5. **TOTAL FUNDING REQUESTING** \$ \_\_\_\_\_

6. In the event that this proposal is funded, in whole or in part, \_\_\_\_\_  
Community College agrees to provide the Division of Academic and Student  
Services with an evaluation of the effectiveness of the proposed intervention(s) on  
student success.

\_\_\_\_\_  
President's Signature

\_\_\_\_\_  
Director of Nursing Signature

**PLEASE RETURN BY MONDAY, OCTOBER 23, 2000, TO:**

**Dr. Major Boyd  
Director, Student Support Services  
Division of Academic and Student Services  
North Carolina Community College System Office  
Mail Service Center 5019  
Raleigh, NC 27699-5019**