



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

**February 23, 2001**

**RESPONSE DEADLINE: April 27, 2001**

**MEMORANDUM**

**TO:** All Community College Presidents  
All Chief Academic Officers

**FROM:** Dr. Delores A. Parker, Vice President **DAP**  
Academic and Student Services

**SUBJECT:** Request for Proposal  
Curriculum Improvement Project Grants 2001-2003

State Board Reserve Funds have been requested to fund Curriculum Improvement Project (CIP) grants. Each project will be two years in length, but will only be funded on an annual basis. The allocation of these funds for the fiscal year beginning July 1, 2001, is contingent upon the availability of funds.

The CIP grants provide an excellent opportunity for community college instructors to receive outstanding professional development training and develop/revise curriculum instructional materials. Each college is encouraged to apply for these grants. The Request for Proposal (RFP), appropriate attachments, and background information can be found on the System Office web site at <http://www.ncccs.cc.nc.us/Programs/index.html> or [http://www.ncccs.cc.nc.us/Programs/cip\\_rfp\\_for\\_2001\\_2003.htm](http://www.ncccs.cc.nc.us/Programs/cip_rfp_for_2001_2003.htm). Print the RFPs from the files that are in Word 97 (\*.doc) or portable document file (\*.pdf) formats. The RFP provides the details for submitting a proposal. The submission date is **Friday, April 27, 2001**.

Upon selection as a resource college, a CIP agreement will be sent to the receiving college. Plans call for taking recommended proposals to the State Board "For Action" in June 2001.

If you have questions, please call Eldon Meacham at 919-733-7051, extension 421 or send an e-mail message to [meachame@ncccs.cc.nc.us](mailto:meachame@ncccs.cc.nc.us). You may also contact Mary Evans at extension 434 or send an e-mail message to [evansm@ncccs.cc.nc.us](mailto:evansm@ncccs.cc.nc.us).

DAP/CEM

Enclosures

c: Mr. Mike Pittman  
Mr. Eldon Meacham

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