



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

MEMORANDUM

TO: Basic Skills Directors

FROM: Dr. Randy Whitfield
Director of Basic Skills

REF: Basic Skills Directors Institute 2001
“Extreme Education”

DATE: April 2, 2001

The Basic Skills Directors Institute for 2001 will be held April 18-20, 2001 at the Four Points Hotel, Raleigh. Our theme this year is **“Extreme Education.”** We will look into the future and envision Basic Skills’ part in it. This will be an extremely exciting opportunity for you to think futuristically about your program. Working with your peers across the state also will afford you the opportunity to hear the ideas of others on how to align Basic Skills programs to meet future needs.

The registration fee for the Institute is \$50.00 If you have not already done so, please make your hotel reservations by calling (919) 787-7111 and asking for the Basic Skills Directors Workshop. Rooms are at a rate of \$71.00 single occupancy and \$5.00 each additional person. Currently taxes are at 12%. You will responsible for your expenses to this institute.

To register, see the attached form and e-mail or fax it to Karen O’Neal, Office Assistant, (919) 733-7051, ext. 739.

We hope you will plan to take advantage of this unique training opportunity. Future predictions for educational needs are nothing short of amazing; and, as always, Basic Skills will raise the bar with extreme education! For questions, please feel free to contact me at ext. 721 or Linda Ray, Training Specialist, at ext. 723. I am looking forward to seeing you.

Cc: Presidents
Senior Continuing Education Administrators

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