



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

DEADLINE: MARCH 8, 2002

February 22, 2002

MEMORANDUM

TO: College Distance Learning Coordinators
FROM: Ken Farmer, Distance Learning Programs
SUBJECT: **Telecourse and Teleweb Course Data Reports**

Attached is the data request form for your TELECOURSE and TELEWEB COURSES conducted during the SPRING 2002 semester.

It is important that you submit this data as soon as possible to allow us to work with the various telecourse vendors to pay for the correct license fees before the end of the fiscal year. If we do not receive a response by March 8, we will follow up with a phone call to obtain the information.

This data will also be provided to the telecourse vendors to bill you for your student fees. In these restricted budget times, I want to make sure this issue is not a last minute item for your college.

I am now able to validate your data from the Data Warehouse project, but I still need the vendor and program title information to insure each vendor is correctly billing us for license fees and you for student fees.

Thanks for your cooperation.

Attachment

CC02-043
E-Mail



Spring 2002

Telecourse & Teleweb Course Students
NCCCS Distance Learning Programs

Community College: _____

Contact Person: _____

NO.	CCL NO.	TITLE OF VIDEO PROGRAM	VENDOR/ PRODUCER	*TYPE OF DELIVERY	NO. OF STUDENTS
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
TOTAL					

*Type of Delivery: 1: Telecourse 2: Teleweb 3: Video Cassette 4: Other
-You may add columns or lines as needed for adequate space-

*If you have already submitted this data to PBS-ALS, please include their data on this report also.

Please complete this form and email, fax or mail by **MARCH 8** to:

Ken Farmer

Director of Distance Learning Programs

NC Community College System

5027 Mail Service Center

Raleigh, NC 27699-5027

Fax: 919-733-0680

Email: farmerk@ncccs.cc.nc.us