



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

February 7, 2001

**IMPORTANT!**  
**Deadline: March 1**

**Memorandum**

**TO:** Business Officers  
North Carolina Community College System

**FROM:** Larry Morgan, Director  
Auditing and Accounting

**SUBJECT:** Fourth Quarter Certification Request FY 2000-01  
April 2001 – June 2001

Attached you will find the fourth quarter certification request form for fiscal year 2000-01 that must be returned no later than **Thursday, March 1, 2001**. In processing monthly certifications, ending cash balances will be deducted from your monthly request.

*As a reminder, budget reversions must be taken into consideration when completing your request to ensure an accurate assessment is projected.*

If you have any questions, please contact me at (919) 733-7051, Extension 208.

LM/gs

Attachment

pc: Presidents

CC01-025  
E-Mail

ATTACHMENT

**Deadline  
March 1, 2001**

North Carolina Community College System

Quarterly Certification Request  
(Estimated)

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COLLEGE NAME

QUARTER UNDER REQUEST FOURTH

	<u>April 2001</u>	<u>May 2001</u>	<u>June 2001</u>
General Expense	\$ _____	\$ _____	\$ _____
Payroll (State)	\$ _____	\$ _____	\$ _____
Capital Outlay (920)	\$ _____	\$ _____	\$ _____
(921)	\$ _____	\$ _____	\$ _____
 TOTAL	 \$ _____	 \$ _____	 \$ _____

Return to: Gina Sampson Room 234I  
Fax #919-733-6586