

March 5, 2001

TO: GED Chief Examiners

FROM: Delane F. Boyer, State GED Administrator

SUBJECT: General Educational Development (GED) Annual Contract

Attached is the GED annual contract to be renewed for the operation of your testing center(s) from June 1, 2001 to December 31, 2001. You are reminded that this is a contract for a seven-month period. Also, enclosed are the GED materials order form and a Test Security memorandum from GED Testing Service.

Send your signed contract to the GED Testing Service, Attention: Katie Niemi, One Dupont Circle, Washington, D.C., 20036-1163. Send the pink copy of the contract with your order for test materials and test security memorandum to GED Testing Service and keep the white and yellow copies. Please send the green copy to this office along with a copy of the test security memorandum. Also, please return to GED Testing Service all test forms and scoring stencils you ordered last year.

If your contract under Section II does not indicate you are authorized to transport GED tests to correctional sites for inmate testing and you wish to do this, please complete Appendix B2 form in the GED Examiner's Manual and send it to this office for processing.

The contract for essay scoring service is with Oklahoma Scoring Service, Inc., PO Box 721437, Norman, OK 73070. The contact person is Ms. Bonnie Cox, phone number (405) 364-8455. Please follow the same procedure as last year to have your essays scored.

You are reminded that GED contracts for the next year, 2002 will be changed to a contract period from January 1, 2002 - December 31, 2002. At this time, GED Testing Service has not established a new leasing cost for test batteries for the 2002 test series.

Should you have any questions, please call Joy Matthews at (919) 733-7051, ext. 746.

DFB:jwm
Attachments
c: Presidents

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