



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

April 25, 2001

MEMORANDUM

TO: Community College Presidents
Community College WIA Contacts

FROM: Stephanie Deese, Director
Workforce Initiatives
Division of Economic and Workforce Development

**SUBJECT: Workforce Investment Act – Curriculum Program
Performance Information**

As required annually under the Workforce Investment Act (WIA), training providers must submit performance information in order to continue to be eligible to receive WIA funds. While the System Office has partnered with the Employment Security Commission's Labor Market Information Division to develop a statewide repository for training program information and for training providers' performance information, we find that we must ask the colleges to assist us in collecting the data for this first year.

It is anticipated that procedures will be put in place during the next few months to collect this data for subsequent years. In the meantime, we ask that you provide us with the information requested in the attached documents for the time period of **January – June 2000**. Primarily, students' names, social security numbers, college fiscal code, curriculum codes, program entry date, program exit date and termination status for each enrolled curriculum student receiving WIA resources for the specified time period. **This correspondence will be sent electronically as well, so the data may be input into an Excel spreadsheet. This information needs to be submitted to me by May 30, 2001.**

If you should have any questions, please call me at 919-733-7051, ext.456, or e-mail to deeses@ncccs.cc.nc.us.

SD/bl

Attachment

c: CC Registrars
CC Financial Aid Officers

CC01-080
Paper & E-mail Copy