



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

January 10, 2003

FOR YOUR INFORMATION

MEMORANDUM

TO: Chief Business Officials

FROM: Philip V. Albano, Director
Administrative and Facility Services

SUBJECT: Payments to the Higher Education Facilities Commission

In September I informed you that the Commission on Higher Education Facilities (HEFC), which is part of the University of North Carolina-General Administration (UNC-GA), was considering discontinuing the gathering of facilities inventory and utilization data for the community colleges and the private colleges, or charging a high fee per college. Since then, the UNC-GA, through Mr. Jeff Hill with the HEFC, came back with a proposal that they could continue the program for this year if each college would pay \$100. This proposal was presented to the North Carolina Association of Community College Presidents and they agreed to this charge. The details now have been finalized and each of the 59 colleges will receive a letter from Mr. Hill, along with an invoice from the UNC-GA for the \$100.

I am bringing this to your attention so that you will better understand the letter and invoice when they arrive. To be consistent as to how you show this expenditure, our Budgeting and Accounting Section would like you to charge this expense to object 23400 (IIPS) or 53400 (colleague) in the same "purpose" currently capturing costs associated with your college's "Project Officer." The project officer is the person responsible for submitting the data to HEFC. State funds may be used to pay this expense.

If you have questions concerning the coding, please contact Ms. Annette Dishner. For other questions, please contact me.

c: Presidents
Mr. Kennon D. Briggs
Mr. Jeff Hill

CC03-005
Email

Bus Mgr 03/HEFC Fee