



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

January 17, 2001

**MEMORANDUM**

**TO:** Basic Skills Directors

**FROM:** Randy Whitfield, Ed.D.  
Director of Basic Skills

**SUBJECT:** Basic Skills Distance Learning Pilot Projects

The State Board of Community Colleges has approved a one-year pilot project period for Basic Skills to count membership hour reporting for distance learning projects. For programs to be approved, colleges must submit the attached Request for Proposal (RFP) to me no later than **February 16, 2001**.

Colleges will be approved if they agree to collect information that will help evaluate the overall projects and if they will agree to run the project for the number of membership hours determined by the Basic Skills State Leadership Advisory Board. The Basic Skills State Leadership Advisory Board will approve all projects submitted if colleges adhere to these guidelines.

The Basic Skills State Leadership Advisory Board recommends that each college take advantage of this excellent opportunity by submitting a proposal. The Board believes that distance learning will play an extremely critical role for our field in the future and encourages as many colleges as possible to participate in the pilot projects.

If you have any questions, please contact me at (919) 733-7051, ext. 721. We are excited about the opportunities this project will bring to our programs.

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cc: Presidents  
Senior Continuing Education Administrators  
Dr. Delores Parker

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