



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

MEMORANDUM

TO: Presidents

FROM: Arthur Hohnsbehn, Associate Director
State-Level Information Services

SUBJECT: 1999/2000 Spring Reporting Period, Institution Class Reports

DATE: September 27, 2000

The 2000 spring semester curriculum and extension Institution Class Reports [DCC7-3C and DCC 7-3E] have been processed.

The following reports represent annualized FTE. Curriculum FTE is generated by dividing membership hours by 512. Extension FTE is generated by dividing membership hours by 688. The following reports are available online using Systemware's X/TND application at the path http://www.ncccs.cc.nc.us/Statistical_Reports/xtnd_dir.htm.

1. CCRE507C 1999/2000 Spring Semester FTE by College - Curriculum
2. CCRE5069 1999/2000 Spring Semester FTE by College by Program Area - Curriculum
3. CCA51797 1999/2000 Spring Semester FTE Report by College – Extension

The remaining two reports are enclosed with two copies of each:

1. CCA51597 1999/2000 Spring Semester FTE Edit Report - Extension
2. CCRE505C 1999/2000 Spring Semester FTE Edit Report – Curriculum

Please note that due to rounding, the subtotal and total may not equal the sum of the program area. Colwin Stevens [(919) 733-7051 ext. 359] can answer questions concerning your reports. Please route the reports to the appropriate offices at your college. Thank you.

Enclosures [2]

cc: Planning and Research Officer

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