



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

January 11, 2002

IMPORTANT
POSTING DEADLINE

MEMORANDUM

TO: Chief Business Officers
FROM: Annette H. Dishner, Accountant
SUBJECT: Second Quarter Allotment for HB 275 Equipment (Purpose 922)

The attached 108 form is your 2001-02 second quarter allotment for HB 275 equipment funds. Budgets must be posted with a January date in purpose 922 and expended in the following objects:

25315 – Computer Equipment (vocational code 80)
25316 – Allied Health Equipment (vocational code 80)
25317 – Machinery/Mechanical Equipment (vocational code 80)
25318 – Other Educational Equipment (vocational code 80)
23519 - CIS Equipment (vocational code 80)
25510 – Minor Equipment (vocational code 80)

Funds may be transferred from equipment purpose 922 into current operating purpose 450 for the purchase of instructional software in object 24410 and CIS software in object 24411. Expenditures must be coded with vocational code 80. ***As a reminder, funds transferred into current operating purpose 450 from capital outlay purpose 922 are not tracked for carryover; therefore, budgets should be carefully monitored.***

If you have questions, please contact this office.

/ahd

Attachment

pc: Kennon Briggs
Larry Morgan
Alice Smith
Presidents

CC02-004
Paper Copy