

MEMORANDUM

TO: Community College Presidents

FROM: H. Martin Lancaster

DATE: May 11, 2001

SUBJECT: NOMINATIONS FOR EXCELLENCE IN TEACHING

I take great pleasure in soliciting nominations for an outstanding individual from your full-time faculty for the *2001 North Carolina Community College System Excellence in Teaching Award*. This program, initiated by the State Board of Community Colleges in 1985, recognizes faculty members who exemplify the highest standards of instruction. I urge you to take this opportunity to recognize the excellent teachers we have in our System. As you are aware, the quality of our teachers is the hallmark of our System.

Please find attached a program overview, which includes a projected time line and a nomination form. The deadline for this year's nomination is Friday, June 29, 2001. We look forward to receiving a nomination from each of the fifty-nine institutions of the North Carolina Community College System.

Questions regarding the awards program should be directed to Bob Allen, Director of Professional Development. He can be reached at 919-733-7051, Extension 437.

Thank you for your participation.

HML/BA/jch

Attachments

c: Dr. G. Herman Porter
Dr. Delores A. Parker
College Public Information Officers
Tier A Coordinators

CC01-092

PROGRAM OVERVIEW

STATE BOARD OF THE NORTH CAROLINA COMMUNITY COLLEGE SYSTEM/ FIRST UNION FOUNDATION

2001 EXCELLENCE IN TEACHING AWARD

Background

The State Board of the NC Community College System established the "Excellence In Teaching" program on October 10, 1985. This program is designed to provide recognition of teachers who exemplify the highest quality and standards throughout the NC Community College System. Even though a number of local Community Colleges have recognized excellence in teaching and service for a number of years prior to this, there was no system-wide process.

The objective of this program is to identify and recognize North Carolina Community College System instructors who have consistently demonstrated excellence in teaching to their students and college.

Selection of Award Recipients

The screening and selection process will occur in two stages. The System Office staff and previous award finalists will conduct the initial screening and interviewing of the potential recipients. A committee of the State Board of Community College members will interview the semi-finalists and recommend the final awards to the full State Board. A single winner and four finalists will be selected.

Eligibility

Any full-time faculty member is eligible to be considered for this nomination. The State Board of the Community College System will select a single winner and four finalists. The winner will receive a cash award of \$1,500 and each of the four semi-finalists will receive a cash award of \$250. The winner, the semi-finalists, and their colleges will receive a framed certificate and a special pin as a symbol of recognition for their accomplishments. In addition, all nominees will receive a certificate acknowledging their competition for the award.

Nomination Process

Each Community College President is requested to nominate one person from his or her staff each year. Nominations will be received in the Spring and the award will be announced at the *2001 Day of Recognition* program. Colleges are encouraged to utilize a peer recommendation process at their local campus to solicit nominations for this selection process.

Application

Attached is a one-page nomination form that must be completed and returned with the narrative. Please develop a narrative, not to exceed five pages, that addresses each of the following qualities that are used as the selection criteria.

Demonstration of:

1. Ability to lead and motivate students.
2. Ability to relate to and interact with students.
3. Ability to provide quality instruction and effective learning.
4. Innovation in teaching in the classroom.
5. Leadership beyond the classroom on campus.
6. Leadership in professional groups.
7. Professional Development activities and scholarships.
8. Support of the total mission of College and System.
9. Recognition and awards.

Please do not submit pictures, videos, portfolios, etc. The narrative should demonstrate your nominee's commitment to excellence in teaching and reflect work directed to the selection criteria. Supplemental material accepted will be student evaluations, letters of support and personal vita. If you have any questions, please contact Bob Allen at 919-733-7051, Extension 437.

Program Projected Time Line:

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| Announcement of Awards Program | May 14, 2001 |
| Deadline for Submission | <u>on or before</u> June 29, 2001 |
| Screening Committee Review | July 2001 |
| Screening Committee Interviews | September 10-11, 2001 |
| State Board Committee Interviews | October 17-18, 2001 |
| State Board receives recommendations from Review Committee | October 19, 2001 |
| State Board announces Winner and Finalists At Day of Recognition Program | November 16, 2001 |

North Carolina Community College System/First Union Foundation

North Carolina Community College
System, c/o Bob Allen
5016 Mail Service Center
Raleigh, NC 27699-5016
Phone: 919-733-7051

2001 Excellence In Teaching Award Nomination Form

*Five copies of each nomination must
be received by 5 p.m.: June 29, 2001.
Items must be mailed or hand
delivered.*

Name of Nominee:

College Address:

City, State, Zip Code:

Social Security Number:

Position/Title:

Teaching Area:

Years of Experience:

Education:

Supervisor:

Community College:

President:

Selection Qualities of Excellent Teachers:

Please develop a narrative, not to exceed five pages that demonstrates the following qualities. Please address in numerical order.

1. Ability to lead and motivate students.
2. Ability to relate to and interact with students.
3. Ability to provide quality instruction and effective learning.
4. Innovation in teaching in the classroom.
5. Leadership beyond the classroom on campus.
6. Leadership in professional groups.
7. Professional Development activities and scholarships.
8. Support of the total mission of College and System.
9. Recognition and awards.

For more information, contact:
Bob Allen at 919-733-7051, Ext. 437

**You may include letters of support,
student evaluations, and personal vita in
addition to narrative. No videotapes,
photo albums, or portfolios should
be sent.**