



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

February 14, 2001

MEMORANDUM

TO: Community College Presidents
Instructional Officers
Continuing Education Officers
Business Officers
System Administrators

FROM: Robert R. Blackmun
Associate Vice President for Information Resources
and Technology

SUBJECT: College Information System Project

As you know, the Community College System has embarked on a project to implement new administrative information system software at all 59 institutions. The project began last summer with a contract awarded to Affiliated Computer Services (ACS) and its partner, Datatel, Inc. for Datatel's "Colleague" software, and enhancement and implementation services.

Phase 1 of this project will implement the new software at eight community colleges by June 2002. Key staff members from these eight colleges, along with others from our system who have provided leadership in the development of the project, have been meeting intensively (often for two to four full days per week) during the past several months to learn about the new software and to make decisions about how it will be implemented in our system. In addition to the staff provided by the contractors, a project coordination team is working at the System Office to provide overall tracking and communication of the project's many activities.

Since the information about the project will not only affect the eight community colleges that are participating in Phase 1 but also the remaining colleges that will implement the software in Phase 2, it is important that interested individuals from the community colleges have an opportunity to review the project information. For this reason, information about the Project is being posted on the System Office Web site (www.ncccs.cc.nc.us) under:

"Administration/Faculty/Staff"
... "Internal (System Office)"
... "Information Technology Projects"
... "College Information System Project"

MAILING ADDRESS: 5006 MAIL SERVICE CENTER ~ RALEIGH, NC 27699-5006

Street Address: 200 West Jones ~ Raleigh, NC 27603-1379 ~ 919-733-7051 ~ Fax 919-733-0680

Internet: blackmunb@ncccs.cc.nc.us Web site: www.ncccs.cc.nc.us

AN EQUAL OPPORTUNITY EMPLOYER

Community College Presidents, Instructional Officers, Continuing Education Officers,
Business Officers, System Administrators

Page 2

February 14, 2001

Please distribute this information to your staff and colleagues and encourage them to review this information, including the "What is New" section, on a regular basis. In particular, the "Meeting Information" section provides outlines and minutes for each of the meetings of the project teams that should be of interest to instructional and business officers at all community colleges. The "Technical Infrastructure Document" provides guidelines for planning college technology, including the servers, networks and desktop computer configurations that will be required for the new system.

As noted on the Web site pages, the project information is being maintained by Carol Bennett (bennetc@ncccs.cc.nc.us). Comments and questions about specific teams or functions should be directed to the individuals listed in the "CIS Project Contact List" (on the "Project Organization" page).

We are very pleased that Marcia Daniel, currently the Vice President for Educational Programs and Student Services at Randolph Community College and the Co-Chair of the Project Management Team since its appointment in December 1997, has agreed to join the project on a full-time basis, effective February 19, 2001. In this capacity, Marcia will join Phil Shepard in providing the overall project leadership and management. Phil, Marcia and I will be happy to receive comments and/or answer questions from you and your colleagues.

RRB:sh

c: President H. Martin Lancaster
Dr. Stephen C. Scott
System Office Vice Presidents

CC01-032
E-Mail Copy