



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

April 30, 2001

**MEMORANDUM**

**TO:** Basic Skills Directors  
English as a Second Language Coordinators  
Volunteer/Community-Based Organization Directors

**FROM:** Patrick K. Pittman  
Coordinator ABE/ESL

**SUBJECT:** English Literacy/Civics Grant Workshops

One requirement of the English Literacy/Civics Grant recipients is to attend two meetings regarding their projects. The first meeting was held on February 21, 2001. The second meeting will be the combination of a meeting and a workshop on E/L Civics and will be conducted in three regions across the state. All programs receiving E/L Civics funding should send a representative to attend one of these regional sessions. These representatives should be prepared to share the progress and successes of their projects. In addition, I invite others who are interested in E/L Civics to attend one of these workshops. Dr. Loren McGrail, a leader in the field of ESL, will be conducting the sessions and attendees should be able to obtain ideas for future grant proposals. The sessions will be held from **10:00 to 4:00** at the following locations:

- May 15 Cape Fear CC Multipurpose Rm., Administration Bldg.
- May 16 Guilford TCC (Greensboro) Room 200, Washington Street Campus
- May 17 Isothermal CC (Spindale) Seminar Rm., Foundation/Conference Bldg.

A registration form is attached for the sessions. There is no registration fee, but please return the forms to Karen O'Neal by **May 11**. If you have any questions, please call me at (919) 733-7051 ext. 720.

Attachments

C: Presidents  
Dr. Randy Whitfield

CC01-083  
Paper Copy  
E-mail Copy

# WORKSHOPS FOR ENGLISH LITERACY/CIVICS

**Please return form to: Karen O'Neal**  
North Carolina Community College System  
5024 Mail Service Center  
Raleigh, NC 27699-5024  
Fax: (919) 733-0680

**School/Organization Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Phone #** \_\_\_\_\_

**Please check the location that you are planning to attend and provide the number of participants:**

- May 15 Cape Fear CC \_\_\_\_\_# of participants
- May 16 Guilford TCC (Greensboro) \_\_\_\_\_# of participants
- May 17 Isothermal CC (Spindale) \_\_\_\_\_# of participants